









Safeguarding Team Roles & Responsibilities

Safeguarding is everyone's responsibility, but the following people have specific responsibilities in relation to safeguarding at Hardwick Green:

	<p>Chris Story Principal Children In Our Care (CIOC) Designated Teacher Deputy Designated Safeguarding Lead</p>	As Principal, Chris is responsible for all aspects of safeguarding in school. He ensures all policies are in place and followed and ensures staff have completed mandatory training. Chris is trained in safer recruitment and manages most of the recruitment processes for the academy. Chris also monitors the academy's Single Central Record. He is the Designated Teacher, and completes children's PEPs and chairs the PEP meetings.
	<p>Josie Howarth Academy Senior Wellbeing & Safeguarding Lead Designated Safeguarding Lead</p>	Josie attends most of the meetings for children involved with social care, including strategy meetings, ICPC/RCPCs, core groups, Child in Need meetings and Child Protection meetings. Josie organises the majority of our multi-agency work, including leading on liaising with the Children's Hub and submitting SAFER referrals.
	<p>Jack Adams Deputy Principal Deputy Designated Safeguarding Lead</p>	Jack attends multi-agency meetings in the absence of Chris or Josie, or where he has particular knowledge of the families involved. Jack is trained in safer recruitment.
	<p>Caroline Featherstone Inclusion Lead / SENDCO Deputy Designated Safeguarding Lead</p>	Caroline attends multi-agency meetings in the absence of Chris or Josie, or where she has particular knowledge of the families involved. Caroline is trained in safer recruitment.
	<p>Michelle Rankin Education Welfare Officer Deputy Designated Safeguarding Lead</p>	Michelle supports all families in school, particularly those working with an Early Help Assessment. Michelle also attends multi-agency meetings on behalf of the academy. Michelle is our main link with the Greggs foundation and Citizen's Advice.
	<p>Sophie Dunning E-Safety Curriculum Leader</p>	Sophie leads our e-safety curriculum. She also supports parents with guidance around technology and websites / apps that children may use. Sophie is a trained CEOP Ambassador.
	<p>Phil Yates Site Manager</p>	As site manager, Phil ensures that the premises is safe and secure, and has a leading responsibility for Health & safety.
	<p>Jocasta Taylor Business Manager</p>	Jocasta has a leading responsibility for Health and Safety. Jocasta is also trained in safer recruitment and has responsibility for completing and checking the academy's Single Central Record.