



21 September 2020

Dear Parent/Carer

One of the major differences between A level and GCSE study is that students in Year 12 and 13 have Directed Time on their timetables. These are periods of study where students work independently. During this half term's Enrichment lessons staff will be focussing on how students can develop their independent study skills and then move onto developing ways to maintain positive mental health.

In previous years we have said that Year 12 must be in school all day every day and that they use the excellent Sixth Form facilities to carry out independent work whilst they are in school. In this way if students are not working then we can support them.

This year as you will appreciate is very different and in respect of changes that have happened due to the Covid-19 pandemic across society, some students may feel more secure having the freedom to study at home.

In Year 13, student voice tells us that there are times when students would be more productive by being at home for blocks of time, where they are able to work without any distractions. This is especially true for those students who have longer pieces of work to complete or whose timetables result in a student having a large block of Directed Time.

Therefore, we have decided that we will allow Year 12 students to have Home Study. If staff raise concerns about the amount of work that a student is doing or that they are not producing work to the required standard, then the home study will cease and the student must attend school full time.

Students cannot miss any of their lessons, this includes Enrichment lessons. If attendance at lessons becomes an issue then the home study agreement will be terminated.

Students can only apply for Home Study if:

- They have non-contact time for two or more consecutive periods
- They have Directed Time Period 5

If the Home Study period includes a Study Flex lesson, then this will be rearranged.

Once a Home Study period has been agreed then the time will be fixed, unless the student agrees a change with the Director of Sixth Form.



This initiative is not compulsory. If students wish to take part in Home Study, then they will need to complete an application form that is signed by you and the student, agreeing that the period at home is to be used for academic study.

Applications will be processed from Monday 28 September. Once the application has been received and approved, you will receive a confirmation e-mail from school. Students will need to ensure that they sign in or out for Home Study depending on the time of day.

Once home study has been agreed students must not attend school during these periods, unless they have altered their agreement with the Director of Sixth Form.

If you have any questions, please contact me.

Yours sincerely

Stuart Gadd
Assistant Headteacher
Director of KS5



Sixth Form Home Study Application Form

Student Name: _____ **Form:** _____

I wish to apply for Home Study at the following time/s:-

Day/s and Period/s: _____

Student Agreement

I understand and agree that the period of Home Study is to be used for academic work and I will not attend school during these agreed periods. However, if I do not produce the standard of work expected, then Home Study will cease and I will attend school full time.

I agree to always sign in/out using my ID badge when I am leaving/arriving due to Home Study.

Signed: _____ **(Student)**

Parent/Carer Agreement

I understand and agree that the period of Home Study is to be used for academic work and my child will not attend school during these agreed periods. However, if my child does not produce the standard of work expected, then Home Study will cease and they will attend school full time.

I agree that during the period of Home Study, Guiseley School is not responsible for the wellbeing of my child.

Signed: _____ **(Parent/Carer)**

Please Print Name: _____ **Date:** _____

Office Use:

Agreed by: _____ **Date:** _____ **E'd** **Wkly Patt** **S/Sheet**

Fieldhead Road, Guiseley, Leeds, LS20 8DT 01943 872315 guiseleyschool.org.uk info@guiseleyschool.org.uk
Headteacher: Mr Paul Clayton

