

Hamilton School

Striving to be a great school where people work together to transform lives

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JOB DESCRIPTION

Class Teacher

Hamilton School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

An enhanced DBS check will be required for all successful applicants.

PURPOSE OF POST

- Required by the School Teachers' Pay and Conditions Document to carry out the professional duties and responsibilities of a classroom teacher under the reasonable direction of the Head Teacher of the school (and report for the purposes of day to day management to members of the Senior Leadership Team).
- Meet the expectations set out in the Teachers' Standards.
- Promote the safety and well being of pupils.

KNOWLEDGE AND UNDERSTANDING

- Demonstrate good subject and curriculum knowledge.
- Have a good understanding of Autism and what constitutes an effective learning environment for children with ASC.

PLANNING AND SETTING EXPECTATIONS

- Plan and teach well-structured lessons identifying clear teaching objectives/ intentions.
- Set appropriate and challenging expectations for pupils' learning and Motivation. Set clear targets for pupils' learning, building on prior attainment.
- Set high expectations which inspire, motivate and challenge pupils.

TEACHING AND MANAGING PUPIL LEARNING

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and effective use is made of teaching time.
- Use agreed school based teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- Adapt teaching to respond to the strengths and needs of the pupils.

PUPIL ACHIEVEMENT

- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment.
- Promote good progress and outcomes by pupils.
- When applicable, understand the demands expected of pupils in relation to the National Curriculum.
- Set appropriate outcomes in pupils' Education and Health Care Plans (EHCPs) and be able to show progress and assess against these outcomes.

RELATIONSHIPS WITH PARENTS/CARERS AND WIDER COMMUNITY

- Know how to prepare and present informative reports to parents.
- Use school based, home-school systems as appropriate.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils' understanding by relating their learning to real examples.
- Understand the need to liaise with agencies responsible for pupils' welfare.
- Communicate effectively with pupils, parents and carers.

MANAGING OWN PERFORMANCE AND DEVELOPMENT

- Understand the need to take responsibility for your own professional development and to keep up to date with research and developments in pedagogy and in the subjects you teach.
- Understand your professional responsibilities in relation to school policies and practices.
- Set a good example to the pupils you teach in your presentation and your personal conduct.
- Take part in the school's appraisal procedures.

MANAGING AND DEVELOPING STAFF AND OTHER ADULTS

- Establish effective working relationships with professional colleagues including all support staff and students.
- To be responsible for the direction of support staff, students and volunteer helpers within the classroom.
- Maintain and contribute to a positive and friendly working environment keeping all designated working and communal areas clean and tidy.

MANAGING RESOURCES

- Select and make good use of learning material and resources including ICT that enable teaching objectives to be met.

WORKING WITH COLLEAGUES AND OTHER RELEVANT PROFESSIONALS

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.
- Work with other to continue to develop the curriculum to ensure it is as meaningful as possible for all pupils in the school.

PERSONAL AND PROFESSIONAL CONDUCT

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.