

1. MEMBERSHIP OF THE GOVERNING BODY

- 4 Parent Governors
- 1 LA Governor
- 2 Staff Governors
- 1 Ex-officio Governor
- 5 Co-opted Governors

Total Members of the Governing Body = 13 (Excluding any vacancies and Associate members)

Refer to the Instrument of Governance.

2. THE QUORUM FOR COMMITTEES

- The Quorum is a minimum of seven governors. *(Based on a full complement of governors, excluding Associate Members)*

3. MEETING SCHEDULE

- **STRATEGIC COMMITTEE** meets once every term, during the first half of each term.
- **FULL GOVERNING BODY** meets once every term, during the second half of each term.
- All Governors are required to attend both the Strategic and the Full Governing Body meetings.
- Both committees have voting rights in line with the Annual Schedule for the Governing Body.
- Associate members do not have voting rights for the Full Governors meetings but can be granted voting rights for the committees if agreed at Full Governors meetings.
- Other meetings (Quality Assurance Review meetings) may take place as required: learning Walks, Health and Safety Walks, Curriculum Reviews, Enquiry meetings. These will be arranged outside of the Strategic and Full Governors meetings and will be in line with the Developing Excellence Plan and School Improvement Plan..
- Only Governors with a particular interest or skill set will be expected to attend other meetings and/reviews. All governors are invited and welcome to attend.
- These meetings will not require meetings to be quorum as no voting will take place during these meetings.

4. HOW THE CHAIR AND VICE-CHAIR WILL BE ELECTED

- The Chair and Vice Chair of Governors will be elected annually at the Full Governing Body meeting in the second half of each Summer term and be in place to start the new academic year.
- Link Governors will also be appointed at this meeting.

5. ROLE OF THE GOVERNING BODY

The strength of the Governing Body lies in the collective knowledge, experience and expertise of all its members.

A governing body must be diverse and supportive, but also question the senior leadership team and hold them to account for their strategies, actions and decisions.

Effective Governance

- *Ensuring clarity of vision, ethos and strategic direction;*
- *Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and*
- *Overseeing the financial performance of the organisation and making sure its money is well spent.*

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Effective governance is based on six key features:

- **Strategic leadership** that sets and champions vision, ethos and strategy.
 - Setting the organisation's overall strategic framework, including its vision and strategic priorities. It also includes responsibility for setting and modelling its culture, values and ethos.
- **Accountability** that drives up educational standards and financial performance.
 - Holding leaders to account for both educational performance and for financial and organisational performance, and ensuring money is well spent.
- **People** with the right skills, experience, qualities and capacity.
 - The effectiveness of a board in delivering its strategic objectives depends on the quality of its people and how they work together with executive leaders and the clerk/governance professional.
- **Structures** that reinforce clearly defined roles and responsibilities.
 - The specific structures of governance for maintained schools and how they must be constituted and contextualised.

- **Compliance** with statutory and contractual requirements.
 - The board's key duties and responsibilities, considering more detailed information, guidance and resources to help the board understand these duties in more detail.
- **Evaluation** to monitor and improve the quality and impact of governance.
 - Importance of regular evaluation by both the board and objective third parties of the effectiveness of governance and the performance of schools.

6. TRAINING FOR EFFECTIVE GOVERNANCE

- Training is provided for Governors in line with the role of governance and safeguarding requirements.
- All new governors are required to undertake the **Governor Induction Training** within the first term of office.
- The Safeguarding Governor will be required to undertake **Governor Safeguarding Training** and **Safer Recruitment** within the first year of office.
- **Prevent Training** is also recommended for the safeguarding Governor.