

Guyhirn Church of England
Primary School & Pre-School
High Road
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PE13 4ED



Head teacher
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Agape - to live, to learn, to love, together.

Dear Parents/Carers,

At Guyhirn Pre-school, we want all children to feel safe, stimulated and happy within the setting and to feel secure and comfortable with staff. We also want parents/carers to have confidence in both their children's well-being and their role as active partners with the setting.

With this in mind, each child that attends Guyhirn Pre-School is allocated a key person. The role of the key person is to support both the child and their family throughout their time at our pre-school. Your child's key person will be your first point of contact if you have any questions, queries or concerns. They will work closely with your child and observe how they learn through their play, their interests and identify areas which can be supported further. Observations of your child will be completed by all members of staff within the pre-school. Each term, your child's key person will meet with you to discuss how they are getting on at pre-school, their next step for pre-school (which is a focussed target that we will be supporting them to achieve) and a target for home that we would like you to support your child with. The role of a key person is to ensure that both setting and parents/carers work together to deliver a personalised plan for the child's development, well-being and care.

Your child's key person is *(this information will be included once your child has started at our setting)*

If you have any questions, please do not hesitate to speak to a member of staff directly or email preschool@guyhirn.cambs.sch.uk

Kind regards,
Emily Garner

Pre-school Leader