



Guilden Morden Pre-School Prospectus



January 2023

The Aims of our Pre-school

Guilden Morden School and Pre-school are committed to providing a rich, stimulating and supportive education and early year's experience, underpinned by Christian values. We provide an environment where every child is known and valued as an individual and therefore has their particular needs addressed to enable them to develop as confident and happy learners. We believe in strong partnerships between all the important adults in a child's life and the school and Pre-school liaise carefully so that children are well prepared for the transition to school.



Management and administration

Guilden Morden Pre-school is part of Guilden Morden Church of England (C) Primary School and is managed by the Governing Body of the school. The Pre-school is approved by and registered with Cambridgeshire County Council and is part of the Early Years Learning Alliance.



Session times and fees

Pre-school is open term time only and follows the schools term dates. Children may attend Guilden Morden Pre-school from the age of two. You can choose to send your child to all or some of the sessions. The Pre-school sessions are held five days a week. Sessions start at 9.05 am until 12.05 pm. We offer a lunch club on these mornings; this extends the session from 12.05pm to 1.05 pm. The afternoon sessions are then from 12.05pm to 3.05pm. Alternatively you can choose to do an all-day session. A packed lunch must be provided for your child if staying for the lunch hour or your child can have a hot school dinner for £2.35.

We charge £5.50 per hour for 2year olds and £5.00 for 3 year olds from the half term following their third birthday and 4 year olds. All fees are made payable in advance.

We charge a small fee of 50p a day to cover the cost of snacks.

Early years funding is available for 15hrs a week in the term after your child's third birthday.

We accept children with two year old funding and the 30hrs funding. You have the option to split your 30 hrs funding with another setting if they attend more than one.

You also have the option to use the 30 hours funding for Cool school, the out of school club if your child also attends there.

Pre-school Uniform and Safety

The children need to wear clothing suitable for playing freely and safely. Polo shirts and sweatshirts are available to order. It is important that a responsible adult, known by the staff, brings your child to and collects him/her from the Pre-school. Staff will not permit persons unknown to them to take your child from the Pre-school premises.

Pre-school Staff and the curriculum

The sessions are planned by our team of experienced staff, who have a range of qualifications, including NVQ levels 3 and 4 in Childcare and Education, Advanced Child Protection, Learning Support, First Aid, Food Hygiene and Special Educational Needs awareness. Staff training is on-going; staff are sent on relevant courses which will further benefit and enhance the Pre-school. This ensures the needs of the children are catered for in the best possible way. In addition to this, as part of our membership of the Early Years Learning Alliance, we receive regular practical advice and up-to-date information.



Our
Keyworking
system
provides each
child and
his/her family
with a personal
contact. The
Keyworker



observes, monitors and records each child's individual development using Tapestry. (Parents will be sent an email so you can regularly see what your child has been doing). Verbal feedback sessions on the children's progress are given once a year during parent consultations which are arranged around your child's sessions. We plan an enriched variety of activities linked to the Early Years Foundation Stage, offering a curriculum that enables children to progress towards the early learning goals, set out to develop each child's ability, in the areas of: Communication and language, Personal, social and emotional development; Physical development, Expressive arts and design, Mathematical development; Literacy and understanding the world.

Pre-school Library

We also offer a library service, where the children are invited to choose a book each session from our wide selection, to take home to read. They are then able to exchange the book for another the following session. The aim of this service is to encourage the children's enjoyment of reading books and listening to stories.



Key roles in the setting

The Early Years SENCO is Kristy Carter

Designated Member of Staff for Child Protection is Kristy Carter and Louise Young.

Thank you for considering Guilden Morden Pre-school for your child. Should you require further information or wish to visit a session, please contact Kristy Carter (Pre-school Leader) on 01763 853911 or email Pre-school@guildenmorden.cambs.sch.uk