

Huddersfield New College Policies, Protocols and Procedures

Provider Access Policy 2021



1. Introduction

This policy statement sets out the College's arrangements for managing the access of providers to students at the College for the purposes of giving them information about the provider's education and/or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997 (the Baker Clause).

2. Student Entitlement

All our students are entitled to:

- Information about further learning, apprenticeships or employment opportunities at every point of transition: moving to the College at 16; moving between levels of study at the College at 17 and moving on from the College at 18
- Gather this information from a range of local, regional and national providers through bespoke careers events and activities. These include Careers Fairs, university visits, employer visits, work placements etc.
- Support to apply for further learning, an apprenticeship or employment at the point of moving on from the College at 17 or 18

3. Management of provider access requests

A provider wishing to request access to provide information about further learning, apprenticeships or employment opportunities to our students must contact:

Catherine Cushnie: Assistant Principal Pastoral, Careers Guidance and Progression.

Email: careers@huddnewcoll.ac.uk

Phone: 01484 652341

4. Roles and Responsibilities

Varied events and activities, integrated into the College's calendar, will offer providers with the opportunity to come into College to meet and to talk to students and/or their parents/carers about their education and/or training offer.

Examples of such events and activities include:

- The annual Progression Fair in Year 12
- The Meet the Professionals programme throughout the year
- Pop Up opportunities, for example, to promote volunteering, throughout the year
- Curriculum specific events, such as the Impact event in IT, throughout the year
- A specific Sutton 30 evening in Year 12

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The College's Code of Practice on Freedom of Speech and Policy on the Safeguarding of Children and Young People must be adhered to by any provider coming on site as visitors to meet and to speak to our students and/or their parents/carers.

These can be found at [Our Policies | Huddersfield New College \(huddnewcoll.ac.uk\)](https://www.huddnewcoll.ac.uk)

5. Premises and Facilities

The College will make our premises, and our facilities, available to providers to enable fair access to the provider for our students and their parents/carers, as appropriate. This will be discussed and agreed in advance of the visit with the provider.

6. Promotional Literature

Providers are welcome to leave hard copies of promotional literature about their education and/or training offer, for example, a Prospectus, with our Careers Manager for future reference for our students. These will be made available to our students in the College's dedicated Careers area.

7. Review, publication and communication

The Senior Leadership Team own this policy, and the policy will be published on the College website and the internal information platform (Moodle). Staff members will be notified of any updates to the published policy via Staff News.

Version	Date	Author(s)	Comments	Approval Route/ Date	Date of Next Review
1.	November 2018	Angela Williams, Principal	New Policy		
2.	November 2021	Angela Williams Principal	Update of the policy	In line with the approval route for the College's CEIAG Policy, or as necessary in response to any changes to Section 42B of the Education Act 1997. Approval route: SLT Corporation	February 2022 (to bring the review cycles of the CEIAG Policy and Provider Access Policy together)