

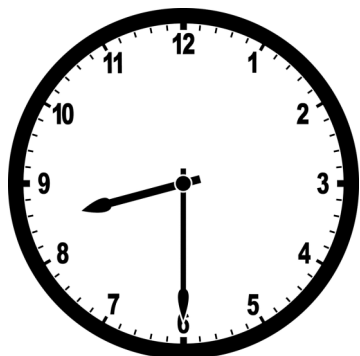


Welcome to Hillside Primary School



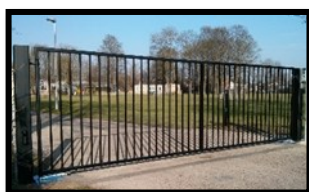
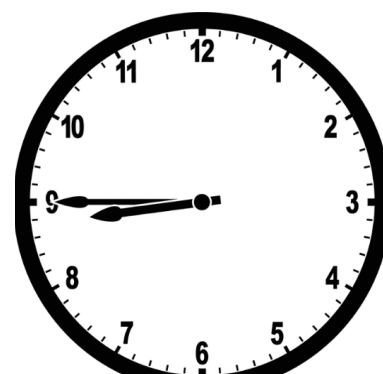
Hillside Primary School

Attendance



Gates open at 8.30am

Doors close at 8.44am



Your child's learning begins at 8.45am

It is important that your child is at school every day and on time, if they are too unwell, therefore medically unfit to come in please call the office 01473 601402 (press 1) and leave a message on the absence line. Alternatively, email office@hillsideprimary.co.uk

We operate a system of first day calling so if your child is not in school we will be calling you to find out why they are absent.

Wherever possible medical appointments should be arranged outside of school times

**Reception children finish at
3.05pm**



**KS1 and KS2 children finish
at 3.15pm**



Remember:

Avoid taking family holidays or trips during the school term, these may be marked as unauthorised and may be in risk of a fine.



Should we be concerned at any point about your child's attendance you will be invited into school to meet with a member of school staff. It is a parent's duty that your child is in school every day.

For more information about our school please refer to our website

<https://hillsideprimary.co.uk>

Hillside Primary School Uniform

<https://www.candduniform.co.uk/>



- Purple jumper or cardigan with plain white polo shirts
- Plain black cotton trousers, knee-length skirts or pinafore dress.
- Purple gingham summer dresses
- Flat, black shoes which cover toes (**no trainers**). Lace-up, buckles or Velcro fastenings (not slip-on).

PE Kit



Swimming Kit


















School Lunches

Cooked Lunches



Packed Lunches



Packed lunch boxes must contain healthy foods and have your child's name and class clearly displayed.



Cooked lunches are free for children from Reception to Year 2.

Years 3-6 lunch cost: £2.50 per day.

Apply for free school meals—<https://www.suffolk.gov.uk/children-families-and-learning/schools/school-meals-uniforms-and-trips/apply-for-free-school-meals>

www.caterlinkltd.co.uk

info@caterlinkltd.co.uk

01892 824604



www.hillsideprimary.co.uk

office@hillsideprimary.co.uk

01473 601402



Hillside Primary School

School



Every Day Counts!

- ⇒ Establish a good routine in the mornings and evenings so that your child is prepared for the school day ahead.
- ⇒ Make sure your child goes to school regularly and follows the school rules.
- ⇒ Ensure your child arrives to school on time — not late.
- ⇒ Arrange dental and medical appointments outside school hours when possible.
- ⇒ Always inform the school if your child is absent due to illness. This should be followed up with a written note when your child returns to school.
- ⇒ Take truancy seriously— if your child is not attending school as you expect they may be putting themselves at risk. Who are they with? What are they doing?
- ⇒ Take family holidays outside of term time.
- ⇒ Talk to your child about school and take interest in their work (including homework).
- ⇒ Attend parents evening and school events.
- ⇒ Praise and reward your child's achievements at school.

Remember:

Don't be afraid to ask for help if a problem arises.

Hillside Primary School

Communication



It is very important that we communicate with parents, making sure that you have the correct information regarding activities and events. Traditionally we have used printed letters but delivery of these can be unreliable; they are also expensive, and are not environmentally friendly.

Communicate in more efficient and cost effective way.

We can also send you emergency messages and updates on trips via SMS

We can send you a registration email if you have not already registered we just need your up to date email address. If you have already registered but are struggling, help is available via the Parentmail website

Registration will be sent via email, we need an up-to-date email address

Help is available via ParentMail if you are struggling with an account already set up.

Read school messages even when there's no internet connection

Preserve your data allowance

[Have you downloaded the FREE parent App?](#)

Find messages in clear and uncluttered feed

Receive ALL school & Club messages in one App

Have instant access – no log ons!

You can now pay for School dinners, trips, book your parents evening appointment and complete parental consent forms on sections of our ParentMail site.



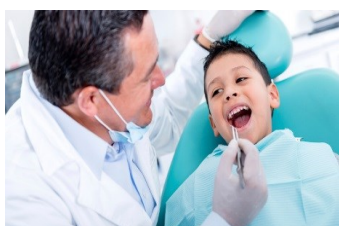
Doctors

Children and their family need to register with their local GP (General Practitioner or doctor).

For information on GP registration and how to find a GP in your area, please visit our website:

<http://www.nhs.uk/Service-Search/GP/LocationSearch/4>

Stoke Park Medical Centre Tel: 01473 686439 76 Lanercost Way Ipswich Suffolk IP2 9DP	Burlington Primary Care Tel: 01473 211661 14 Burlington Road Ipswich Suffolk IP1 2EU	Barrack Lane Medical Centre Tel: 01473 252827 1 Barrack Lane Ipswich Suffolk IP1 3NQ
Norwich Road Surgery Tel: 01473 288100 199 Norwich Road Ipswich Suffolk IP1 4BX	Two Rivers Medical Centre Tel: 01473 907788 30 Woodbridge Road East Ipswich Suffolk IP4 5PB	Orchard Street Medical Centre Tel: 01473 213261 Orchard Street Medical Centre Orchard Street Ipswich Suffolk IP4 2PZ



Dentists

You will also need to register at a dentist surgery, this is free for children and some adults, dependent on circumstances.

<http://www.nhs.uk/Service-Search/Dentist/LocationSearch/3>

The Dental Surgery Tel: 01473 252698 16 St. Peters Street Ipswich IP1 1XG	Stoke Park Dental Care Tel: 01473 686666 53 Stoke Park Drive Ipswich IP2 9TH	The Orwell Dental Practice Tel: 01473727158 The Orwell Dental Practice 199 Nacton Road Ipswich Suffolk IP3 0NF
---	--	--



Hillside Primary School

Parental Responsibility

In most cases, where both parents have parental responsibility, the parents are expected to communicate with each other and share information provided by the school. This includes agreeing permissions, dates of meetings etc. As this is the responsibility of the child's parents, the school, in most instances, will only seek one parent's signature on permission, information and consent forms. This also means that only one parent will be contacted during first day absence calling and each child will receive one copy of reports and letters.

Estranged parents can request separate copies of their child's report to be sent to a separate address, as well as being able to request individual Parent's Evening appointments. If a parent would like a copy of their child's attendance data, this can be requested at the end of each half term. For all of the above the school office will need to be contacted.

To prove that parental responsibility has been terminated, i.e. a parent is not permitted access to a child, evidence from a court or solicitor is required.

For further information on parental responsibility, please follow the link below:

<https://www.gov.uk/parental-rights-responsibilities/what-is-parentalresponsibility>



HILLSIDE PRIMARY SCHOOL SAFEGUARDING TEAM*

(*REMEMBER, ALL MEMBERS OF STAFF ARE RESPONSIBLE FOR SAFEGUARDING)

			
MISS OLA DESIGNATED SAFEGUARDING LEAD	MRS WASS DEPUTY DESIGNATED SAFEGUARDING LEAD	MRS KAPOVIC DEPUTY DESIGNATED SAFEGUARDING LEAD	MR LAWS DEPUTY DESIGNATED SAFEGUARDING LEAD

SCHOOL GOVERNOR RESPONSIBLE FOR SAFEGUARDING: MR HANSON

Understanding our Lanyards:



Member of Staff



Someone who works with the school and is ok to walk around alone



Must always have another adult with them, could include parents and visitors

