



Extra-Curricular Activities Policy

2019 -2020

1. Rationale

At Hambleton Primary Academy we believe that extra-curricular activities are vital to the development of our pupils. The children are given the opportunity to develop skills and interests that they may not have access to within the framework of the National Curriculum. By offering a range of activities we ensure that the pupils have the opportunity to improve their self-esteem through their chosen activity. We can also introduce them to new areas of interest that they may not have encountered before. By joining in with extra-curricular activities the children will be contributing to the life of the school in a rewarding and positive way.

2. Implementation

The activities offered will be tailored to the appropriate age group and may vary from term to term. Most activities will have a number limit to ensure safety and manageability. Some Clubs may be targeted in order to provide benefit to a specific group of pupils.

At the beginning of each half term, the school will send a letter to parents informing them of the clubs on offer during the next term. Clubs take place after school. A small number of activities may take place during lunchtime e.g. Choir.

Activities take place from Tuesday to Thursday. After school sessions are between 3.15pm and 4.15pm. At the end of the activity, parents should collect their children from outside the Reception gate. Year 5 and Year 6 children may walk home alone, but only if parents have provided consent. Children attending Acorns will be collected by staff.

If, for any reason, an activity has to be cancelled for a week, parents will be notified by the office. If the children will be leaving the school grounds, such as for a football or netball match parents will be informed.

3. Health and Safety

Extra-curricular activities are provided by school staff, our partner provider Fleetwood Town and other external providers. We inform providers of our Safeguarding procedures and provide other essential information. We ensure all providers have safeguarding policies, DBS checks and are suitable to work with children.

The staff who run the club are responsible for maintaining the club register which will be provided by the PE Passport. Teachers have registers for the clubs, so they can ensure they go to the correct place after class.

Children should wear clothing that is appropriate for their particular activity. If they are involved in sport, they must wear PE kit, hair must be tied back, and they must remove all jewellery. Before school clubs are carefully planned so that a full PE kit is not required. The children will be supervised by a member of staff at all times. If they are using electrical equipment or apparatus, it will be checked for safety before use.

4. Transportation after school to events off site

Occasionally it may be necessary for parents, staff or other adults to transport children to another venue after school. This will mainly be for sporting events such as football, netball, athletics. The following guidelines must be adhered to:

- If staff employed by the school are to transport children, they must have enough seatbelts in their car for each child. They must be insured for Business use. It must be made clear to parents that teaching staff will be transporting their child by letter before the event. It is advisable that staff take with them a full list of names and contact numbers for the children they are transporting.

If parents are to transport children, they must have enough seatbelts in their car for each child. Prior to the event, they must show a member of office staff their insurance details and driving license. It must be made clear to parents that other children's parents will be transporting their child by letter before the event.

6. Monitoring and Review

The Senior Leadership Team and Governing Body are responsible for monitoring the implementation and effectiveness of this policy. This policy will be reviewed annually.