



Hillsborough Primary School
A Member of Tupton School Academy Trust
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17.9.24

Dear Parents/ Carers

Lockdown procedures for TSAT primary schools

We are writing to inform you that each primary school in the trust has been fitted with lockdown alarms. This alarm will alert staff to lock all doors to prevent entry and exit from the school building in the case of an emergency.

During the Autumn term we will be talking to the children about the purpose of a lockdown alarm and what they should do if the alarm sounds. For example, if there is a dog running loose on the playground, the school will then carry out a lockdown practice to keep the children safe.

We are very well aware that for some children this may cause anxiety and we will do our best to lessen this. Teachers will talk to the children sensitively and reassure them and will remind children that we practise fire drills each term and draw out the similarities and differences. It is now a requirement that we practice our lockdown drill. Our first one will take place following the October half term.

The policy will be available on the school website after October half term for parents to access. If you have any concerns before then, please contact any member of the senior leadership team who will be available to advise and reassure.

Kind regards

Nicola Wileman
Headteacher