**Building Services Manager**

**Grade 3 £25,119 - £31,364 pa**

**Full time post, 36.5 hrs per week all year round contract**

**Permanent due to expansion**

**6.30am – 2.30pm & 10.00am to 6.00pm rota shift pattern**

**Hamilton School, Hamilton Road, Handsworth, B21 8AH,**

**Tel: 0121 464 1676. Email:** [**enquiry@hamilton.bham.sch.uk**](mailto:enquiry@hamilton.bham.sch.uk)

**Website:** [**www.hamilton.bham.sch.uk**](http://www.hamilton.bham.sch.uk)

**Required for Summer Term or ASAP**

Hamilton School has the opportunity for a great Building Site Manager to join our dedicated and committed team in our expanding environment. We are looking for a BSM who has the energy, determination and enthusiasm to maintain and improve the school site.

Responsibilities will include overall security (including opening and closing the school buildings each day), cleaning, management of minibuses, custodial and maintenance services at the site. Suitable training will be available.

You will be joining a forward thinking school, committed to the professional development of all staff.

Hamilton School is an Autism Spectrum Disorder Specific Primary Special School. We have ambitions to become an all age ASD specific special school. Please have a look at our website and, in particular, the document, ‘What We Stand For’.

The successful candidates will need to meet the requirements of the person specification and be able to fulfil the duties outlined in the job description.

We can offer a:

* warm and welcoming atmosphere
* hardworking and supportive team of parents, staff and governors
* chance to develop your skills through professional development

Hamilton School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

This school is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to all necessary pre-employment checks including an enhanced DBS check.

An online search will be carried out on short listed candidates to help identify any incidents or issues that can be discussed at interview.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for this role.

This post is exempt from the Rehabilitation of Offenders Act 1974

**Closing Date: Wednesday 10 April 2024 at 9am**

**Interview Date: Wednesday 17 April 2024**

For further details and an application pack see our website www.hamilton.bham.sch.uk., To arrange an informal visit with the School Business Manager, please contact the school office on 0121 464 1676 oremail enquiry@hamilton.bham.sch.uk. **Visits to our school are strongly encouraged.** Please return your completed application form to enquiry@hamilton.bham.sch.uk.

If you do not receive a response to your application by Friday 12 April 2024, please assume that on this occasion you have not been successful.