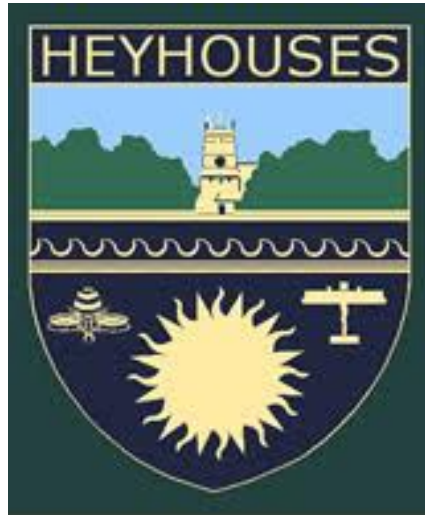


Heyhouses Endowed Church of England Primary School

Accessible Special Educational Needs Policy



"We seek to enable children to reach their full potential educationally, spiritually and socially, so that they may become all that God has created them to be."

Date: September 2025

Review Cycle: Annually

Next review due: September 2026

Policy Lead: Senco – Lorraine Poole

Approved by: Governing Body

What SEND Means

A child may have Special Educational Needs and Disabilities (SEND) if they need extra help to learn or access school. This might be one or more of these areas of development:

- Communication and interaction (e.g. speech, language, autism)
- Cognition and learning (e.g. dyslexia, global learning needs)
- Social, emotional or mental health (e.g. anxiety, ADHD)
- Sensory or physical needs (e.g. vision, hearing, medical conditions)

Some children need short-term support, others need longer-term help.

How We Identify Needs

We work closely with nurseries, parents, and outside professionals to identify needs as early as possible. Teachers regularly check children's progress and will talk with parents if they have concerns. We may also use assessments or advice from specialists (e.g. speech and language therapists, educational psychologists).

How We Support Children

We use the **Assess – Plan – Do – Review** cycle:

1. **Assess** – find out what the child needs.
2. **Plan** – agree goals and support strategies with parents and the child.
3. **Do** – put support in place (in class, small groups, or individual help).
4. **Review** – check progress and adapt support if needed.



Support may include:

- Adapted teaching and resources in class
- Small group or 1:1 interventions
- Pastoral or nurture support
- Specialist advice or equipment

Some children may have an **Education, Health and Care Plan (EHCP)**, which sets out their needs and provision in detail. These are reviewed every year.

Key Staff

- **Headteacher:** Mrs Elizabeth Hodgson – overall responsibility.
- **SENCo:** Mrs Lorraine Poole – co-ordinates SEND provision.
- **SEND Admin Support:** Mrs Sue Paine.
- **Pastoral Manager:** Miss Rebecca Harrington.
- **SEND Governor:** Mrs Lorna Haddon.

All teachers and teaching assistants adapt lessons and support pupils with SEND.

Extended Provision

We also run a small specialist provision for up to 8 children with EHCPs who need a more personalised curriculum. This is called Saplings. This facility has a higher staff to pupil ratio. We use a special curriculum called EQUALS to help plan for progression and for the individual pupils' learning needs and strengths. Where is it practical to do so, children join aspects of mainstream classes.

Working With Parents

We value strong partnerships with families. We:

- Hold termly meetings to review progress.
- Share learning plans and targets.
- Run annual EHCP reviews (where relevant).
- Provide reports, website updates, and an open-door policy for parents to meet staff.

Parents help by supporting learning at home, keeping us informed of changes, and working with us and outside specialists.

Medical Needs

Children with medical conditions are supported so they can join in fully with school life. Staff follow the school's Medicines Policy and, where relevant, work with health professionals.

Training and Resources

Staff receive training on different areas of SEND. We also work with external specialists and use funding to provide the right support, equipment, and interventions and to meet provision which is specified in Education, Health Care Plans. (EHCP's)

Confidentiality

Children's SEND information is kept securely and shared only with people directly involved in their care and learning. Records are transferred safely if a child moves school.

More Information

- Full SEND Policy and **SEND Information Reports** are on our school website.
- Our **Local Offer** (Lancashire County Council) explains local SEND services and support.

Contacts

- Class Teacher – first point of contact via enquiries@heyhouses.lancs.sch.uk
- SENCo: Mrs Lorraine Poole lorraine.poole@heyhouses.lancs.sch.uk
- Headteacher: Mrs Elizabeth Hodgson head@heyhouses.lancs.sch.uk
- Send Governor – Mrs Lorna Haddon. lcrhaddon@gmail.com