



Highfield Primary School

Wright Street

CHORLEY

PR6 OSP

01257262783

Dear Parents and Carers,

I hope this letter finds you well and that you and your families have enjoyed a restful and enjoyable summer break. As we begin the new academic year, I would like to extend a warm welcome back to all our pupils and families, especially those joining us for the first time. We are excited to see the school come alive again with the energy, curiosity, and enthusiasm of our pupils. We also welcome teachers Laura Jones and Bethany Marsh, teaching assistant Sophie Irish and learning mentor Hannah Thompson to our team.

This year, we remain committed to providing a safe, inclusive, and inspiring learning environment for every child. Our staff have been working hard over the summer to prepare engaging lessons, enriching activities, and a supportive atmosphere that nurtures both academic achievement and personal growth. We have adopted a whole school approach to make our learning environments calm and neutral. This approach minimises distractions with soft, natural colours, minimal clutter, and gentle lighting to reduce stress and enhance focus, fostering a soothing environment for pupils.

Over the summer, we have had a full electrical rewire of the school and installed a brand-new fire alarm system. These upgrades are part of our ongoing commitment to safety and modernisation, ensuring that our facilities meet the highest standards. In addition, staff have worked tirelessly to refresh the school environment with a full repaint, helping to create a bright, welcoming space for pupils to learn and thrive.

We are aware that, from time to time, misinformation and conspiracy theories can circulate online and in communities, suggesting that schools are not safe places for children. I want to reassure you that the safety and wellbeing of our pupils is our highest priority. We follow rigorous safeguarding procedures, work closely with local authorities, and maintain transparent communication with families. If you ever have concerns or questions, please do not hesitate to reach out—we are here to listen and support.

Arrangements

Start of the day

Our official start time is 8:55. However to make that easier for parents and the roads less congested we operate a 10 minute drop off window between 8:45 and 8:55. Gates will be locked at 9am. **All doors will be closed at 8:55. If your child is late you must bring them to the main entrance and sign them into school giving a reason. Please do not drop your child off at the gate, take them to their door and ensure they have entered the building.**

Brown Street will continue to be closed off to cars at peak times as this has made things much safer for pupils. No cars will be permitted between 8:35 and 9am or 3:10 and 3:35 (or 4:15 on nights when we have clubs). Please do not park on the double yellow lines (or the pavement behind them) on the corner of Wright Street and Brown Street as this means crossing at this junction is much more dangerous for our children. Once again we encourage you to park further away from school and walk as this is much better for the children.



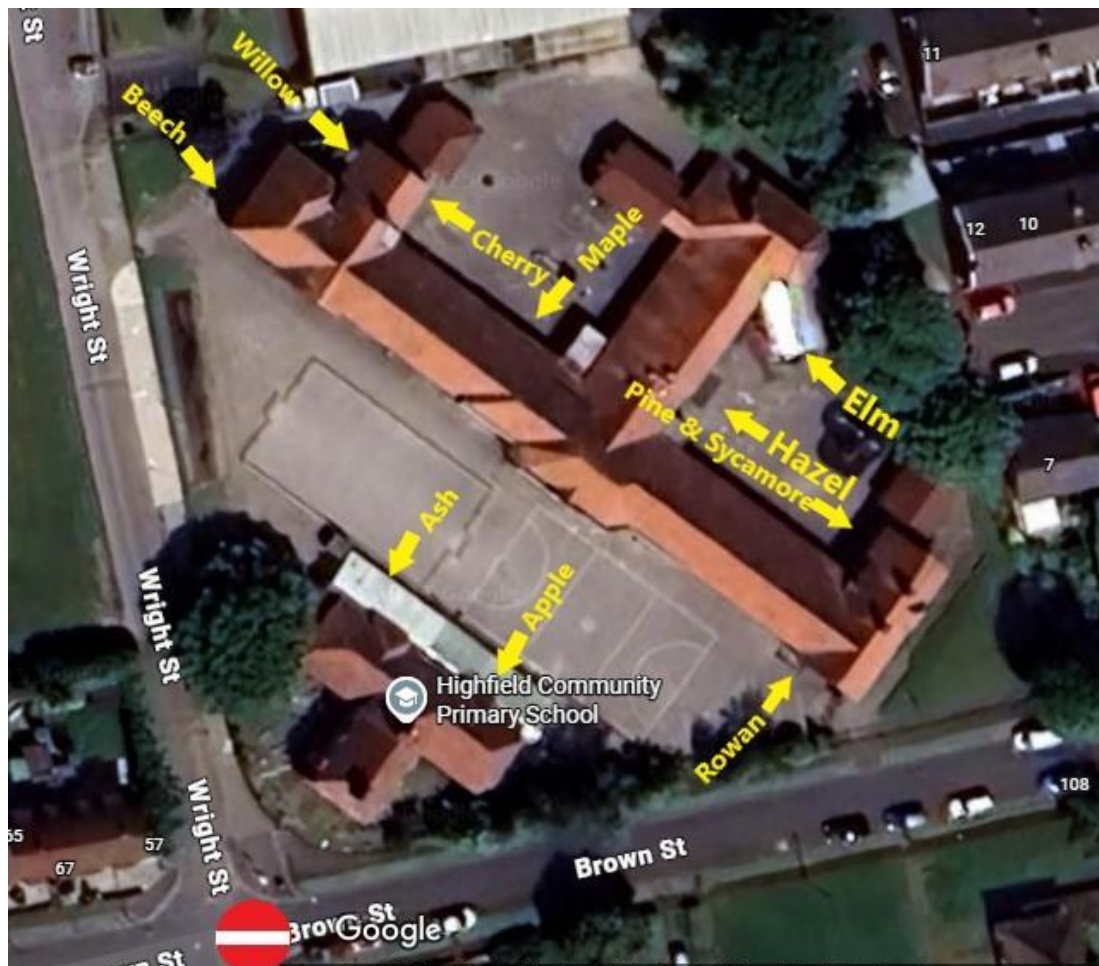
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End of the day

Home time is 3:25 for pupils in Ash, Apple, Elm, Hazel, Beech and Maple and 3:30 for those in Pine, Rowan, Cherry, Sycamore and Willow. This will allow you to pick up younger children first before collecting older ones.

Uniform and PE kits

At Highfield, we strongly believe that students wearing school uniform provide them with a sense of unity and pride. It helps to develop a positive mindset and a sense of belongingness to the school community. Moreover, it provides students with equal opportunities to learn and socialise as it removes the discomfort that arises from comparing clothing and fashion brands. Lastly, school uniforms are a practical and cost-effective solution for both parents and students. It eliminates the need to purchase expensive clothing items or worry about what to wear each morning, which can save you both time and money. **Our uniform is grey trousers or skirt, white polo and royal blue jumper or cardigan. Black school shoes should also be worn.**



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Children should come to school in their PE kits on the days they do this subject. This must **be a school PE kit (coloured school t-shirt, knee length shorts/leggings/trackies and school hoodie or jumper/cardigan)**. Your child's teacher will let you know which days these are in due course.

Jewellery including **earrings** should not be worn at school for health and safety reasons.

Breakfast club

The club will open from 8am and children will need to be dropped off between 8am and 8:30. You do not need to book a place. **The cost of this is £1 a day which includes food.** Please bring your child to the door and ensure that they are signed in. After School club is provided by Highfield Nursery. Places need to be booked directly through them on 01257262556.

Snack

If your child would like snack this half term it is £15.20. This can be paid on SCOPAY for the full amount or £2 per week in cash paid in advance. This week is 60p. You just need to add the amount to the snack basket in SCOPAY and check out. If you are struggling to access SCOPAY please send Mrs Makinson a message on dojo and she will sort it for you. Alternatively, you may send your child in with fruit or a healthy cereal bar.

School Dinners

All children in Key Stage 1 (Rec, Y1 and Y2) are entitled to Free School Meals as well as those on income related benefits in Key Stage 2. If your child is not, then lunches can be purchased at a cost of £2.80 per day. If you send your child with a packed lunch, please try and make this as healthy as possible.

Friday Celebration Assembly

This year we are going to again invite parents of our Stars of the Week to our celebration Assembly which will take place at 3pm. If your child has been chosen, we will message you on Dojo on Friday morning. We are aware that some parents will be unable to attend but if you are coming please ensure you are at school for 2:55 as we will be unable to let you into the hall once the assembly has started.

As always if you have any questions about any of the above feel free to contact me or your child's teacher.

Regards

Mr Proctor and all the team at Highfield