



# PRINCIPAL'S DAILY BULLETIN

**Tuesday 22nd September**

Dear all,

We have undertaken a full review of the measures we put in place for September 1st to minimise numbers on Campus, to minimise contact between individuals, to help reduce the risk of the transmission of Covid-19 on Campus.

We have listened to the views of staff, students and parents and these views have Informed this review. From this review, we have recognised in particular the need to try to reduce the number of travel days to College for students, to try to reduce the number of students on College buses, to try to reduce the numbers of students in corridors at movement time, and to try to reduce the numbers of students in the communal dining areas, to provide for a measure of social distancing.

We have also recognised the need to build a timetable model that is more resilient to staff and/or students needing to self-isolate for up to 14 days, and one which prepares staff and students for partial or full time working from home, and for partial or full time virtual learning, given the changing Covid-19 national and local landscape.

The news that from today Kirklees Is returning to a partial local lockdown, that the government are asking people to work from home, If they can, and the likelihood of a national lockdown measure such as a ' short circuit breaker at some point in the very near future, has confirmed this need.

The outcome of the review is that we are going to modify the current College timetable.

This modified College timetable will be introduced on Monday 28th September, and we hope it will:

- Continue to keep everyone safe; by reducing the number of travel days to College for students, by reducing the number of students on College buses and by reducing further the number of staff and students onsite at any one time
- Ensure a continuity of learning, by introducing the live-streaming at home, using MS Teams, of one lesson in three for each subject, reducing the disruption caused by any period of self-isolation period for staff or students, whilst at the same time future proofing learning against any future national lockdown measure, by ensuring both staff and students are ready for live-streamed learning from or at home using MS Teams
- Minimise disruption to key on site student support services (such as College buses and catering) to protect the student experience, where possible

This modified timetable will continue to comply with the government requirement that schools and Colleges remain open and the DfE requirement that the majority of learning is delivered onsite (and this is monitored through the submission of mandatory daily attendance reports for both staff and students to the College's funding body, the ESFA, and to the DfE)

We will continue to rigorously review the safety of our staff and our students on Campus and should this necessitate further modifications to this timetable, to enhance this more, we will not hesitate to make these modifications, where possible within government and DfE requirements. We will inform you of these in a timely manner, before any implementation

**The next page confirms the timetable structure from Monday 28th September, and when students will be required to join lessons in College, and when they will be required to join lessons from home, using MS Teams.**





# PRINCIPAL'S DAILY BULLETIN

## HNC TIMETABLE

	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 5
<b>MONDAY</b>	Y12 ONLINE 9:00 - 10:30	Y12 ONLINE 10:45 - 12:15		WAS FRIDAY P4 13:00 - 14:30	RETURNED FROM P4 14:45 - 16:15
Buses arrive 8:45am Leave 4:25pm	<b>A</b>	<b>B</b>	12:15 - 13:00	<b>C</b>	<b>D</b>
<b>TUESDAY</b>	Y13 ONLINE 9:00 - 10:30	Y13 ONLINE 10:45 - 12:15		Y13 ONLINE 13:00 - 14:30	Y13 ONLINE 14:45 - 16:15
Buses arrive 8:45am Leave 4:25pm	<b>F</b>	<b>E</b>		<b>B</b>	<b>A</b>
<b>WEDNESDAY</b>	Y13 ONLINE 9:00 - 10:30	Y13 ONLINE 10:45 - 12:15		13:00 - 14:30	14:45 - 16:15
Buses arrive 8:45am Leave 4:25pm	<b>C</b>	<b>D</b>	Lunch	<b>A</b>	<b>B</b>
<b>THURSDAY</b>	Y12 ONLINE 9:00 - 10:30	Y12 ONLINE 10:45 - 12:15		Y12 ONLINE 13:00 - 14:30	Y12 ONLINE 14:45 - 16:15
Buses arrive 8:45am Leave 4:25pm	<b>D</b>	<b>C</b>		<b>E</b>	<b>F</b>
<b>FRIDAY</b>	9:00 - 10:30	10:45 - 12:15		13:00 - 14:30 REMOTE Year 13 A Level catch up	
Buses arrive 8:45am Leave 12:45pm	<b>E</b>	<b>F</b>			



What this means - a summary. Please note, CEDAR timetables will update as relevant over the weekend.

### For students in Year 12 (and Level 2 students)

- Monday AM lessons live-streamed home using MS Teams, off site virtual learning half day. In College PM (if a lesson in option blocks shown)
- Tuesday in College for any lessons in option blocks shown
- Wednesday in College for any lessons in option blocks shown
- Thursday all lessons live-streamed home using MS Teams. Full day off site virtual learning.
- Friday AM only in College for any lessons in option blocks shown (College buses will depart earlier on this day at 12.45pm)

### For students in Year 13

- Monday in College for any lessons in option blocks shown
- Tuesday all lessons live-streamed home using MS Teams. Full day off site virtual learning
- Wednesday AM lessons live-streamed home using MS Teams. Half day off site virtual learning. In College PM (if a lesson in option blocks shown)
- Thursday in College for any lesson in option blocks shown
- Friday AM only in College for any lessons in option blocks shown (College buses will depart earlier on this day at 12.45pm)

Please note, that we continue to ask that students are only onsite, if they have a lesson onsite, or they need to wait onsite for a College bus.

Further information will be provided over the coming days to help students prepare for Monday, including detailing the areas in College where students who are not able to access live streamed lessons from home, using MS Teams, can do so using College resources.

