



Hillsborough Primary School

A Member of Tapton School Academy Trust

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12th November 2024

Dear Parents/Carers,

Following the success of our Spooks and Sparks Disco, we are now reaching out to request your support with planning our Christmas Fayre. Your involvement would be greatly appreciated and would contribute immensely to creating a fun and festive event for all. The event will be held on **Thursday 12th December, 14:30 – 16:30pm**. We are currently planning for the event to be held outdoors, weather permitting.

Here are a few ways you can help:

1. **Planning:** Attend our initial meet up with the inclusion team to share your ideas and pass on any suggestions for the event. Details of this are below.
2. **Delivering letters/posters:** We are looking for some volunteers to hand out letters to local businesses to request their support, either by donating a raffle prize, having a stall at the event or displaying a poster.
3. **Holding a stall:** If you, or anyone else you know may be interested in having a stall at our event, please get in touch or point them in our direction. Stalls will cost £10 and anyone with a stall will be able to come in and set up from 13:30pm.
4. **Setting up:** Help us transform the school into a festive wonderland! We'll need volunteers on the day of the event to assist with decorations and setting up various aspects of the fayre.

If you are available and willing to lend a hand in anyway, please come to introduce yourselves to Georgina Bateman (Learning Mentor) and Jeran Johnson (Inclusion) who will be available in **Stepping Stones** from **14:30pm** on **Thursday 14th November**. This will be an opportunity to share ideas and gather your input for the event. If you are unable to attend, but would like to offer your support, please leave your details with the office staff or contact us on the details below.

Thank you in advance for your support and cooperation. We look forward to working with you to create another memorable event!

Many thanks,

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