

Aspirational Futures Multi Academy Trust



Home Visit Policy (Parents)

September 2025

Document Control

Reviewed by:	Aspirational Futures Multi Academy Trust Board	Date: Sept 2025
Approved by:	Name: K Fielding, Chair of Board	Date: Sept 2025
Adopted by schools:	September 2025	
Review:	Annually	
Next review due by:	Sept 2026	

Document Information

	Information
Document Name	Home Visit Policy - Parents
Document Author	Andrea Jolly
Document Approval	Board of Trustees
Document Status	Version 1.1
Publication Date	Sept 2025
Distribution	Website

Version Control

Version	Issue Date	Amended By	Comments
1.0	Oct 2024	A Jolly	New policy
1.1	Sept 2025	A Proctor	Review

Contents

1. [Introduction](#)
2. [Home Visit Definition](#)
3. [Aims](#)
4. [Reasons for home visits](#)
5. [Benefits](#)

1. Introduction

ALL HOME VISITS CONDUCTED BY STAFF MUST BE AUTHORISED BY THE HEADTEACHER OR A MEMBER OF SENIOR LEADERSHIP TEAM AND MUST BE LOGGED WITH SCHOOL OFFICE STAFF.

In addition, wherever possible parents/carers should be informed of the home visit prior to arrival, there will be exceptions to this for example a visit to confirm that an absent child is at home when parents/carers are not responding to telephone calls/messages or emergency safeguarding visits.

2. Home Visit Definition

A home visit is a visit that requires members of staff to enter the home of a parent, carer, or guardian in the case of an emergency visit or a procedural visit.

3. Aims

At Aspirational Futures Multi Academy Trust we recognise that parents/carers are children's first and most enduring educators and we value the contribution they make.

The aim of a home visit is:

- To establish a partnership between parents/carers and staff so that all parties share their knowledge about the child to enable the individual needs of the child to be met.
- To develop/strengthen relationships with parents/carers for the best interests of the child.

4. Reasons for home visits

Home visits are important in helping the school to make contact with new or hard to reach parents/carers. They are particularly useful as they enable the parents/carers to still have contact with the school, but in their own environment. Home visits are to be used when:

- A pupil is due to start school either in Reception or as an in-year transfer
- Pupils are refusing to come into school
- When there are attendance issues/concerns
- When a child does not return to school on the first day back after every school holiday and no contact has been made from parents/carers with an explanation.
- When a child does not return to school on day 2 and 3 after school holiday with no explanation. Police welfare checks could also be requested at this time.
- When pupils are being educated at home
- When all other means of contact with a family has failed
- To meet with parents/carers to discuss an issue regarding their child where it is in the best interest of the child to have that discussion in their own home rather than at school or where it would be difficult for a parents/carers to attend school for a meeting and information needs to be shared in a face to face meeting in a timely manner.
- To try and establish that a child is safe if they are absent from school and attempts to contact parents/carers have not elicited a response and we have welfare or safeguarding concerns for the student. Police welfare checks could also be requested.
- To work with and support parents/carers in developing strategies to help their child attend school where attendance is an issue.
- To drop off or collect work for a child when they are completing school work at home e.g. following a fixed term exclusion or medical issue.
- To visit a child who has been off school for a period of time, for example due to a medical issue, so that they do not feel isolated from school.
- To investigate situations when there are suspicions that someone may be on holiday contrary to earlier indications (for example when a child is not at school and reported as being ill during the same period for which a request for exceptional leave in term-time had been refused).

5. Benefits

Home visits have many benefits. For parents, carers and children, a home visit gives the opportunity to meet a key person in a setting that they are familiar and comfortable with.

Other opportunities are to:

- Establish a positive contact with a key member of staff who is supporting the child.
- Meet family members that are important to the child.
- Talk about the child and their needs.