



CLASS TEACHER

Job Description:

- Supervise and ensure the safety and well-being of pupils during the school day.
- to teach classes of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs
- to maintain the positive ethos and core values of the school, both inside and outside the classroom
- to contribute to constructive team-working amongst teaching and non-teaching staff, parents and governors
- to have a working knowledge of and fulfil the national conditions of employment for schoolteachers as set out in the current copy of the School Teachers' Pay and Conditions Document and the national standards for Qualified Teacher Status
- to demonstrate a commitment to safeguarding children following school policy and procedure
- contribute to a culture of vigilance ensuring a safe environment for children and adults

Duties:

- to implement agreed school policies and guidelines
- to support initiatives decided by the Headteacher
- to plan appropriately to meet the needs of all pupils, through differentiation of tasks
- to be able to set clear targets, based on prior attainment, for pupils' learning
- to provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils
- to keep appropriate and efficient records, in line with school procedures, integrating formative and summative assessment into weekly and termly planning
- to communicate effectively with parents and pupils through building effective, supportive relationships
- to report to parents on the development, progress and attainment of pupils.
- to maintain behaviour through the use of positive strategies in line with school policies.
- to take part in and contribute to staff meetings; cooperate with and, where appropriate, advise the head teacher and other colleagues in the review, development and leadership of a subject(s) in the school
- to communicate and co-operate with specialists from outside agencies
- to plan for, organise and direct the role of additional adults within the classroom
- to participate fully in the performance management system for the appraisal of their own performance and development in line with school policy

This job description should be read in conjunction with Part 7 of the STPCD as well as the QTS professional standards.