

# Higher Walton CE Primary School

## School Term and Holiday Dates 2025 – 26

<b>Autumn Term 2025</b>	
<b>INSET day (closed to pupils)</b>	<b>Monday 1st September 2025</b>
School Reopens	Tuesday 2nd September 2025
Mid Term Closure (normal time)	Friday 24th October 2025
School Reopens	Monday 3rd November 2025
Term Closure	Friday 19th December 2025
<b>Spring Term 2026</b>	
<b>INSET day (closed to pupils)</b>	<b>Monday 5th January 2026</b>
School Reopens	Tuesday 6th January 2026
Mid Term Closure	Friday 13th February 2026
School Reopens	Monday 23rd February 2026
Term Closure	Friday 27th March 2026
<b>Summer Term 2026</b>	
School Reopens	Monday 13th April 2026
May Day Bank Holiday	Monday 4th May 2026
Mid Term Closure	Friday 22nd May 2026
<b>INSET day (closed to pupils)</b>	<b>Monday 1st June 2026</b>
<b>INSET day (closed to pupils)</b>	<b>Tuesday 2nd June 2026</b>
School Reopens	Wednesday 3rd June 2026
Term Closure	Friday 17th July 2026
<b>INSET day (closed to pupils)</b>	<b>Monday 20th July 2026</b>
<b>Total days in School – 190</b>	
<b>Total INSET days - 5</b>	

**Leave requests** - It is a legal requirement for parents/carers to obtain the permission of the Headteacher **before** removing their child from school in order to take any leave in term time. Forms available from the office. Parents do not have an automatic right to take their children out of school for leave during term time without prior arrangement with the Headteacher. The legislation only allows the Headteacher to authorise such leave in exceptional circumstances.

**Penalty Notices** - At Higher Walton C of E Primary School, the governing body have made the decision to issue penalty notices for holidays, periods of unauthorised absence and persistent lateness in line with the government's current guidance.<sup>1</sup>

The threshold at which a penalty notice must be considered is set at 10 sessions (equivalent to 5 days) of unauthorised absence within a rolling 10 school week period. A school week is any week in which a school meets at least once. This may include absences as a result of arriving late after the registers closes. The 10 school weeks may span different terms or school years.

Penalty notices are charged at the rate of £160 per parent per child. This can be paid at £80 if paid within 21 days. Any second penalty notice issued to the same parent for the same child within a rolling 3 year period will be issued at the rate of £160 to be paid within 28 days with no option for a discounted rate.

A maximum of 2 penalty notices may be issued to a parent for the same child within a rolling 3 year period, so at the 3rd (or subsequent) offence(s) another course of action will need to be considered (such as prosecution or one of the other attendance legal interventions).

Further information about Penalty Notices and prosecution can be found on the Lancashire County Council website.<sup>2</sup>

<sup>1</sup> [www.gov.uk/government/publications/working-together-to-improve-school-attendance](http://www.gov.uk/government/publications/working-together-to-improve-school-attendance)

<sup>2</sup> [www.lancashire.gov.uk/children-education-families/schools/pay-an-education-penalty-notice](http://www.lancashire.gov.uk/children-education-families/schools/pay-an-education-penalty-notice)