



Hillsborough Primary School

A Member of Inova Multi Academy Trust

Parkside Road, Sheffield, S6 2AA

Tel: 0114 2347898

E-mail: enquiries@hillsborough.sheffield.sch.uk

Website: www.hillsborough.sheffield.sch.uk

Trust Success Partner: Mr S Burnside Headteacher: Mrs N Wileman

Assistant Headteachers: Mrs J King, Ms T Minnis & Mrs E Kay

7th July 2025

Dear Parents and Guardians,

I hope this message finds you well. I am writing to inform you about our upcoming Transition Day on Wednesday, 9th July 2025. This is an exciting opportunity for all our children to spend the day with their new teacher and become familiar with their new classroom environment.

On this day, please ensure that you drop off your child at their designated door, and collect them from the same location at the end of the day. The entry and exit points for each year group are as follows:

- **FS2 to Year 1:** Please use the Y1 door opposite the MUGA.
- **Year 1 to Year 2:** Please use the blue gate around the side of the Y1 classroom, near the Parkside Road entrance.
- **Year 2 to Year 3:** Please use the door nearest the bike store/Stepping Stones.
- **Year 3 to Year 4:** Please use the door up the ramp nearest the main office.
- **Year 4 to Year 5:** Please use the door nearest the covered area by the KS2 football pitch.
- **Year 5 to Year 6:** You will continue to enter through the same door you have used this year.

Please note that all doors will open at 8.40am and there will be no early opening for Y4,5 and 6 on this day. For pick-up, children will need to be collected at 3.10pm from the same door where they were dropped off. We kindly ask for your cooperation in allowing some extra time for teachers to safely hand over the children, as they may not yet know all the familiar faces of parents. This is to ensure that every child is safely dismissed.

Thank you for your understanding and support as we make this transition as smooth and enjoyable as possible for the children. Should you have any questions or concerns, please do not hesitate to get in touch.

Kind regards,

Nicola Wileman
Headteacher