

**Harehills Primary School**  
**Job description**  
**CLASS TEACHER KS2**



Learn, laugh, love.

**Job Title:** Class Teacher KS2

**Location:** Harehills Primary School

**Grade:** MPS

### **PURPOSE OF THE JOB**

To promote effective learning, appropriate achievement, and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual.

### **CONSULTATION**

In carrying out these duties, to consult, where appropriate, with the relevant senior leaders, the staff in school, parents and carers, pupils and the wider community.

#### **1. IN RELATION TO THE STATUTORY REQUIREMENTS**

The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. *(Refer to Teacher Standards)*

### **AREAS OF RESPONSIBILITY AND KEY TASKS**

**A PLANNING, TEACHING AND CLASS MANAGEMENT, TO:**

Teach pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed.
- setting tasks which challenge pupils and ensure high levels of interest.
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying SEND, very able pupils and a range of specific needs;
- provide clear structures for lessons maintaining pace, motivation and challenge.
- make effective use of assessment and ensure coverage of National Curriculum.
- ensure effective teaching and best use of available time.
- monitor and intervene to ensure good attitudes to learning.
- use a variety of teaching methods to:
  - match approach to content, structure information, present a set of key ideas and use appropriate vocabulary.
  - use effective questioning, listen carefully to pupils, give effective feedback and marking.
  - select a range of appropriate learning resources to develop skills e.g., I.C.T. and practical resources.
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught and at the capability of each individual learner.
- reflect on and evaluate their own teaching critically to improve effectiveness.
- use the principles of co-operative learning to develop effective practice.

- encourage children to talk about their learning and develop high standards and a pride in their work.

**B MONITORING, ASSESSMENT, RECORDING, REPORTING - TO:**

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- mark and monitor pupils' work and set targets for progress.
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving.
- prepare and present informative reports to parents.

**C OTHER PROFESSIONAL REQUIREMENTS - TO:**

- have a working knowledge of teachers' professional duties and legal responsibilities.
- Always operate within the stated policies and practices of the school.
- establish effective working relationships and set a good example through their presentation and personal and professional conduct.
- endeavour to give every child the opportunity to reach their potential and meet high expectations.
- contribute to the wider life of the school e.g., through effective participation in meetings, extra-curricular activities and trips and experiences.
- take responsibility for their own professional development and duties in relation to school policies and practices.
- liaise effectively with parents and governors.
- take on any additional responsibilities which might from time to time be determined.

THIS POST IS SUBJECT TO AN ENHANCED DISCLOSURE AND WILL BE SUBJECT TO RELEVANT VETTING CHECKS BEFORE AN OFFER OF APPOINTMENT IS CONFIRMED – AND WILL ALSO BE SUBJECT TO RECHECKING AS APPROPRIATE

## Harehills Primary School Class Teacher - Person Specification

Key Qualities ( <i>E = Essential; D= Desirable</i> )	E	D	How we will know
<i>A=application form R=Reference SP=Selection Process</i>			
<b>EXPERIENCE/QUALIFICATIONS</b>			
<ul style="list-style-type: none"> <li>Qualified Teacher Status</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>KS2 teaching experience</li> </ul>	✓		A R
<ul style="list-style-type: none"> <li>Experience in moderating core subjects</li> </ul>		✓	A R SP
<ul style="list-style-type: none"> <li>Experience in recording assessment information, including data and using this to inform planning to ensure that children make good progress across the year</li> </ul>		✓	A R SP
<ul style="list-style-type: none"> <li>An understanding of the class teacher role in 'closing the gap' in achievement</li> </ul>		✓	A R SP
<ul style="list-style-type: none"> <li>Experience of monitoring and evaluating provision for pupils</li> </ul>		✓	A SP
<b>SKILLS AND KNOWLEDGE:</b>			
<ul style="list-style-type: none"> <li>To be an excellent classroom practitioner</li> </ul>	✓		R SP
<ul style="list-style-type: none"> <li>Understand the key principles in tracking attainment and progress of pupils</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>Ability to identify the vulnerable groups in a class and to identify appropriate interventions and adapt teaching and learning</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>The ability to implement Assessment for Learning</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>The ability to assess, track and monitor children's progress effectively.</li> </ul>		✓	A SP
<b>PERSONAL QUALITIES:</b>			
<ul style="list-style-type: none"> <li>Excellent level of personal organisation</li> </ul>	✓		R
<ul style="list-style-type: none"> <li>Excellent attendance record</li> </ul>	✓		R
<ul style="list-style-type: none"> <li>Flexible, enthusiastic and positive approach</li> </ul>	✓		R
<ul style="list-style-type: none"> <li>Aspirational teacher committed to personal CPD and development</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>Commitment to inclusion and equal opportunities</li> </ul>	✓		A SP
<ul style="list-style-type: none"> <li>Open-minded and receptive to new ideas, approaches and challenges</li> </ul>	✓		A SP

• Work effectively as part of a team	✓		A SP
• Knowledge of safeguarding procedures	✓		SP