



Hillside Primary School and Nursery

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Headteacher: Mrs L. Wass, BA (Hons)

"Achieving Greatness Together"

Tuesday 11th June, 2024

Dear Parents and Carers

Importance of School attendance

You will be aware, from my letter to you in April this year, that regular attendance at school is expected at Hillside Primary School. As we are now in the final half of the summer term, I would like to count on your support to encourage your child to achieve improved attendance by the end of term. By ensuring they attend school regularly, you are supporting your child's development, both academically and socially, and giving them the best chance to maximise their potential.

There is a direct link between attendance and achievement and students with poor attendance are five times less likely to achieve their full potential. Furthermore, missing school leads to missed opportunities for your child to develop the school's vision of Achieving Greatest Together.

We urge you not to take your child on holiday during term time. In line with our school attendance policy, any holiday requests will not be authorised and may lead to a Fixed Penalty Notice. We also encourage parents/carers to make medical and dental appointments out of school hours where possible. Where this is not possible, the pupil should be out of school for the minimum amount of time necessary. The school term ends on Friday 19th July and your child needs to be in school up to and including that date. We return on Wednesday 3rd September.

All students are expected to arrive at school by 8:45am when the register opens. Any children arriving after the register has closed at 9:15am will receive an unauthorised absent mark for the morning session, unless a valid reason is provided. Persistent late arrival at school could also lead to a Fixed Penalty Notice being issued.

If you have concerns around your child's attendance, please speak to a member of the office team at the earliest opportunity. We can provide support to tackle any barriers to attending school.

Let's all work together to support your child to attend school every day, on time, to make every day count.

Thank you for your continued support.

Mrs Wass

