



GUISELEY SCHOOL

14 August 2020

Dear Parent/Carer

At the end of last term I committed to updating you on our plans to ensure we are open to all students in September. Over the summer we have been liaising with the Local Authority on our risk assessment processes and developing plans to ensure we can adhere to DfE guidelines. Whilst this work is ongoing and subject to change as the guidance from the DfE continues to develop, I am now able to share more detail of those plans:

Adhering to self-isolation

It will be essential when term starts that all Parents and Carers ensure that they and their children are adhering to the regulations around self-isolation. No student should attend the school site if they have COVID-19 symptoms and they should be following the Government's [self-isolation guidance](#).

Hand and Respiratory Hygiene

Hand hygiene and respiratory hygiene ("catch it, bin it, kill it") remain crucial elements in the fight against COVID-19. We will continue with our regular briefings for students to follow hand hygiene regulations and will be introducing hand sanitisation protocols into every classroom rather than relying purely on hand-washing facilities.

Cohort 'bubbles'

The DfE have indicated that cohorts of students should be grouped in 'bubbles' that limit, as much as possible, the number of interactions they have during the course of the school day. It is our intention to create separate 'bubbles' for Year 7, Year 8, Year 9, Key Stage 4 (Years 10 and 11) and Key Stage 5 (Years 12 and 13).

Re-organisation of School Site and Timetable

Creating cohort 'bubbles' will require us to dedicate specific areas of our site as cohort areas for the sole use of those 'bubbles'. This will result in less movement around the school site and many students will use the same classroom for the majority of their classes, particularly in Key Stage 3. We will be introducing one-way systems into these cohort areas and sanitisation stations at entry and exit points. The school day will be re-organised to allow split break and lunchtimes that will ensure that the separate cohorts are able to maintain the sole use of lunch and break facilities.

Cashless finance handling

All finance handling for the coming year will be cashless. We will not be able to accept cash payments. Details were sent to parents explaining this in June and a detailed reminder of our processes will be sent out again before term starts.

Enhanced Cleaning

In order to ensure we can continue to deliver a broad and balanced curriculum, some areas (e.g. sports facilities) will need to be used by more than one cohort. We will be ensuring that these communal areas are thoroughly cleaned between each session. In addition, we will be ensuring enhanced and more regular

Fieldhead Road, Guiseley, Leeds, LS20 8DT 01943 872315 guiseleyschool.org.uk info@guiseleyschool.org.uk
Headteacher: Mr Paul Clayton



Artsmark
Platinum Award
Awarded by Arts
Council England





GUISELEY SCHOOL

cleaning of high use areas such as toilets and dining areas as well as regular sanitisation of door handles, hand rails etc.

Start of Term Arrangements

In order to manage the safe return of all students, we will be following a staggered return to school:

- New Year 7 will commence on Tuesday 8 September at 08:30
- Years 8-13 will return on Wednesday 9 September for half a day

This will allow us to induct students in to new ways of working as well as preparing them for the new academic year. Specific times on Wednesday September 9th are:

- Year 8: 08:30 until 11:00
- Year 9: 12:15 until 14:45
- Year 10: 08:30 until 11:00
- Year 11: 12:15 until 14:45
- Year 12: 08:30 until 12:15
- Year 13: 12:45 until 14:45

Whilst it was important to update you in more detail on our plans for September, I must reiterate that there is still an ongoing risk assessment process and our school leaders, governors and unions will be finalising the details of our plans in the coming weeks.

In the meantime, there are a few common questions that have been asked by parents and carers via email that it will be useful to share the answers to. We have included these in a frequently asked questions section at the end of this letter.

I hope you enjoy the rest of the summer break. I would like to again say how excited we are to be planning for the return of all students in September.

We will write again at the start of September with further updates and final details in preparation for the new term.

Yours sincerely

Paul Clayton
Headteacher

Fieldhead Road, Guiseley, Leeds, LS20 8DT 01943 872315 guiseleyschool.org.uk info@guiseleyschool.org.uk
Headteacher: Mr Paul Clayton



Artsmark
Platinum Award
Awarded by Arts
Council England





GUISELEY SCHOOL

Frequently Asked Questions:

Will students be wearing the full uniform in September?

Yes, all students will be expected to meet the full uniform requirements as published on the school website. If any parents/carers are in need of financial assistance, please contact us via the application on the uniform section of the Guiseley School website.

My child's 'old style' PE kit still fits, do I need to buy the new PE Kit.

It has been almost two years since we changed our uniform. Students in Year 7 and 8 will all have obtained our current PE kit when first purchasing uniform. Those students in years 9-11 from September, who still have the old PE kit, can continue to wear this until it needs replacing with the current PE kit.

I am confused about which tie my child should be wearing.

Our ties denote key stages. Gold for Key Stage 3 and blue for Key Stage 4. Now that we operate a three year Key Stage 3 that means Year 9 have changed to gold.

Year 7, 8 and 9 – Gold Tie

Year 10 and 11 – Blue Tie.

Is attendance compulsory in September?

Yes, school attendance becomes mandatory again from the beginning of the new term. If you have any questions around attending from September, please contact your child's Pastoral Leader in the first instance.

I saw the mandatory equipment checklist, are students expected to provide their own class exercise books?

Our mandatory equipment list has grown in response to COVID-19 control measures and is on the school website. **You do not need to buy exercise books**, it appears on the check-list as the intention is that students can use this to remind them what they need to bring to school on a daily basis.

Will students be given lockers?

We are finalising our plans around this, CoViD-19 restrictions mean we will not be able to share lockers and subsequently it is unlikely that students in Year 7, who have more consistent teaching spaces, will have access to lockers until we move into our new buildings next year. Year groups 8-11 will have access to lockers.

Fieldhead Road, Guiseley, Leeds, LS20 8DT 01943 872315 guiseleyschool.org.uk info@guiseleyschool.org.uk
Headteacher: Mr Paul Clayton



Artsmark
Platinum Award
Awarded by Arts
Council England

