

College Buses - Code of Conduct

To make your bus journey as enjoyable as possible, when you sign your bus pass application form, you are also signing to agree to the following Code of Conduct. This is based on the West Yorkshire Metro's code of conduct for travel on public transport and also incorporates part of the Huddersfield New College Student Code of Conduct.

When using the College bus service, you must wear your membership badge in order to be allowed to use the service. You must wear a seatbelt if provided and respect both the bus driver and other users of the service. You must behave in a sensible and mature way on college and public transport at all times.

Observe the College and Bus rules about smoking (including the use of e-cigarettes), alcohol and/or possession or use of illegal substances. You must not smoke in and around the College campus or on college or public/college transport.

GETTING ON THE BUS

- Wait at the dedicated bus stops, before the allocated times per the timetables
- Queue sensibly, away from the road and behind the barriers (if available)
- Get on the bus calmly and without pushing
- Remember to show your pass to the driver for every journey that you make, and if using a hop on/hop off pass, pay the standard fare for travel (£1.00 per journey)
- If you lose, or forget your bus pass the cost of a journey will be £2.00 (this is the standard rate of a local bus journey and is refundable), plus you must show your membership badge to identify you as a HNC student. Students who do not have their bus pass or the standard fee plus their membership badge will be refused entry to the bus
- Find a seat and stay seated for the journey. In the unlikely event of there being no seats, hold onto the rail (where standing permitted)

ON THE BUS

- Government guidance – you must wear a face mask
- Do not distract the driver, unless in an emergency
- Listen to any advice from the driver about your safe travel
- Do not damage the bus or interfere with the CCTV or any other safety equipment.
- Photos should not be taken without the prior consent of the person(s) concerned
- Smoking is not permitted at any time on the bus, or in the College bus bay area
- Always behave sensibly and with respect throughout your journey.

GETTING OFF THE BUS

- When your stop is next, ring the bell once. If it has already been rung, you do not have to ring it again.
- Do not unduly delay getting off the bus.
- Leave the bus tidy, taking all your personal belongings and any rubbish with you.
- If you have to cross the road after you get off the bus, wait until the bus has moved off and you can see the road in both directions, or go to the nearest available crossing.

TERMS AND CONDITIONS OF TRAVEL

You are respectfully reminded that once registered to a bus service you undertake to accept the terms and conditions of travel. Students need to be aware that if the student causes damage or does not meet the required standard of behaviour on the bus, they could be subject to the student disciplinary procedures, and:

- Have their pass withdrawn
- Be banned from the bus
- Be prosecuted by the police
- Be required to pay for any damage they have caused