



Attendance Newsletter

Autumn 2024

Our school attendance target is



Help us achieve our target by bringing your child to school every day.

If you would like to discuss your child's attendance please speak to Mrs Kay (Attendance Champion), Mrs Wileman (Headteacher), Miss Osbourne (School Office) or Miss Bateman (Learning Mentor).

Attendance Challenge Week

Our next Attendance Challenge Week is **9th – 13th December** where we will reward and celebrate good school attendance.

Look out for more details this half term.



Working Together to Improve School Attendance

You will be aware that new guidance came into force in August 2024 and we wrote to you in September to communicate the key changes.

We recently held a Q and A coffee morning with Teresa Cooper from the Attendance and Inclusion Team in the Local Authority. This was well attended and I wanted to personally thank the parents who joined. We hope to run further sessions through the year.

We will be writing to you next week to clarify the processes and decision making around term time leave. We are aware this is an area of concern for many parents. Please continue to inform the school office of any planned term time leave.



Attendance Ambassadors

Over the next couple of weeks, we will be recruiting pupils for the role of Attendance Ambassador. They will be involved in sharing ideas to improve school attendance and will inform decision making.

Teresa Cooper is interested in recruiting parents to be Attendance Ambassadors. Parent voice is very important to us and we hope that any parents with a passion for bringing about change may be interested. How this will look is still in development but if you are interested please email Mrs Kay on ekay@hillsborough.sheffield.sch.uk

Reporting an absence

If your child is too ill to attend school, please contact the school office before 9:00am.

If we do not hear from you, we will contact you to find out why your child is not in school. Lily Helmsley (EWO) may also conduct a home visit.

Upcoming term dates

Autumn 2

Monday 4th November – **return to school**

Friday 29th November – **INSET**

Friday 20th December - **Last day of school**

Spring 1

Monday 6th January – **return to school**

Thursday 13th February - **Last day of school**

Friday 14th February – **INSET**

Appointments

Where possible, please make appointments out of school time. If your child has an appointment, please provide evidence at the school office.

Your child should attend school before and after their appointment.