

# Supporting Pupils in school with Medical Conditions Policy: coronavirus addendum

## Hillside Primary School



<b>Approved by:</b>	Revd Robert Hinsley (Chair of the LGB)	<b>Date:</b> 01.03.21
<b>Last reviewed on:</b>	July 2020	
<b>Next review due by:</b>	June 2021 or as required based on DfE Guidance	

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### 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal Supporting Pupils in School with Medical Needs Policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

### 2. Intimate Care and support with toileting

If a child needs intimate care they will need to be taken to a designated intimate care toilet cubicle. Adults providing intimate care, should ensure that they are not alone in a designated area with the child. The second adult needs to be in attendance, whilst respecting the privacy of the child.

Each cubicle is supplied with the following equipment:

- Apron
- Gloves
- Mask
- Visor or goggles
- Yellow and black plastic bags for waste
- Cleaning wipes/cleaning spray and cloths for the surfaces
- Pedal bin - labelled
- Hand Sanitizer

Where possible, the child will be encouraged to be independent, e.g. removing shoes and socks; putting soiled clothes in a plastic bag to take home; putting on dry clothes etc.

If the child is unable to be fully independent the procedure below must be followed.

- The adult will put on the PPE and will clean all surfaces before changing the child.
- The adult will change the child, cleaning them as required.

- The adult will double bag all waste in a black bag, followed by a yellow bag and place it in the labelled pedal bin.
- The adult will assist the child to put their clothes on, encouraging independence as much as possible
- The adult will clean all surfaces after changing the child.
- The adult will remove the PPE and double bag this , and any wipes used to clean surfaces, in a black bag, followed by a yellow bag and place in the labelled pedal bin
- Adults then need to wash their hands.

### **3. Medical care**

**If a child needs close contact due to medical needs e.g. attending to a bump or graze, see the procedure below.**

- The adult will put on the PPE before attending to the child.
- The adult will double bag all waste in a black bag, followed by a yellow bag and place it in the labelled pedal bin in one of the intimate care toilets.
- The adult will clean all surfaces.
- The adult will remove the PPE and double bag this, and any wipes used to clean surfaces, in a black bag, followed by a yellow bag and place in the labelled pedal bin in one of the intimate care toilets.
- Adults then need to wash their hands.

### **4. Pupils displaying symptoms of Covid-19**

If a pupil presents with symptoms of coronavirus they should be taken to the Isolation Room and parents should be called to collect the child as soon as they can. They should be accompanied by a member of staff from their bubble. Staff should wear PPE and socially distanced, where possible .The child should remain in the isolation room with the accompanying adult until collected by their parent/carer.

The isolation room should then be disinfected and all PPE disposed of as outlined below.

Pupils displaying symptoms will be advised to follow government guidance and to have a Covid-19 test. The family/household will need to follow government guidance on self-isolating and should self-isolate for 10 days or until a negative test result is received.

The Headteacher and Deputy Headteacher should be safely alerted immediately that there is a suspected case of coronavirus. They will then follow the correct procedure as set out by The Active Learning Trust.

#### **Disposal of PPE**

- The adult will double bag all waste in a black bag, followed by a yellow bag and place it in the labelled pedal bin in one of the intimate care toilets.
- The adult will clean all surfaces.
- The adult will remove the PPE and double bag this, and any wipes used to clean surfaces, in a black bag, followed by a yellow bag and place in the labelled pedal bin.
- Adults then need to wash their hands.

### **5. Pupils who need to self-isolate**

If a pupil is required to self-isolate, but is well enough to access learning, the school will provide remote learning through live lessons, Class Dojo and through hard copies of work which can be sent to the home address. A record of the remote learning offered to pupils will be held by the school.

## **6. Pupils who need to shield**

A very small number of pupils who have been confirmed as clinically extremely vulnerable will need to follow government guidance to shield and to remain at home. These pupils will not be able to attend school. If an individual pupil has been advised to shield, the government guidance states that the pupil should not attend school while shielding advice applies nationally.

Parents will receive a letter stating that the pupil is clinically extremely vulnerable. Parents can inform the school of this letter and the school is able to request a copy of the letter for their records.

The school will provide remote learning to pupils who have been advised to shield. The remote learning will be provided through live lessons, Class Dojo and through hard copies of work, which can be sent to the home address.

Where parents are following clinical advice or public health advice, the pupil's absence will not be penalized.

## **7. Pastoral Support**

Pastoral support can be offered to all pupils and their families who are required to self-isolate or who need to shield. This will take the form of telephone contact and where appropriate signposting to other agencies. The Inclusion Team will continue to make contact with all pupils and families who have been required to self-isolate or who have been advised to shield. They can be contacted by emailing the school office email address or by calling the school phone number. These details are:

[office@hillsideprimary.co.uk](mailto:office@hillsideprimary.co.uk)

01473 601402

## **8. Special Educational Needs**

If a pupil is required to shield or to self-isolate and they have a special educational need, the teachers provided the live learning will liaise with the Assistant Head – SEND and Inclusion and the child's class teacher to ensure that the learning provided is appropriate to the individual pupil and that it supports them to make progress towards the targets on their individual support plan and/or Education, Health and Care Plan.

## **9. Parental responsibility**

- To ensure all contact details are kept up to date.
- To notify the school of any suspected or none cases of coronavirus within the household.
- To follow government guidance regarding self-isolation and testing.

- To liaise with the school to ensure that their child is able to access the live learning provided.

## **6. Monitoring arrangements**

We will review this policy as guidance from the Active Learning Trust, local authority or Department for Education is updated. The policy addendum will be reviewed by a governor and shared with all staff.

## **7. Links with other policies**

This policy links to the following policies and procedures:

- Hillside Supporting Pupils in School with Medical Needs Policy
- Hillside Safeguarding Procedure
- Hillside Safeguarding Addendum
- ALT Safeguarding Policy
- Hillside Attendance Policy
- Hillside SEND Policy