**JOB DESCRIPTION**

**Class Teacher**

**Hamilton School is committed to safeguarding and promoting the welfare of**

**children and young people and expects all staff to share this commitment.**

**An enhanced DBS check will be required for all successful applicants.**

**PURPOSE OF POST**

 Required by the School Teachers’ Pay and Conditions Document to carry out the professional duties and responsibilities of a classroom teacher under the reasonable direction of the Head Teacher of the school (and report for the purposes of day to day management to members of the Senior Leadership Team).

 Meet the expectations set out in the Teachers’ Standards.

 Promote the safety and well being of pupils.

**KNOWLEDGE AND UNDERSTANDING**

 Demonstrate good subject and curriculum knowledge.

 Have a good understanding of Autism and what constitutes an effective learning environment for children with ASC.

**PLANNING AND SETTING EXPECTATIONS**

 Plan and teach well-structured lessons identifying clear teaching objectives/ intentions.

 Set appropriate and challenging expectations for pupils’ learning and Motivation. Set clear targets for pupils’ learning, building on prior attainment.

 Set high expectations which inspire, motivate and challenge pupils.

**TEACHING AND MANAGING PUPIL LEARNING**

 Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and effective use is made of teaching time.

 Use agreed school based teaching methods which keep pupils engaged, including stimulating pupils’ intellectual curiosity, effective questioning and response, clear presentation and good use of resources.

 Set high expectations for pupils’ behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

 Adapt teaching to respond to the strengths and needs of the pupils.

**PUPIL ACHIEVEMENT**

 Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment.

 Promote good progress and outcomes by pupils.

 When applicable, understand the demands expected of pupils in relation to the National Curriculum.

 Set appropriate outcomes in pupils’ Education and Health Care Plans (EHCPs) and be able to show progress and assess against these outcomes.

**RELATIONSHIPS WITH PARENTS/CARERS AND WIDER COMMUNITY**

 Know how to prepare and present informative reports to parents.

 Use school based, home-school systems as appropriate.

 Recognise that learning takes place outside the school context and provide opportunities to develop pupils’ understanding by relating their learning to real examples.

 Understand the need to liaise with agencies responsible for pupils’ welfare.

 Communicate effectively with pupils, parents and carers.

**MANAGING OWN PERFORMANCE AND DEVELOPMENT**

 Understand the need to take responsibility for your own professional development and to keep up to date with research and developments in pedagogy and in the subjects you teach.

 Understand your professional responsibilities in relation to school policies and practices.

 Set a good example to the pupils you teach in your presentation and your personal conduct.

 Take part in the school’s appraisal procedures.

**MANAGING AND DEVELOPING STAFF AND OTHER ADULTS**

 Establish effective working relationships with professional colleagues including all support staff and students.

 To be responsible for the direction of support staff, students and volunteer helpers within the classroom.

 Maintain and contribute to a positive and friendly working environment keeping all designated working and communal areas clean and tidy.

**MANAGING RESOURCES**

 Select and make good use of learning material and resources including ICT that enable teaching objectives to be met.

**WORKING WITH COLLEAGUES AND OTHER RELEVANT PROFESSIONALS**

 Collaborate and work with colleagues and other relevant professionals within and beyond the school.

 Develop effective professional relationships with colleagues.

 Work with other to continue to develop the curriculum to ensure it is as meaningful as possible for all pupils in the school.

**PERSONAL AND PROFESSIONAL CONDUCT**

 Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.

 Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.

 Understand and act within the statutory frameworks setting out their professional duties and responsibilities.