

Awards for Attendance.

Every term

Christmas, Easter and Summer, we will have a 'special event' for our children who have full attendance and 'one day wonders'. These are children who have attended school everyday or missed only one day for a valid reason and have provided medical evidence.

We celebrate success in a variety of ways which are subject to change but we do ensure the children are rewarded and recognised for their achievement.

Monthly figures can be viewed on the school website and the monthly newsletter

Please help us to help your child by attending school on time and every day

Are you worried about your child?

If you feel that your child is worried about bullying, school work etc. then please do not hesitate to contact your child's class teacher or Susan Dobbing Education Welfare Officer who is available to offer confidential advice or one to one support.

If you have any other concerns, you are welcome to contact the Academy Principal in confidence.
We will do everything we can do to help.

The school attendance policy is available in the main entrance.

Any suggestions or comments are most welcome.

Useful Contacts

Susan Dobbing
Education Welfare Officer
01642 673984
07730748058

School Nurse
01642 606591

Department for Education
www.education.gov.uk
(Search for Attendance)



Promoting Positive Attendance

What you need to know.

We aim to give your child the very best education possible. To do this, it is essential that your child attends school on time every day. Their years at Primary School are the most important time for your child.

What the law says about school attendance

Parents are responsible for making sure that their child attends school regularly.

Failure to do so is an offence under Section 444 of the Education Act.

If the reasons given for your child's absence from school are not satisfactory, the Local Authority may take legal proceedings against you for your failure to comply with the law. This may result in a Fixed Penalty Notice from the Local Authority if there are 10 sessions (5 days) of unauthorised absences within a six to twelve week period.

Fines are currently £60 per parent per child.

IMPORTANT NOTICE

NO Leave of Absence will be authorised in school term.

Each individual application will be considered and you will need to make clear (i.e. provide evidence) what exceptional circumstances are related to the request.

What you need to do and what the school will do if your child is absent.

1. Contact the school **01642 673984** as early as possible with the reason for absence. A home visit will be made by the Welfare Officer on the 3rd day of absence if there has been no contact. If no reason is given for an absence, the sessions will be **unauthorised**.

2. If your child's absence falls to **95%** or below, you will be informed of this in writing.

3. If your child's absence falls below **90%** you may be invited to a meeting and an Action Plan developed to help you with your child's attendance. Medical evidence **must** also be provided when your child returns to school. We also expect medical evidence if your child has a full weeks absence

4. Failure to attend and support the school may result in a visit from the Local Authority Attendance Officers.

It is in your best interests to keep school informed at all times and please make sure we have an up to date contact number in case of emergencies



Promoting Positive Attendance

Lateness

Please be aware **8.55 am** is the strict start of our lesson time.

The doors open at **8.45** to allow children to prepare for learning. **Arrival after 9:15** will result in an **unauthorised** absence mark.

To help with early morning routines, please remember that pupils who attend Breakfast Club get to their lessons on time. Doors open at 8am

Practical tips to Support High Attendance and Avoiding Lateness

1. Get clothes ready the night before to make mornings less stressful
2. Have a good bedtime routine and a reasonable bed time
3. Use the Breakfast Club and your child will always be on time
4. Let staff know straight away if your child is having problems
5. Be on time! Being late is a bad habit and affects you're child's learning
6. Make appointments where possible outside of school hours.

