



Hallam Primary School

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Headteacher: Mrs J Ramsden

Chair of Governors: Mr A Matthews

Wednesday 26th November 2025

Dear Parents and Carers,

I hope this letter finds you well. I am writing once again to address an ongoing issue concerning our Breakfast Club, After School Club provision and school dinners. We are currently facing a significant outstanding debt of over £5,000 related to these services (this has increased by over £1000 since the summer term). This situation is unsustainable, and I kindly request that you review your accounts and settle any debts incurred to date. If you are unable for any reason to pay via ParentPay, please pop into the office where you can pay by card. Your debt may only be a small amount, but when you look at the total for the school, it really is a lot to us when our budgets are so tight.

Please make sure that you collect your child/children at the designated finish time. If you are unable to do so, please be aware that there will be a charge for the After School Club. Regrettably, there is no option for children to wait at the school office, as we often do not have staff available to supervise them.

Please understand that any debts accrued mean that funds from other budgets have to be reallocated. Ultimately this means that the children miss out, and this is not fair.

If you have any questions or require assistance in settling your account, please do not hesitate to contact myself or our finance team.

Yours sincerely,

Jenna Ramsden
Headteacher

