

Admission to

Primary School 2025



Apply online at www.halton.gov.uk/schooladmissions

Closing date for Primary School Applications:

15th January 2025



Children's Services Directorate
Halton Borough Council
Rutland House
Halton Lea
Runcorn
WA7 2ES
Tel: 0303 333 4300

Dear Parent/Carer,

This booklet produced by Halton Borough Council sets out the arrangements for the admission of children into reception class for the academic year beginning in September 2025.

The booklet contains important information, which you should read carefully before making the important decision of expressing the three preferences for schools for your children to attend. I hope you will find it helpful and informative. It is also beneficial to visit the school(s) you are interested in before submitting your application.

This booklet can only give a brief outline of policy and procedures. If you need further information, please do not hesitate to contact individual schools or School Admissions on 0151 511 8601/ 511 7271. This booklet is available online at www.halton.gov.uk/schooladmissions and if you follow the links you will also find our [online application system](#) which allows you to complete and return your preferences electronically and view your result first thing on National Offer Day. All you need is an email address to get set up and you'll also receive a confirmation email to that address regarding your place offer. If you need a paper copy of the application form, please email schooladmissions@halton.gov.uk or call the School Admissions Team or visit Halton Direct Link.

As parents/carers it is important you are aware that the success of a preference you express for a school will depend on the particular oversubscription criteria that are explained in this booklet, and the numbers of parents/carers expressing a preference. You should note that **you cannot simply choose a school**.

Starting school for the first time, or transferring from one school to another, is an important step for parents and children. I hope this booklet, and seeking further advice, if necessary, will help you and your child/children to look on the experience with confidence. Staff in all of our schools look forward to working with you in support of your child/children and their learning, as we know that those children who succeed best at school receive understanding and support from their home.

It is extremely important that you complete and submit your application before the closing date of **15th January 2025**, as a late application will normally only be considered after the main allocation of places has taken place and this may result in you not obtaining a place at any of your three preference schools.

On behalf of Councillor McInerney, Portfolio Holder for the Children's Services Directorate, and myself, I would like to take this opportunity to wish your child/children a successful and happy career at school.

Benjamin Holmes
Acting Director of Education

Note: The information contained in this guide was correct at the time of preparation (August 2024) but could alter in the light of Government legislation and local policy developments.

CONTENTS

<u>Admission to Reception Class in Halton Schools</u>	4
<u>Frequently Asked Questions</u>	5
<u>Timetable for Admissions to Primary Schools</u>	6
<u>Admission to School</u>	7
<u>Allocation of Places to Halton Primary Schools</u>	9
Oversubscription Criteria for Community, Academy, Voluntary Controlled and Voluntary Aided Schools in Halton	
<u>Online Applications</u>	11
Applying for a School Place online	
Completing the Online Preference form	
<u>Additional Admissions Information</u>	12
Waiting Lists	
Equal Preferences	
Late Applications	
Place of residence	
Change of Preferences	
Change of Address	
Parental disputes	
Delayed Entry to school	
Deferred Entry to School	
Withdrawal of an offer of School Place	
Infant Class Size Regulations	
<u>Primary Schools in Halton</u>	17
Community and Voluntary Controlled Primary Schools	
Academy Schools	
Voluntary Aided Church of England Primary Schools	
Voluntary Aided Catholic Primary Schools	
Voluntary Aided Academy Schools	
<u>Other Information</u>	53
Admission Appeals Procedure	
How to Appeal	
In-Year Admissions and Fair Access Protocol	
Travel Assistance	
Provision of Free School Meals	
Special Educational Needs	
Useful Contact Information	

ADMISSION TO RECEPTION CLASS IN HALTON SCHOOLS

How to apply for a Halton Primary School reception class place for September 2025

Halton Local Authority (LA) has an agreed co-ordinated scheme for admission to all mainstream primary schools in September 2025.

This means that when you complete the **online preference form** or a paper copy (available from any of the Halton Direct Link Offices or by request), you may put any primary school regardless of which LA it is in, but please consider carefully whether your child will meet the admissions criteria. Following the deadline for submission of applications, consideration to your preferences will be given, and if your preference is for a school in another LA then Halton LA will forward details on to the relevant LA. The preference form is for completion by Halton residents only. Parents/Carers of pupils from other LAs should complete their own LA form but may include Halton schools as preferences on their form.

The closing date for receipt of preference forms via online applications and those submitted by a paper copy is 15th January 2025

Complete a preference form online at: www.halton.gov.uk/schooladmissions

Applications for all schools are considered in strict accordance with the relevant admissions criteria and it is important that you read and consider the admissions criteria contained within this booklet before submitting your application.

If you complete a paper form and are able to return it by email, please email it to schooladmissions@halton.gov.uk, take it to any of the Halton Direct Link Offices (you'll be provided with a receipt) or post it directly to:

School Admissions Team
PO Box 317
Runcorn
Cheshire
WA7 9BZ

***As receipts cannot be issued for paper copies of the preference form received via postal services, it is strongly recommended that you send the form by a recorded delivery service.**

To ensure your application is received and processed, forms **must not** be returned anywhere other than to the above sources. **DO NOT** return your form to a school.

FREQUENTLY ASKED QUESTIONS

What is an admission policy?

An admission policy is used to decide which children will have priority for places but only if the school receives more applications than the number of places available. The Council has agreed one admission policy for all community, and voluntary controlled primary schools in Halton. Academies and Voluntary Aided schools each set their own individual policy which is agreed and set by the governing body of the school. Admission policies contain the “oversubscription criteria” which will be applied to assess each application.

What is a Published Admission Number (PAN)?

This is the number of places available in the reception class. Once the PAN has been reached, the admissions body cannot admit any more pupils.

Are there limits to infant class sizes?

By law, no infant class (typically Reception, Year 1 and Year 2) should normally have more than 30 pupils with one teacher. This applies to all Halton schools. Head teachers are responsible for ensuring that classes are organised to comply with this requirement, and this is monitored by the local authority.

Can I complete and submit the form online?

Yes, we highly recommend that you complete the preference form online at:

www.halton.gov.uk/schooladmissions

Changes to preferences, home address and other details can be made online, and forms can be edited and re-submitted online up to the published deadline date of the 15th January 2025. **The online facility is not available after this point.**

An **email receipt** of your application will be sent to the registered email address used in this process immediately after you have submitted your application. **Please check your junk mail/spam folder if you do not receive this confirmation email.**

What happens if I send the preference form in after the published deadline?

Applications received after the published deadline of the 15th January 2025 for all Halton schools will be **treated as a late application** and will not be considered until **after** the main allocation of places has taken place for all those applications received on time. The online application system is not available after the deadline.

DON'T BE LATE – YOU MAY MISS OUT ON A PLACE IN YOUR THREE SCHOOLS OF PREFERENCE

What happens if I don't complete a preference form?

If you do not complete or submit a preference form, we will not know about your child and the schools which you prefer. You may then find that the schools you prefer are full, after the placement of children for whom forms have been received.

Please REMEMBER:

- With the exception of The Grange School, which is an all through school ([see page 35](#)), there is no automatic transfer from nursery to reception class, and attending a nursery class does not guarantee or give your child a place in the reception class of that school.
- There is no automatic transfer if you have an older child attending your preferred school. You must still complete a preference form.
- Putting your child's name on a school's interested list does not constitute a formal application. **You must still complete a preference form** with the local authority.
- Do consider the oversubscription criteria for schools you express as a preference. **There is no guarantee of a place at any school.**
- **St Bede's Catholic Junior School** ([see page 42](#)) also operates an application process and attendance at St Bede's Catholic Infant School **does not** guarantee your child a place at the school. You **must** apply for a place at St Bede's Catholic Junior School by completing the Infant to Junior Transfer Form 2025, which is available online from www.halton.gov.uk/schooladmissions, following the 'Junior School's' link, or by requesting a form from the School. This form must also be returned by the **closing date of 15th January 2025.**

TIMETABLE FOR ADMISSIONS TO PRIMARY SCHOOLS IN SEPTEMBER 2025	
September 2024	ADMISSION TO PRIMARY SCHOOL BOOKLETS AVAILABLE AT: • Online at www.halton.gov.uk/schooladmissions • Paper forms can be obtained online or by contacting School Admissions (0151 511 8601/ 511 7271) or from Halton Direct Link
15 th January 2025	CLOSING DATE ALL ONLINE AND PAPER PREFERENCE FORMS MUST BE SUBMITTED BY THIS DATE DON'T BE LATE - YOU ARE LIKELY TO MISS OUT ON A PLACE IN YOUR THREE SCHOOLS OF PREFERENCE
11 th February 2025	FINAL DATE TO NOTIFY LOCAL AUTHORITY OF ADDRESS CHANGE AND SUPPLY PROOF
16 th April 2025	NOTIFICATION OF OFFERS • Email offers sent to all online applicants. Parent/carers are also able to log in to their online account to view their offer. • Offer letters will be posted on this date, notifying parent/carers who have submitted a paper copy of the preference form.
16 th May 2025	CLOSING DATE FOR SUBMISSION OF INTENTION TO APPEAL
September 2025	ADMISSION TO PRIMARY SCHOOL
31 st December 2025	FORMAL WAITING LISTS CLOSE

ADMISSION TO SCHOOL

All information regarding admission to schools is available at www.halton.gov.uk/schooladmissions

There are four main types of primary school. These are:

1) COMMUNITY

2) VOLUNTARY CONTROLLED

3) VOLUNTARY AIDED (CATHOLIC AND CHURCH OF ENGLAND)

4) ACADEMY

Halton LA is the admission authority for all Community and Voluntary Controlled schools in Halton. These schools have the same admissions criteria and Halton LA, as the admissions authority, deals with applications for places in the event of oversubscription. In the case of oversubscription, places will be allocated using the published criteria of the school. The school governors decide the allocation of places at Voluntary Aided (Church) Schools and Academy schools in accordance with their published admissions policy, and you may be required to provide further information in support of your application.

Church of England schools (CE) are either voluntary aided or voluntary controlled. Church of England voluntary aided schools are schools where the religious education provided is in conformity with the rites, practices and doctrines of the Church of England. A Church of England voluntary controlled school, like a voluntary aided school, is a Church school functioning within the partnership of the Church and the Local Authority. Its Christian nature is an important aspect of the school's life. The religious teaching in it is mainly in accordance with the Agreed Syllabus but this may, for those who wish, be supplemented by specific Church teaching. Worship at its school assemblies is linked with the worship of the Church in accordance with the provisions of its Trust Deed.

All Roman Catholic schools (RC) are voluntary aided or academy schools.

General information about Church schools can be obtained from the appropriate CE and RC Diocesan Education Authorities. Addresses and telephone numbers are set out below:

CHURCH OF ENGLAND Diocesan Education Authorities

Runcorn Schools

Director of Education
Chester Diocesan Board of Education
Church House
5500 Daresbury Park
Daresbury
WA4 4GE
Telephone No: 01928 718834

<https://www.chester.anglican.org/schools/religious-education/>

Widnes Schools

Director of Education
Diocese of Liverpool Board of Education
St James' House
20 St James Road
Liverpool
L1 7BY
Telephone No: 0151 709 9722

<https://Liverpool.anglican.org/forschools/board-of-education/>

ROMAN CATHOLIC Diocesan Education Authorities

Runcorn Schools

Director of Schools
Diocese of Shrewsbury Schools
Commission
2 Park Road South
Birkenhead
CH43 4UX
Telephone No: 0151 652 9855

<https://www.dioceseofshrewsbury.org/education>

Widnes Schools

Director of Schools and Colleges
Liverpool Archdiocesan Centre for
Evangelisation
Croxteth Drive
Sefton Park
Liverpool L17 1AA
Telephone No: 0151 522 1071

<https://www.liverpoolcatholic.org.uk/departments/education>

ALLOCATION OF PLACES TO HALTON PRIMARY SCHOOLS

In allocating school places, all parents/carers are asked to complete either the online preference form (www.halton.gov.uk/schooladmissions) or a paper copy of the form, on which they are invited to express up to three preferences. This will enable parental preferences to be fully considered, even if the admission authority (the LA for community and voluntary controlled schools, or the governing body for voluntary aided and academy schools) is unable to comply with parental preference.

All preferences are considered equally against each school's admissions criteria. After all preferences have been considered if only one school named on the preference form can offer a place the Local Authority will send out an offer of a place. If more than one school can offer a place parents will be offered a place at whichever of those schools is ranked highest on the preference form. **This may not be the first preference school and there is no guarantee that you will be offered any of your preferences.**

What happens if a School becomes oversubscribed?

Sometimes more applications are received for a particular school than there are places available, and this means that the school is oversubscribed. When a school is oversubscribed places will be allocated in accordance with the relevant oversubscription criteria. Each voluntary aided school has its own criteria, and these are detailed later in this booklet.

OVERSUBSCRIPTION CRITERIA FOR COMMUNITY, VOLUNTARY CONTROLLED AND ACADEMY SCHOOLS WHO ADOPT THE LA'S POLICY

The following criteria will apply to oversubscribed schools:

Children in Public Care	Looked after children (often known as in care or LAC) or children who were previously looked after (PLAC), but immediately after being looked after became subject to an adoption, residence or special guardianship order. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC)
Siblings	Pupils with elder brothers or sisters, including half brothers and sisters, and unrelated children living together as part of the same household , already attending the school and <u>expected to continue at the school in the following year</u>
Distance	Pupils living nearest to the school defined as a straight-line measurement from the unique reference point of the child's permanent residence to the unique reference point of the school

In the instance of a tie regarding distance for the last place to be offered (to two decimal places in metres), a place will be offered using the electronic admission system's random allocation function.

APPLYING FOR A SCHOOL FURTHER INFORMATION

- Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) immediately after they were looked after. This includes children qualifying as Internationally Adopted Previously Looked After Child (IAPLAC).
- Children who have a current Education, Health and Care Plan (EHCP) will be admitted to the school named in their plan. An application **does not** need to be submitted if your child has a current EHCP as this will be coordinated by the SEND Team. Please discuss your child's application with your child's SEND Coordinator or the SEND department at the Local Authority, or email SENAT@halton.gov.uk. If you're unsure about your child's SEND status, please contact the SEND Team to discuss.
- Where applications are received for twins, triplets etc. the Local Authority will apply the oversubscription criteria and will oversubscribe the community or voluntary controlled school if a family would otherwise be separated. This would include infant class sizes of 30, where the child would be an excepted pupil for the time they are in an infant class.
- The address to be used in measuring distance for the purpose of allocating school places will be the **child's** permanent address **at the closing date of 15th January 2025**. The above criteria will apply without reference to the Halton Borough Council boundary. Distance will be measured by the LA using the LA's Local Land and Property Gazetteer (LLPG) address point system which measures a straight-line distance from the unique address point of the child's permanent address to the unique address point of the school in metres. If oversubscription occurs within any one of the above criteria, places will be allocated on distance grounds as described within the distance criteria above.
- If none of the parent's three preferences can be met, Halton LA will allocate a school. In Halton, a place will be allocated at the nearest school with vacancies to the home address measured in a straight-line distance measurement from the child's permanent residence to the school. This does not affect parent's rights to appeal for a place at the school(s) they have been refused. Parents may also contact School Admissions following receipt of their child's offer of a place, if they are not happy with the offered place and wish to enquire about other Halton schools with vacancies available.
- The law does not give you the "right" to choose a school for your child. However, it does allow you to make a preference as to which school you would like your child to attend. The admissions authority for each school will try to meet that preference in accordance with their admissions policy and oversubscription criteria.
- Parent/carers completing an **online preference form** will be able to view their offer of their child's primary school place on **16th April 2025**. Offer letters will also be posted on this date to parents/carers who have submitted a paper copy of the preference form application.

Who should apply for reception?

If your child was born **between 1st September 2020 and 31st August 2021**, or if you were granted a deferred admission for your child for September 2024, they are due to start school in September 2025 and you need to apply by 15th January 2025

ONLINE APPLICATIONS

Applying for a school place online

Halton Borough Council offers an online service to parents/carers who are applying for a reception class place in primary school for September 2025.

How to apply online

If you live in Halton and your child is due to transfer to primary school in September 2025 we highly recommend that you [apply online](https://www3.halton.gov.uk/Pages/EducationandFamilies/Schools/PrimarySecondarySchool.aspx) by following the link at:

<https://www3.halton.gov.uk/Pages/EducationandFamilies/Schools/PrimarySecondarySchool.aspx>

If you are not a Halton resident, you cannot complete the Halton form and you should contact the council within the area that you live. That authority will then provide you with details of how to apply online.

You will be required to create an account. **It is important that you keep a note of your password and security question, as you will need this to view the outcome of your application on offer day.**

Follow the steps and guidance through the online system, making sure you have completed each section and submit your application. You will receive an acknowledgement email once you have pressed submit. **If you do not receive an acknowledgement email, you must contact the local authority as this may indicate that your application has not been received.**

Benefits to online application

There are many benefits to making an online application for school admissions, including:

- It's quick, secure and easy to use.
- Applicants can view their offer online on the published offer day, rather than waiting for the offer letter to be received in the post.
- You can apply from home 24 hours a day, 7 days a week.
- There is no risk your application will be lost in the post.
- The system guides you through the application and alerts you if any errors have been made. When you have submitted your application, you will receive an email confirming receipt
- You can log in and view your child's school offer on **16th April 2025** (no hard copies will be sent)
- You will also receive your offer of a school place by email on 16th April 2025.

Please note that if you are applying for a voluntary aided school and you are requested to submit a supplementary information form, and/or proof of baptism or membership of a faith, this information **must be returned directly to the school**, and not to the Local Authority and **must** be returned by the closing date for applications, **15th January 2025**, unless otherwise advised.

The online system is available 24 hours a day, 7 days a week up to the closing date of 15th January 2025. If you are applying after that date you need to contact the School Admissions Team or visit a Halton Direct Link Office to request and complete a paper preference form.

ADDITIONAL ADMISSIONS INFORMATION

Waiting Lists

Waiting lists will be held for all oversubscribed Primary Schools. The waiting list will automatically comprise all of those pupils refused admission to the school(s) of preference, ordered by the oversubscription criteria of the admission policy. This list will be maintained from the time of initial allocation until 31st December 2025 at which point the waiting list will cease. If a place becomes available at an oversubscribed school, the place will be reallocated in accordance with the published oversubscription criteria relevant to that school. Parents/Carers should be aware that their child's place on the waiting list might alter, either up or down, dependent upon the movement of other applicants, as the law requires that waiting lists are re-ranked every time a new application is received following the offer of places.

Equal Preferences

In accordance with regulations, the equal preference model will be used to consider applications for all maintained schools. In an equal preference scheme your first, second and third preference will be considered at the same time. If potentially you can be offered a place at more than one of your preferences (i.e., because you have a high enough priority for an oversubscribed school, the school is undersubscribed or because the school receives the same number of applications as the number of places available) the single offer made to you will be for the school you ranked the highest on your preference form.

Late Applications

All applications received before the closing date will be dealt with at the same time. **A preference form received after the closing date of 15th January 2025 will be deemed as late and all late applications will be dealt with after those received on time.** Please be aware that a late application will reduce your chance of gaining a place at your preferred schools.

If the late application is received after places have been allocated and the school(s) are oversubscribed, the child will be placed on the waiting list, along with all other unsuccessful applications. The child's position on the waiting list will then be determined by the admission policy, not by the date received. Parents/carers have the right of appeal if admission is refused and details on the appeals process are provided later in this booklet.

Place of residence

Where a child lives with parents with shared responsibility, each for part of a week, the child's 'permanent place of residence' will be determined as the address of the parent who normally has the responsibility for the majority of school days in a week. All addresses are initially checked against the records held for your child by the local authority and its partners, however it may be necessary at any point during the admissions process for the admissions authority to carry out checks to confirm that addresses given are genuine. Parents may, therefore, be asked to provide documentary evidence of their child's home address, for example, but not limited to, Council Tax Statement, Child Benefits Statement, Utility Bills showing usage at the property, mortgage statement, etc. Where the local authority are unable to determine a child's permanent address following investigation, the address used will be the registered address for Child Benefit payments as of 15th January 2025.

Change of address

If you move house after the closing date of 15th January 2025 you **must** notify School Admissions by emailing schooladmissions@halton.gov.uk, providing your child's details and your new address. You may be required to complete a new preference form and you will be advised of this at this time. Proof of change of address will be required to support your application. **Please note:** the address stated on the preference form must be where the child is currently residing, and **not a future address**.

IMPORTANT:

Your address and criteria will not be changed unless supporting evidence of the house move is received by the Local Authority. This information must be received by 11th February 2025

Proof of residency received after this date cannot be used for the initial allocation of school places as this process will be in final stages.

Change of preference

If you decide to change your preferences after the closing date of 15th January 2025 you will need to complete another preference form and your previous preference form will be disregarded. The online facility will not be available after the closing date, and you must complete a hard copy preference form. If places have already been allocated the LA may not be able to meet your change of preference. **Please be aware that a change of preference after the closing date will result in that preference being treated as a late preference and this may affect your chances of gaining a place at your preference schools.**

Admissions age

The Secretary of State for Education and Employment has defined compulsory school age under the Education Act 1996 as follows:

<u>Child's 5th Birthday</u>	<u>Lawful Term of Admission</u>
1 st September to 31 st December	Spring
1 st January to 31 st March	Summer
1 st April to 31 st August (summer-born)	Autumn

In Halton, however, children will continue to be admitted to school earlier than the lawful admission date. This reflects the commitment of the LA to secure the best possible start for children within the Borough of Halton

Children reaching the age of five between 1st September and 31st August may be admitted full-time on the first day of the Autumn Term before their fifth birthday (i.e. in September). Schools may phase their intake but this will be decided at school level. A request for admission earlier than described would not normally be permitted.

If your child is presently attending a nursery class, please note that you **do not have an automatic right to transfer to the primary school to which the nursery class is attached**. You will need to indicate your preference for a primary school along with all other parents. The only exception to this is The Grange School, which is an all-through school, providing the child is **on roll at the nursery by the closing date of 15th January 2025**.

Parental Disputes

Where two people with parental responsibility for a child are in dispute regarding their preferred schools it is **strongly** advised that this is resolved informally, or formally by legal process, **prior to the application being submitted**. Neither the local authority nor any admission authority in the local area can resolve these disputes for the parties concerned. School admissions law requires that only one offer is made for each child and therefore it is of great importance that any such disagreement is resolved before submitting the application to avoid any delays or difficulties further into the process. Where a resolution cannot be achieved informally between the concerned parties, we recommend that you seek legal advice immediately to resolve the matter.

Delayed entry to school

Parents/carers can delay their child's entry to school until the child is of compulsory school age if they wish or request a part-time attendance during this time period. If a parent/carer is offered and accepts a place during the normal admissions round but would prefer to delay their child's start date until he or she is of compulsory school age, the admission authority must agree to the parent's request **provided the place is taken up within the same academic year, but not beyond** the beginning of the term following the child's fifth birthday. (i.e., statutory school age)

Parents of summer-born children – Request to defer entry

The Department for Education (DfE) has issued guidance regarding the admission of summer-born children to reception class outside of their normal age group (starting reception class after their fifth birthday). Parents considering making such a request are advised to speak to the Headteacher of their preference schools and the School Admissions Team and **must make the request during the normal admissions round within their child's normal age group** (the academic year in which they turn five) and submit a preference form in application during this round and before the deadline for applications, being **15th January 2025**.

All admissions authorities must consider a parent's request, and all evidence provided, for their child to be educated outside their normal age group, but they are not obligated to adhere to the request, and instead are required to make a decision which they believe is in the best interests of the child, based on the evidence provided.

If the request is agreed, parents will then be required to complete a new preference form in the year following and their application for admission within the normal age group will be discarded. If the request is declined, parents do not have the right to appeal against a decision not to admit a child to a certain year group if admission to another year group at the school can be offered.

In all instances we would advise that you consider the advice of your child's current early year's setting, input from any education or medical professionals involved with your child and please also read the [documentation provided by the DfE regarding the admission of children outside of their normal age group](#).

Withdrawal of offer of a school place

The Council and all of the admission authorities in its area reserve the right to withdraw the offer of a school place if it has been offered in error, or it is established that the offer was obtained through a fraudulent or intentionally misleading application. This may include where a fraudulent/intentionally misleading preference form is received claiming a false sibling or false residence, or the child's date of birth has been falsified. Where a place is removed, that place will be offered to the child who was unsuccessful in gaining a place due to the fraud/error.

Infant Class Size Legislation

By law, no infant class (normally Reception, Year 1 and Year 2) should have more than 30 pupils with one class teacher. This applies to all Halton schools. Head teachers are responsible for ensuring that classes are organised to comply with this requirement, and this is monitored by the local authority. There are few exceptions to this rule which can be found within the School Admissions Code 2021 available online.

Accepting or Declining an offer of a school place

In Halton, you are **not required** to accept an offer of a school place. Places are *automatically accepted* once they have been offered, unless you notify us otherwise. Other local authorities may request that you formally accept the place, and you should check this when making a preference for a school (s) in another local authority.

If you wish to decline your offer of a school place for your child, you must do this in writing as soon as possible, preferably by emailing schooladmissions@halton.gov.uk and explaining that you do not wish to accept the offer and notifying us of the alternative arrangements for your child. We strongly advise that you do not decline a school place offer on the grounds that you are appealing for a place at another school, as there are no guarantees that an appeal will be successful and if you have formally declined the offered place, it may not still be available after the appeals have been heard.

PRIMARY SCHOOLS IN HALTON

COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS

The following pages provide details on the Community and Voluntary Controlled Primary schools in Halton.

The Local Authority is the admission authority for these schools, and the oversubscription criteria detailed on **page 9** applies to all of the primary schools listed in this section.

All Saints Upton Church of England Voluntary Controlled Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 193 Published Admission Number September 2025: 30 Last academic year all on-time preferences were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 28 Preference 2: 15 Preference 3: 9 Final number allocated for September 2024: 26	Hough Green Road, Widnes, WA8 4PG Headteacher: Mrs J McCann Tel: 0151 257 2450 Website: www.allsaintsupton.halton.sch.uk
--	--

Astmoor Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 129 Published Admission Number September 2025: 25 Last academic year all applications were accommodated Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 21 Preference 2: 3 Preference 3: 5 Final number allocated for September 2024: 19	Kingshead Close, Runcorn, WA7 2JE Headteacher: Mrs L Aldridge Tel: 01928 565053 Website: www.astmoorprimaryschool.co.uk
Beechwood Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 149 Published Admission Number September 2025: 20 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 21 Preference 2: 17 Preference 3: 11 Final number allocated for September 2024: 21	Grasmere Drive, Runcorn, WA7 2TT Headteacher: Mrs G Snell Tel: 01928 560479 Website: www.beechwoodschoolruncorn.co.uk National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 3241.95 meters

Brookvale Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 215 Published Admission Number September 2025: 40 Last academic year all applications were accommodated. Published Admission Number September 2024: 40 Number of parents expressing each preference: Preference 1: 37 Preference 2: 11 Preference 3: 9 Final number allocated for September 2024: 36	Northwich Road, Runcorn, WA7 6BZ Headteacher: Mr R Moore Tel: 01928 711401 Website: https://brookvaleprimary.co.uk/
Castle View Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 167 Published Admission Number September 2025: 20 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 26 Preference 2: 13 Preference 3: 3 Final number allocated for September 2024: 26	Meadway, Runcorn, WA7 2DZ Headteacher: Miss H Melarangi Tel: 01928 563970 Website: https://www.castleviewprimary.co.uk/ National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 1142.77 meters

Fairfield Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 587 Published Admission Number September 2025: 90 Last academic year all applications were accommodated Published Admission Number September 2024: 90 Number of parents expressing each preference: Preference 1: 78 Preference 2: 33 Preference 3: 35 Final number allocated for September 2024: 83	Peelhouse Lane, Widnes, WA8 6TH Headteacher: Mrs. V Pierce Tel: 0151 424 0123 Website: www.fairfieldprimaryschool.org.uk
Farnworth Church of England Controlled Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 413 Published Admission Number September 2025: 60 The school was oversubscribed for the 2024 intake by on-time preferences. Appeal registered: 2 Appeals upheld: 0 Published Admission Number September 2024: 60 Number of parents expressing each preference: Preference 1: 62 Preference 2: 81 Preference 3: 38 Final number allocated for September 2024: 60	Pit Lane, Widnes, WA8 9HS Headteacher: Mrs. S Kidd Tel: 0151 424 3042 Website: https://www.farnworthcofeprimary.co.uk/ National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 1883.78 meters

Gorsewood Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 170 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 16 Preference 2: 12 Preference 3: 7 Final number allocated for September 2024: 15	Gorsewood Road, Runcorn, WA7 6ES Headteacher: Miss E Jackson Tel: 01928 712100 Website: www.gorsewood.halton.sch.uk
Hale Church of England Voluntary Controlled Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 201 Published Admission Number September 2025: 25 The school was oversubscribed for the 2024 intake by on-time preferences. Appeal registered: 6 Appeals upheld: 0 Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 40 Preference 2: 4 Preference 3: 5 Final number allocated for September 2024: 30	Hesketh Road, Hale, L24 4AN Headteacher Mrs E Fenton Tel: 0151 425 3023 Website: https://www.hale.halton.sch.uk/ National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 2263.19 metres

Halebank Church of England Voluntary Controlled Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 88 Published Admission Number September 2025: 15 Last academic year all applications were accommodated. Published Admission Number September 2024: 15 Number of parents expressing each preference: Preference 1: 11 Preference 2: 3 Preference 3: 1 Final number allocated for September 2024: 11	Heathview Road, Widnes, WA8 8UZ Headteacher: Mrs C Warner Tel: 0151 425 5798 Website: https://www.halebank.halton.sch.uk/
Hillview Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 177 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 28 Preference 2: 13 Preference 3: 17 Final number allocated for September 2024: 26	Beechwood Avenue, Runcorn, WA7 3HB Headteacher: Mr. R Jackson Tel: 01928 714666 Website: www.hillview.halton.sch.uk

Lunt's Heath Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 420 Published Admission Number September 2025: 60 The school was oversubscribed for the 2024 intake by on-time preferences. Appeal registered: 2 Appeals upheld 0 Published Admission Number September 2024: 60 Number of parents expressing each preference: Preference 1: 77 Preference 2: 78 Preference 3: 40 Final number allocated for September 2024: 60	Wedgewood Drive, Widnes, WA8 9RJ Headteacher: Mr D Paton Tel: 0151 423 3322 Website: www.luntsheathprimary.co.uk National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 1312.67 metres
Moore Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 211 Published Admission Number September 2025: 30 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 39 Preference 2: 26 Preference 3: 5 Final number allocated for September 2024: 30	Lindfield Close, Moore, WA4 6UG Headteacher: Mrs. E Smith Tel: 01925 740326 Website: www.moore.halton.dbprimary.co.uk National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 1953.57 metres

Moorfield Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 246 Published Admission Number September 2025: 45 Last academic year all applications were accommodated. Published Admission Number September 2024: 45 Number of parents expressing each preference: Preference 1: 22 Preference 2: 19 Preference 3: 11 Final number allocated for September 2024: 24	Moorfield Road, Widnes, WA8 3HJ Headteacher: Miss K Heyes Tel: 0151 424 3108 Website: www.moorfieldprimary.co.uk
Murdishaw West Community Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 132 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 19 Preference 2: 8 Preference 3: 4 Final number allocated for September 2024: 18	Barnfield Avenue, Runcorn, WA7 6EP Headteacher: Mrs V Edwards Tel: 01928 711254 Website: www.mwcp.co.uk

Oakfield Community Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 283 Published Admission Number September 2025: 40 Last academic year all applications were accommodated. Published Admission Number September 2024: 40 Number of parents expressing each preference: Preference 1: 40 Preference 2: 12 Preference 3: 13 Final number allocated for September 2024: 39	Edinburgh Road, Widnes, WA8 8BQ Headteacher: Mrs. J Makin Tel: 0151 424 4958 Website: https://www.oakfieldwidnes.co.uk/
Pewithall Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 207 Published Admission Number September 2025: 30 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 49 Preference 2: 44 Preference 3: 24 Final number allocated for September 2024: 30	Kenilworth Avenue, Runcorn, WA7 4XQ Headteacher: Mr. D Baugh Tel: 01928 576139 Website: www.pewithall.org.uk National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 1256.35 metres

The Brow Community Primary School Age range 3 – 11 (mixed) Anticipated number on roll: 140 Published Admission Number September 2025: 25 Last academic year all applications were accommodated. Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 24 Preference 2: 6 Preference 3: 8 Final number allocated for September 2024: 23	The Clough, Runcorn, WA7 2HB Headteacher: Mrs. L Webb Tel: 01928 563089 Website: https://thebrowprimaryschool.com
Victoria Road Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 197 Published Admission Number September 2025: 40 Last academic year all applications were accommodated Published Admission Number September 2024: 40 Number of parents expressing each preference: Preference 1: 23 Preference 2: 14 Preference 3: 12 Final number allocated for September 2024: 26	Victoria Road, Runcorn, WA7 5BN Headteacher: Ms. E Roberts Tel: 01928 574644 Website: https://victoriaroadprimary.uk/

Westfield Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 107 Published Admission Number September 2025: 25 Last academic year all applications were accommodated Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 12 Preference 2: 11 Preference 3: 8 Final number allocated for September 2024: 13	Clayton Crescent, Runcorn, WA7 4TR Headteacher: Miss S Pope Tel: 01928 572343 Website: www.westfieldprimaryschool.com
Weston Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 198 Published Admission Number September 2025: 30 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 26 Preference 2: 26 Preference 3: 6 Final number allocated for September 2024: 30	Lamsickle Lane, Weston, Runcorn, WA7 4RA Headteacher: Mrs. H Pitt Tel: 01928 574544 Website: http://weston.halton.sch.uk/ National Offer Day 2024 Position: Last place criteria: Distance Distance last place: 2538.98 metres

Windmill Hill Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 143 Published Admission Number September 2025: 25 Last academic year all applications were accommodated. Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 16 Preference 2: 3 Preference 3: 7 Final number allocated for September 2024: 16	Windmill Hill, Runcorn, WA7 6QE Headteacher: Miss. P Newman Tel: 01928 712337 Website: www.windmillhill.school
Woodside Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 103 Published Admission Number September 2025: 20 Last academic year all applications were accommodated. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 13 Preference 2: 0 Preference 3: 4 Final number allocated for September 2024: 12	Whitchurch Way, Runcorn, WA7 5YP Headteacher: Mr. R Collings Tel: 01928 564031 Website: https://www.woodsideprimary.co.uk/

ACADEMY SCHOOLS

The following **Academy** schools follow Halton Local Authority's oversubscription criteria as detailed on **Page 9** of this booklet, but are their own admission authorities:

Ditton Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 366 Published Admission Number September 2025: 60 Last academic year all applications were accommodated Published Admission Number September 2024: 60 Number of parents expressing each preference: Preference 1: 39 Preference 2: 21 Preference 3: 19 Final number allocated for September 2024: 39	Liverpool Road, Widnes, WA8 7HD Headteacher: Mrs. J Pyne Tel: 0151 424 5861 Website: https://www.dittonprimary.co.uk/ Under the Warrington Primary Academy Trust (WPAT)
Halton Lodge Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 194 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 14 Preference 2: 9 Preference 3: 9 Final number allocated for September 2024: 15	Grangeway, Runcorn, WA7 5LU Headteacher: Mr. A Hilldrup Tel: 01928 564053 Website: https://www.haltonlodge.co.uk/ Under the Weaver Trust

Hallwood Park Primary Academy Age range 4 – 11 (mixed) Anticipated number on roll: 70 Published Admission Number September 2025: 25 Last academic year all applications were accommodated. Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 6 Preference 2: 3 Preference 3: 2 Final number allocated for September 2024: 6	Hallwood Park Avenue, Runcorn, WA7 2FL Headteacher: Flora Graham Tel: 01928 716336 Website: www.hallwoodpark.co.uk/ Under The Shaw Trust
Kingsway Primary Academy Age range 4 – 11 (mixed) Anticipated number on roll: 207 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 40 Number of parents expressing each preference: Preference 1: 28 Preference 2: 13 Preference 3: 6 Final number allocated for September 2024: 22	Kingsway, Widnes, WA8 7QS Executive Headteacher: Mrs P Warding Tel: 0151 424 5031 Website: www.kingswayprimaryacademy.c o.uk Under the Warrington Primary Academy Trust (WPAT)

Weston Point Primary Academy Age range 4 – 11 (mixed) Anticipated number on roll: 89 Published Admission Number September 2025: 20 Last academic year all applications were accommodated. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 11 Preference 2: 4 Preference 3: 3 Final number allocated for September 2024: 10	Castner Avenue, Runcorn, WA7 4EQ Principal: Mrs Thompson Tel: 01928 574593 Website: https://www.westonpointprimary.co.uk/ Under the Wade Deacon Academy Trust
Widnes Academy Age range 4 – 11 (mixed) Anticipated number on roll: 126 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 11 Preference 2: 0 Preference 3: 4 Final number allocated for September 2024: 10	Cholmondeley Street, Widnes, WA8 0EL Head of School: Mrs Laura Kirchin Tel: 0151 424 2799 Website: https://www.widnesacademy.co.uk Under the Wade Deacon Academy Trust

The following **Academy** schools do not follow the local authority's oversubscription criteria and the details provided are only a brief summary of their full admissions policies, which can be found on the school websites:

Bridgewater Park Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 96 Published Admission Number September 2025: 30 Last academic year all applications were accommodated Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 16 Preference 2: 3 Preference 3: 1 Final number allocated for September 2024: 16	Plantation Close, Runcorn, WA7 2LW Interim Head of School: Mrs A Hudson Tel: 01928 563838 Website: www.bridgewaterpark.halton.sch.uk Under The Heath Academy Trust
Oversubscription Criteria: 1. Children designated as Looked After Children or previously Looked After Children, including those children who appear to have been in state care outside of England prior to having been adopted (IAPLAC). 2. Children in the Nursery at Bridgewater Park Primary School at the time of application who wish to transfer. 3. Where there are professionally supported medical reasons, or professionally supported exceptional social reasons why a child should attend the school. Written evidence from a Doctor, Social Worker, Health Visitor, Housing officer, Borough School Attendance Officer or other relevant Council Officer will be required at the time of application. (Refugees and Asylum Seeking children may be included under this criterion, depending on individual circumstances.) This evidence must be sent <u>directly to the school</u> by the closing date for applications, being 15th January 2025. 4. Applicants who have an older sibling who will be attending Bridgewater Park Primary School, at the intended time of admission. 5. Remaining places will be offered on the basis of proximity of the child's home address to the school.	

Daresbury Primary School Age range 4 – 11 (mixed) Anticipated Number on roll: 202 Published Admission Number September 2025: 30 Last academic year all applications were accommodated Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 21 Preference 2: 39 Preference 3: 17 Final number allocated for September 2024: 27	Chester Road, Daresbury, WA4 4AJ Head of school: Mrs K Zuger Tel: 01925 740309 Website: https://www.daresbury.halton.sch.uk/ Under The Heath Academy Trust
Oversubscription Criteria: 1. Children designated as Looked After Children or previously Looked After Children, including those children who appear to have been in state care outside of England prior to having been adopted (IAPLAC). 2. Where there are professionally supported medical reasons, or professionally supported exceptional social reasons why a child should attend the school. Written evidence from a Doctor, Social Worker, Health Visitor, Housing officer, Borough School Attendance Officer or other relevant Council Officer will be required at the time of application. (Refugees and Asylum Seeking children may be included under this criterion, depending on individual circumstances.) This evidence must be sent <u>directly to the school</u> by the closing date for applications, being 15th January 2025. 3. Applicants who have an older sibling who will be attending Daresbury Primary School, at the intended time of admission. 4. Remaining places will be offered on the basis of proximity of the child's home address to the school.	

Palace Fields Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 123 Published Admission Number September 2025: 30 Last academic year all applications were accommodated Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 12 Preference 2: 10 Preference 3: 4 Final number allocated for September 2024: 12	Badger Close, Runcorn, WA7 2QW Head of school: Miss G Hitchin Tel: 01928 716521 Website: www.palacefieldsprimary.org.uk Under The Heath Academy Trust
Oversubscription Criteria: 1. Children designated as Looked After Children or previously Looked After Children, including those children who appear to have been in state care outside of England prior to having been adopted (IAPLAC). 2. Children in the Nursery at Palacefields Primary School at the time of application who wish to transfer. 3. Where there are professionally supported medical reasons, or professionally supported exceptional social reasons why a child should attend the school. Written evidence from a Doctor, Social Worker, Health Visitor, Housing officer, Borough School Attendance Officer or other relevant Council Officer will be required at the time of application. (Refugees and Asylum Seeking children may be included under this criterion, depending on individual circumstances.) This evidence must be sent <u>directly to the school</u> by the closing date for applications, being 15th January 2025. 4. Applicants who have an older sibling who will be attending Palacefields Primary School, at the intended time of admission. 5. Remaining places will be offered on the basis of proximity of the child's home address to the school.	

The Grange School – All Through Academy Age range 4 – 11 (mixed) Anticipated number on roll KS1: 355 Published Admission Number September 2025: 60 Last academic year all applications were accommodated Published Admission Number September 2024: 60 Number of parents expressing each preference: Preference 1: 53 Preference 2: 13 Preference 3: 19 Final number allocated for September 2024: 47	Latham Avenue, Runcorn, WA7 5DX Executive Principal: Mr J Jardine Tel: 01928 562 660 Website: www.thegrangeacademy.co.uk/ Under the Wade Deacon Academy Trust
Oversubscription Criteria: The Grange is a designated all through Academy school, therefore children enrolled in the school's nursery will automatically transfer from the nursery to primary and primary to secondary phases within The Grange. Following the transfer of those children from the nursery to reception class, the remaining places will be allocated in accordance with the local authority's admissions oversubscription criteria as detailed on page 9. Please be aware that a child currently at the Grange Nursery can opt out of an automatic transfer to the Grange Infant by requesting an alternative school by completing a preference form online or by requesting a paper copy. If an application is made to another school then this will remove the right to automatic transfer. If your child starts at the Grange Nursery after the deadline for Primary School applications (15th January 2025), or after the allocation letters are sent (16th April 2025), please ensure you contact the School and the Local Authority as a place may not be guaranteed. For children not currently attending The Grange: The Local Authority oversubscription criteria detailed on page 9 applies.	

VOLUNTARY AIDED (CHURCH OF ENGLAND) SCHOOLS

The schools listed in this section are Voluntary Aided Church of England Primary Schools. Each school has an individual admission policy which is the responsibility of the school governors. The details below provide only a summary of the oversubscription criteria and **full details of the schools policies can be viewed on the schools' websites**, together with a copy of the school's supplementary application form (if required). The schools will advise when the supplementary information form is required.

Runcorn All Saints' CE Primary School

Age range 4 – 11 (mixed)

Anticipated number on roll: 100

Published Admission Number September 2025: 20

Last academic year all applications were accommodated

Published Admission Number September 2024: 20

Number of parents expressing each preference:

Preference 1: 15

Preference 2: 6

Preference 3: 1

Final number allocated for September 2024: 14

Church Street, Runcorn,
WA7 1LD

Headteacher: Mrs J. Robertson

Tel: 01928 572091

Website:

<https://www.allsaintscephprimaryschool.co.uk/>

Applicants must also complete a supplementary information form available from the school. This **must** be returned to the school and not the Local Authority.

Oversubscription Criteria:

1. Looked after children and children who were looked after, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted (or became subject to a child arrangements order or a special guardianship order)
2. Children with special medical or social circumstances affecting the child **where these needs can only be met at this school.**
3. Children who have a sibling in school who will still be attending school the following year
4. Children whose parents are faithful and regular worshippers in the churches of All Saints Runcorn or Holy Trinity Runcorn *
5. Children resident in the parish(es) of All Saints and Holy Trinity Runcorn
6. Children whose parents are regular worshippers at a Christian church that is a member of Churches Together in Britain and Ireland*
7. Remaining places will be offered on the basis of proximity of the child's home address to the school

Please note that attending Runcorn All Saints Nursery does not automatically guarantee admission to, nor enable automatic enrolment with the school. If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

** In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship*

St Berteline's Church of England Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 258 Published Admission Number September 2025: 44 Last academic year all applications were accommodated. Published Admission Number September 2024: 44 Number of parents expressing each preference: Preference 1: 37 Preference 2: 15 Preference 3: 13 Final number allocated for September 2024: 39	Norton Lane, Runcorn, WA7 6QN Headteacher: Mrs. S Moss Tel: 01928 719847 Website: www.stbertelines.org.uk
Oversubscription Criteria: 1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Children who have a sibling in at the time of application and who will continue to be in school at the beginning of the year of admission. Once places have been allocated under criteria 1 and 2 above, the remaining places will be divided equally to be allocated under criteria 3 and 4 below. In the event of an odd number of places being available, the single odd place shall be made available for allocation under criterion 3. 3. Children whose parent/parents are involved in the work and worship of any Christian Church for which are a member of Churches Together in Britain and Ireland* 4. Pupils living nearest to the school Within criteria 3 and 4, places in each category will be allocated in order of shortest distance according to the straight-line distance measurement from the child's permanent residence to the school as measured by the Local Authority. <i>* If you are applying under criteria 3, a supplementary form must be completed, these can be obtained directly from the school and must be returned to the school.</i>	

VOLUNTARY AIDED (CATHOLIC) SCHOOLS

The schools listed in this section are Voluntary Aided Catholic Primary Schools. Each school has an individual admission policy which is the responsibility of the school governors. The details below provide only a summary of the oversubscription criteria and **full details of the schools policies can be viewed on the schools' websites**, together with a copy of the school's supplementary application form (if required). The schools will advise when the supplementary information form is required.

Our Lady Mother of the Saviour Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 189 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 14 Preference 2: 10 Preference 3: 4 Final number allocated for September 2024: 14	Lapwing Grove, Runcorn, WA7 2TP Headteacher: Mrs. M Kewn Tel: 01928 711921 Website: https://www.ourladysruncorn.halton.sch.uk/
Oversubscription Criteria: 1. Catholic looked after and previously looked after children, including those who appear to have been adopted following a period of state care outside of England (IAPLAC) 2. Catholic children who are resident in the parish of The Divine saviour for whom Our Lady Mother of the Saviour is the nearest Catholic school. 3. Other Catholic children. 4. Other looked after and previously looked after children, including those who appear to have been adopted following a period of state care outside of England (IAPLAC) 5. Any other children. <i>Within each of the categories listed above, the following provisions will be applied in the following order.</i> (i) Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made. (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

Our Lady of Perpetual Succour Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 189 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 20 Preference 2: 26 Preference 3: 6 Final number allocated for September 2024: 20	Clinton View, Widnes, WA8 8JN Headteacher: Mrs. P McGuffie Tel: 0151 424 6130 Website: www.olpsprimary.co.uk
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC). 2. Baptised Catholic children who have a sibling in the school at the time of admission 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of this parish formerly referred to as the parish of Our Lady of Perpetual Succour 4. Other Baptised Catholic children 5. Other children who have a sibling at the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children If it is not possible to offer places for all applicants within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Basil's Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 214 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 25 Preference 2: 19 Preference 3: 8 Final number allocated for September 2024: 23	Hough Green Road, Widnes, WA8 4SZ Head teacher: Mrs. A Sheppard Tel: 0151 424 7887 Website: www.stbasilsprimary.halton.sch.uk
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC). 2. Baptised Catholic children who have a sibling in the school at the time of admission 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of this parish formerly referred to as the parish of St Basil 4. Other baptised Catholic children 5. Children who are other than Catholic and have a sibling in the school at the time of admission 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children If it is not possible to offer places for all applicants within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Bede's Catholic Infant School Age range 4 – 8 (mixed) Anticipated number on roll: 222 Published Admission Number September 2025: 75 Last academic year all applications were accommodated. Published Admission Number September 2024: 75 Number of parents expressing each preference: Preference 1: 67 Preference 2: 42 Preference 3: 25 Final number allocated for September 2024: 69	Leigh Avenue, Widnes, WA8 6EL Head teacher: Miss J Coughlan Tel: 0151 4243112 Website: www.stbedesinfants.co.uk
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Baptised Catholic children who have a sibling in the St. Bede's Catholic Infant School or St. Bede's Catholic Junior School at the time of admission. 3. Baptised Catholic children resident in the parish of St. Wilfrid, the part of this parish formerly referred to as the parish of Bede and St. Raphael. 4. Other baptised Catholic children. 5. Other children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other Children. If it is not possible to offer places for all applicants within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Bede's Catholic Junior School Age range 7 – 11 (mixed) Anticipated number on roll: 299 Published Admission Number September 2025: 75 The school was oversubscribed for the 2024 intake by on-time preferences. Appeal registered: 5 Appeals upheld: 1 Published Admission Number September 2024: 75 Final number allocated for September 2024: 75	Leigh Avenue, Widnes, WA8 6EL Head teacher: Mrs F Tiernan Tel: 0151 4243386 Website: www.stbedesjuniorschool.co.uk National Offer Day 2024 Position: Last place criteria: Criteria 5 Distance last place: 11221.01 metres
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Baptised Catholic children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 3. Baptised Catholic children resident in the parish of St. Wilfrid, the part of this parish formerly referred to as the parish of Bede and St. Raphael. 4. Other baptised Catholic children. 5. Other children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other Children. If it is not possible to offer places for all applicants within any criteria above, then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Clement's Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 197 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 25 Preference 2: 20 Preference 3: 8 Final number allocated for September 2024: 27	Oxford Road, Runcorn, WA7 4NX Head teacher: Mrs C Hodgkins Tel: 01928 572129 Website: www.st-clements.halton.sch.uk
Oversubscription Criteria: 1. Looked after and previously looked after children, including those children who appear to have been in state care outside of England prior to being adopted (IAPLAC) 2. Catholic children who are resident in the St. Clements designated area of the parish of St. Maximilian Kolbe. – <i>(Please refer to St Clement's full Admission Policy)</i> 3. Catholic children resident in the remainder of St. Maximilian Kolbe Parish. 4. Other Catholic children 5. Catechumens and members of an Eastern Christian Church. 6. Any other children <i>Within each of the categories listed above, the following provisions will be applied in the following order.</i> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above. (ii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above. Priority will be given to children living closest to the school determined by the shortest distance. The address to be used in measuring distance for the purpose of allocating school places will be the child's permanent address at the closing date of 15th January 2025. Distance will be measured by Halton LA using the LAs address point system, which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 28th February 2025.	

St Edward's Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 121 Published Admission Number September 2025: 20 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 24 Preference 2: 4 Preference 3: 3 Final number allocated for September 2024: 25	Wivern Place, Runcorn, WA7 1RZ Head teacher: Mrs. A Snell Tel: 01928 572317 Website: www.stedwardscatholicprimaryschool.co.uk National Offer Day 2024 Position: Last place criteria: Criteria 9 Distance last place: 1191.94 metres
Oversubscription Criteria: 1. Catholic Looked after and previously looked after children. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted. 2. Catholic children who are resident in the parish of St Maximilian Kolbe 3. Catholic children who are resident in the parish of St Maximilian Kolbe for whom St. Edward's is the nearest Catholic school. 4. Other Catholic children. 5. Other Looked after and previously looked after children. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted. 6. Catechumens and members of an Eastern Christian Church. 7. Children of other Christian denominations whose membership is evidenced by a minister of religion. 8. Children of other faiths whose membership is evidenced by a religious leader. 9. Any other children. <i>Within each of the categories listed above, the following provisions will be applied in the following order.</i> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above. Priority will be given to children living closest to the school determined by the shortest distance. The address to be used in measuring distance for the purpose of allocating school places will be the child's permanent address at the closing date of 15th January 2025. Distance will be measured by Halton LA using the LAs address point system, which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Gerard's Roman Catholic Primary & Nursery School Age range 4 – 11 (mixed) Anticipated number on roll: 200 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 24 Preference 2: 7 Preference 3: 5 Final number allocated for September 2024: 23	Lugsdale Road, Widnes, WA8 6DD Head teacher: Mr. K Landrum Tel: 0151 4242879 Website: www.st-gerards.halton.sch.uk
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Baptised Catholic children who have a sibling in the school at the time of admission. 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of the parish formerly referred to as St Marie. 4. Other baptised Catholic children. 5. Other children who have a sibling in the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children. If it is not possible to offer places for all applicants within any criteria above then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. The school's admissions policy does not refer to a supplementary information form.	

St John Fisher Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 211 Published Admission Number September 2025: 30 The school was oversubscribed for the 2024 intake by on-time preferences. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 32 Preference 2: 12 Preference 3: 7 Final number allocated for September 2024: 30	Edward Street, Widnes, WA8 0BW Head teacher: Mrs N Dickinson Tel: 0151 424 7794 Website: www.st-johnfisherprimary.co.uk/ National Offer Day 2024 Position: Last place criteria: Criteria 8 Distance last place: 930.63 metres
Oversubscription Criteria: 1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Baptised Catholic children who have a sibling in the school at the time of admission. 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of the parish formerly referred to as St John Fisher. 4. Other baptised Catholic children. 5. Other children who have a sibling in the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children. If it is not possible to offer places for all applicants within any criteria above then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Martin's Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 177 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 25 Preference 2: 4 Preference 3: 1 Final number allocated for September 2024: 25	St Martin's Lane, Runcorn, WA7 6HZ Head teacher: Mrs. C Ming Tel: 01928 711207 Website: https://www.st-martins.halton.sch.uk/
Oversubscription Criteria: 1. Catholic looked after and previously looked after children including children who have been adopted from state care outside of England (IAPLAC) 2. Catholic children who are resident in the parish of Divine Saviour from whom St Martin's is the nearest Catholic school 3. Other Catholic children 4. Other looked after and previously looked after children including children who have been adopted from state care outside of England (IAPLAC) 5. Any other children <i>Within each of the categories listed above, the following provisions will be applied in the following order.</i> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (i) above. Priority will be given to children living closest to the school determined by the shortest distance. The address to be used in measuring distance for the purpose of allocating school places will be the child's permanent address at the closing date of 15th January 2025. Distance will be measured by Halton LA using the LAs address point system, which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by no later than 15th January 2025. (the closing date for applications).	

St Michael's Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 226 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 25 Preference 2: 21 Preference 3: 9 Final number allocated for September 2024: 25	St Michael's Road, Widnes, WA8 8TD Head teacher: Mr. P Loughran Tel: 0151 424 4468 Website: www.stmichaelscatholicprimaryschool.co.uk
Oversubscription Criteria: 1. Looked After Children and previously Looked After Children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Baptised Catholic children who have a sibling at the school at the time of admission. 3. Baptised Catholic children living in the Parish of St Wilfred, the part of the parish formerly known as St Michael's 4. Other baptised Catholic children 5. Other children who have a sibling at the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children If it is not possible to offer places for all applicants within any criteria above then places will be allocated to the children who live nearest to the school. Distance will be measured by the LA using the LA's address point system which measures from the address point of the child's permanent address to the address point of the school in metres. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by no later than 15th January 2025. (the closing date for applications).	

The Holy Spirit Catholic Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 96 Published Admission Number September 2025: 20 Last academic year all applications were accommodated. Published Admission Number September 2024: 20 Number of parents expressing each preference: Preference 1: 12 Preference 2: 6 Preference 3: 2 Final number allocated for September 2024: 12	Cotterill, Halton Brook, Runcorn, WA7 2NL Head teacher: Mrs L Connolly Tel: 01928 563148 Website: www.holyspirituncorn.co.uk
Oversubscription Criteria: 1. Catholic looked after and previously looked after children including Catholic children who have been adopted from state care outside of England (IAPLAC) 2. Other looked after and previously looked after children including children who have been adopted from state care outside of England (IAPLAC) 3. Catholic children who are resident in the parish of Maximilian Kolbe for whom The Holy Spirit is the nearest Catholic school. 4. Other catholic children 5. Any other children. <i>Within each of the categories listed above, the following provisions will be applied in the following order:</i> (i) Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above Priority will be given to children living closest to the school determined by the shortest distance. Pupils living nearest to the school defined as a straight-line measurement from the unique reference point of the child's permanent residence to the unique reference point of the school. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 28th February 2025.	

VOLUNTARY AIDED (CATHOLIC OR CHURCH OF ENGLAND) ACADEMY

The schools listed in this section are Voluntary Aided Catholic or Church of England Academy Schools. Each school has an individual admission policy which is the responsibility of the school governors/trust. The details below provide only a summary of the oversubscription criteria and **full details of the schools policies can be viewed on the schools' websites.**

St Augustine's Catholic Primary School and Nursery Age range 3 – 11 (mixed) Anticipated number on roll: 128 Published Admission Number September 2025: 25 Last academic year all applications were accommodated. Published Admission Number September 2024: 25 Number of parents expressing each preference: Preference 1: 19 Preference 2: 7 Preference 3: 2 Final number allocated for September 2024: 18	Conwy Court, Runcorn, WA7 2JJ Head teacher: Mrs N Sothern Tel: 01928 568936 Website: www.st-augustines.halton.sch.uk
Oversubscription Criteria: 1. Catholic Looked after and previously looked after children including Catholic children who appear to have been adopted from state care outside of England (IAPLAC) 2. Catholic children who are resident in the parish of The Divine Saviour for whom St Augustine's is the nearest Catholic school. 3. Other Catholic children. 4. Other looked after and previously looked after children including Catholic children who have been adopted from state care outside of England (IAPLAC) 5. Any other children. <i>Within each of the categories listed above, the following provisions will be applied in the following order.</i> (i) Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made. (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above Priority will be given to children living closest to the school determined by the shortest distance. Pupils living nearest to the school defined as a straight-line measurement from the unique reference point of the child's permanent residence to the unique reference point of the school. A Supplementary Information Form is required for this school and can be obtained from the school website or by contacting the school and requesting one. This must be returned to the school directly and must be submitted by 15th January 2025 (the closing date for applications).	

St Mary's Church of England Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 184 Published Admission Number September 2025: 35 Last academic year all applications were accommodated. Published Admission Number September 2024: 35 Number of parents expressing each preference: Preference 1: 26 Preference 2: 7 Preference 3: 6 Final number allocated for September 2024: 25	Castlefields Avenue South, Runcorn, WA7 2NR Headteacher: Mrs. R Tainsh Tel: 01928 565995 Website: http://st-marys.halton.sch.uk/
Applicants must also complete a supplementary form available from the school. This must be returned to the school and not the Local Authority. Oversubscription Criteria: 1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). 2. Children who have a sibling already attending the school and expected to continue at the school in the year of admission. 3. Children or their parents/guardians who are faithful and regular in the work and worship of Halton St Mary's Church or Christ Church, Castlefields or any Christian church in Runcorn as recognised by Churches Together in Britain and Ireland * 4. Children resident within the Parish boundary (Halton Village, Castlefields, Halton Brook, The Brow). To look at a map of the Parish go to www.achurchnearyou.com. Alternatively a Parish map is available from school. 5. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. 6. Children resident outside the areas in criteria 4 and who live nearest the school as measured using the LA's address point system. Please note that attending St Mary's Nursery does not automatically guarantee admission to, nor enable automatic enrolment with the school.	

St Michael with St Thomas CE Primary School Age range 4 – 11 (mixed) Anticipated number on roll: 178 Published Admission Number September 2025: 30 Last academic year all applications were accommodated. Published Admission Number September 2024: 30 Number of parents expressing each preference: Preference 1: 23 Preference 2: 13 Preference 3: 15 Final number allocated for September 2024: 23	Spinney Avenue, Widnes, WA8 8LD Head teacher: Ms M Slingsby Tel: 0151 424 4234 Website: https://www.smwst.co.uk
Oversubscription Criteria: 1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. Children who appear to the Directors of the Trust to have been in state care outside of England and ceased to be in state care as a result of being adopted. 2. Children who have a brother or sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or a child of the parent/carer's partner, and in every case who is living at the same address and is part of the same family unit. 3. Children whose parent(s) regularly attend a Church of England church. (A parent is any person who has parental responsibility or care of the child.) In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship. 4. Children whose parent(s) regularly attend another Christian church that is a member of Churches Together in Britain and Ireland (www.ctbi.org.uk) or a place of worship which is associated with the UK Interfaith Network (www.interfaith.org.uk). (A parent is any person who has parental responsibility or care of the child.) In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship. 5. Children whose home address is within the Catchment Area of the Academy, with priority given to those children that live nearest to the Academy by distance. 6. Other children In the event of oversubscription within any of the criteria above, priority will be given to children whose family home is nearest the school. Distance will be measured in a straight line from home to school using the local authority address point system. The school's admissions policy does not refer to a supplementary information form but the school may request a letter from the relevant Church leader to support criteria 3 or 4.	

OTHER INFORMATION

ADMISSION APPEALS PROCEDURE

Parents/carers who are not offered a place at any of their preferred schools have a right of appeal to an independent appeals panel under section 94 of the School Standards & Framework Act 1998. Appeals must be submitted in writing, but parents/carers have the right to present their case to the panel. The Chairman of the appeal panel will be a lay person having no connection with the LA. Other members of the panel will be suitably experienced persons.

The Education Act 1996 as amended by the School Standards & Framework Act 1998 requires that from September 2001 no 5, 6 or 7 year old in an infant class at a maintained school should be in a class of more than 30 pupils. Admission Authorities are not required to admit a child to an infant class where to do so would conflict with keeping to the statutory class size limits. Therefore, if the preference expressed is for a primary school that falls into this category and it is oversubscribed, parents will have the right of appeal to an independent appeals panel, but an appeals panel can only uphold this appeal if it is satisfied that:

- a) The decision was not one which a reasonable admission authority/governing body would make in the circumstances of the case, or
- b) That the child would have been offered a place if the admission arrangements had been properly implemented.

This means that unless the appeals panel agrees to either of the above, admission will be refused. The LA will then advise parents where there are places still available if requested, and parents will then be asked to submit their preference.

Applications for admission to Aided Church schools will be referred to the head teacher and Admissions Committee of the governing body of the school concerned. If the application is unsuccessful, parents will be notified of their statutory right of appeal. The decisions of independent appeals panels are binding on the LA and on the school's governing body.

There are different appeal arrangements for pupils with an Education Health and Care Plan (EHCP).

How to appeal

If you wish to appeal against a decision not to admit your child to a particular community, academy, voluntary controlled or voluntary aided primary school, you should contact School Admissions by email schooladmissions@halton.gov.uk who will provide you with an appeal form. You should then return your appeal to schooladmissions@halton.gov.uk or to:

School Admissions, PO Box 317, Runcorn, WA7 9BZ

In general, the following arrangements will be made for all appeals:

- The deadline to submit and appeal for Primary 2025 is **16th May 2025**. Appeals will be heard in June and July 2025. Late appeals will still be heard but may not be heard before September so please submit your appeal by the deadline.
- At least 10 days prior to the hearing, the clerk will notify you of the time, date and location of your appeal.
- Approximately 7 days before the appeal you will receive an agenda and supporting paperwork.
- The appeal will be heard before an independent panel who will have a copy of the appeal and all evidence submitted by you.
- You will be notified in writing of the appeal panel's decision and the grounds upon which it was made.

The decision of the appeal panel is binding on all parties.

IN-YEAR APPLICATIONS AND TRANSFERS – PRIMARY SCHOOLS

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school(s) concerned. You can apply for a place for your child at any time and to any school. The [Primary In-Year application form](#) will be available from any Halton School, or from: <https://www3.halton.gov.uk/Pages/EducationandFamilies/Schools/ChangeofSchool.aspx>

Halton residents will be asked to complete an in-year application form which will be considered under in year procedures as described below.

General Advice for In Year Applications

Parents/carers of children who are already in a school who are seeking to move to another school for reasons other than a house move are **strongly advised** to meet and discuss the move with both the current school and the proposed admitting school before completing an application form. Please bear in mind that other schools may be full, and that the upheaval may damage your child's progress.

If you decide to move your child, it is essential that you get a place at a new school before he or she leaves his or her current school.

Applying for an In-Year place

Halton residents should complete the in-year application form and **return the completed in-year application directly to the preference school**. A place will then be considered to be available at the preferred school if the number on roll within the year group is below the published admission number and the child's application does not need to be referred under the locally agreed Fair Access Protocol.

Halton Local Authority Primary Fair Access Protocol

The Fair Access Protocol concerns **Halton-resident** children and young people of compulsory school age who have difficulty securing a school place. A full copy of the [Primary In-Year Fair Access Protocol](#) can be found online by visiting the Halton Borough Council [school admissions website](#) and following the **Change of School** link.

Application outcomes

The preference school will aim to notify you in writing of the outcome of the In-Year application within 10 school days. For Halton-resident families there are three possible outcomes:

- That a place can be offered and what steps to take next to secure a start date for your child;
- That a place cannot be offered and that you are entitled to the right of appeal. Parents/carers wishing to appeal for an in-year place can appeal via the appeals procedure.
- That your child's application has been referred under the In-Year Fair Access Protocol and you will be provided with the details of that Panel meeting.

If you are seeking admission to a school in another authority then you must contact the relevant authority for details on how to apply for a school place.

INFANT TO JUNIOR SCHOOL TRANSFER

St Bede's Catholic Infant and Junior Schools, Widnes, are **two separate schools**. Although the majority of the children who have attended the Infant School often wish to move to the Junior School, **there is no automatic transfer**.

Attendance at St Bede's Catholic Infant School does not guarantee your child a place at St Bede's Catholic Junior School. The admissions criteria for St Bede's Catholic Junior School will be strictly followed – these are detailed on St Bede's Catholic Junior School's website www.stbedesjuniorschool.co.uk and in the Junior School's Prospectus, and a summarised version can be found on page 42 of this booklet.

Parents/carers of children in Year 2 in St Bede's Catholic Infant School **must** apply for a place for Year 3 to St Bede's Catholic Junior School by completing an **Infant to Junior Transfer Form 2025** and must do so during the primary application period (September 2024 to the 15th January 2025). This is available online from <https://www3.halton.gov.uk/schooladmissions> and following the **Junior School Admissions** link. The local authority will also send an application form to the parents of all Year 2 children in attendance at St Bedes Catholic Infant School as of the end of September 2024, inviting them to apply for a place for their child. If your child joins St Bedes Catholic Infant School after this date you will need to get a form from the website or request one by emailing schooladmissions@halton.gov.uk

Please note: It is the responsibility of the parent/carer to make an application for their child. If you have not received the application form, you must contact the local authority to request one.

The form **must be returned to the Local Authority by the closing date of 15th January 2025**. Any applications received after this closing date will only be considered if there are still places available after all the ones received on time have been accepted or declined, according to the admissions criteria.

GENERAL INFORMATION

Home to School Travel and Transport

In some circumstances children may be eligible to receive assistance with Home to School Transport. To see if your child is eligible please take a look at the Council's [Home to School Travel Policy online](#) by visiting www.halton.gov.uk/schooladmissions and following the link to **School Travel** or request a copy by calling 0151 511 7444.

Free School Meals

Information regarding the provision of School Lunches and Free School Meals is available on the Halton Borough Council website at www.halton.gov.uk, and alternatively on each school's website.

Important Note: All children in reception, year 1 and year 2 at Local Authority maintained schools, academies, free schools and alternative provision settings automatically get free school meals.

School Uniform and Physical Education Kit

Head teachers, in consultation with school governors, decide whether or not there should be a school uniform. Details of uniform, where appropriate, are given in each school's prospectus, which can be obtained from the school. The LA is unable to assist parents with the cost of school uniform or physical education kit. All pupils are expected to conform to a reasonable standard of clothing, and parents are asked to try to ensure that pupils attend school suitably dressed.

For further information regarding School uniform, please visit the Department for Education's website www.gov.uk/school-uniform.

School Performance Tables

The latest performance tables for Schools are available via the Department for Education website at www.education.gov.uk/schools/performance/index.html

Ofsted Reports

Ofsted reports for all schools are available via Ofsted's website at www.ofsted.gov.uk

School Holiday Dates

The dates for all maintained schools in Halton for the Academic Year 2025-26 will be published on the [Halton Borough Council website](#), or alternatively on each school's own website.

Military Families and returning Crown Servants

For families of service personnel with a confirmed posting to their area, or crown servants returning from overseas to live in that area, Halton Local Authority will be able to arrange a school place in advance of the relocation, if a preference form, along with an official letter from the MOD, FCO and GCHQ stating a relocation date, is submitted. Please contact the School Admissions Team on 0151 511 8601/7271 for further advice.

Children and Young People with Special Educational Needs

If your child has an Education Health & Care Plan (EHCP), you should discuss your child's requirements with the SEND Team on 0151 511 7305 or by emailing SENAT@halton.gov.uk. You **do not** need to submit an application for your child if they have an EHCP as this will be coordinated by the SEND Team and your child will be prioritised for a place at the school named in their plan.

USEFUL CONTACTS

If you have any queries or wish to obtain further information regarding schools, then you should contact the head teacher of your preferred school(s).

Other useful contacts are as follows:

Admission to School	0151 511 8601/7271	schooladmissions@halton.gov.uk
Free School Meals	0151 511 7188	RutlandHouseSharedAdminTeam@halton.gov.uk
Special Educational Needs	0151 511 7305	SENAT@halton.gov.uk
Education Welfare Service	0151 511 8231	

Halton Direct Link Offices Widnes

- Brook Street, Widnes, WA8 6NB
- Concourse Level, Halton Lea, Runcorn, WA7 2ES

Neighbouring Local Authorities Contact Information

Authority	Contact Information
Cheshire East	0300 123 5012 admissions@cheshireeast.gov.uk
Cheshire West	0300 123 7039 admissions@cheshirewestandchester.gov.uk
Knowsley	0151 443 3372 / 3373 / 5142 schooladmissions@knowsley.gov.uk
Liverpool	0151 233 3006 admissions@liverpool.gov.uk
St Helens	01744 671030 schooladmissions@sthelens.gov.uk
Warrington	01925 446226 schooladmissions@warrington.gov.uk