



## ESPRIT Multi Academy Trust Job Description: KS2 Class Teacher

**Job Title:** Class Teacher

**Scale:** MPS

**Responsible to:** The Academy Principal and academy leaders.

**Relationships:** Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals;

- Take responsibility for a class of pupils determined on an annual basis by the Academy Principal and in accordance with the duties listed below;
- To carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers (in line with career stage expectations)
- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the schools, both inside and outside the classroom;
- Promote the schools' mission statement, ethos and values
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;

### **As a Class Teacher:**

The Class Teacher will:

- Implement agreed academy systems, processes and policies;
- Support initiatives decided by the Academy Principal, Senior Leadership Team and staff;
- Plan appropriately to meet the needs of all pupils;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Track the progress of individual pupils and intervene where pupils are not making progress;
- Report to parents on the development, progress and attainment of pupils;
- Promote the academy's code of conduct amongst pupils, in accordance with the academy's behaviour policy;
- Participate in meetings which relate to the academy's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Make effective use of ICT to enhance learning and teaching;
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance, or that of other staff



## Person Specification ESPRIT Multi Academy Trust

Post Title: Class teacher

	Essential	Desirable	evidence
<b>Qualifications</b>			
Educated to degree level	✓		A
Qualified teacher status either in the UK or if not in own country combined with a desire to achieve English QTS	✓		A
<b>Experience</b>			
Will have had some experience of teaching in a multicultural inner city environment		✓	A/I
<b>Professional Knowledge and Understanding</b>			
Must have a sound knowledge of the National Curriculum for the primary age group	✓		A
A sound knowledge and understanding of the Foundation Stage Curriculum		✓	A
An understanding of curriculum and pedagogical issues relating to learning and teaching	✓		A/I
Familiarity with Standardised Attainment Tests	✓		A
Understanding of and commitment to the school policies	✓		A/I
Knowledge of effective strategies to include, and meet the needs of, all pupils in particular underachieving groups of pupils, pupils with EAL and SEN/D	✓		A/I
Familiarity with writing and delivering effective Pupil Passports for pupils with SEN/D	✓		A/I
<b>Professional Skills and Abilities</b>			
Value all children and committed to the development of the whole child	✓		A
Must be able to plan lessons for all the pupils in a class, setting clear learning intentions and differentiated tasks	✓		A/I
Must be able to keep records of pupil progress in line with academy policy	✓		A
Must be able to use assessments of pupils' learning to inform future planning	✓		A/I
Ability to plan and work collaboratively with colleagues	✓		A/I
Effective administration skills (keep appropriate and efficient records)	✓		A
Contribution to the wider life of the academy (including subject leadership, parent interaction, participation in meetings)	✓		A/I
A teacher with sound ICT knowledge and skills relating to the class teaching, able to demonstrate the effective use of ICT to enhance the learning and teaching	✓		A/I
<b>Personal Qualities</b>			
Must be willing and enjoy engaging parents in order to encourage their close involvement in the education of their children	✓		A
Must have good communication skills both orally and in writing	✓		A/I
Must be able to manage own work load effectively	✓		A
Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships	✓		A/I
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓		A
To practice equal opportunities in all aspects of the role and around the work place in line with policy	✓		A/I
A teacher with a flexible approach to work who enjoys being a team member	✓		A/I
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	✓		A/I