



Hodge Hill Girls' School

Behaviour Policy COVID-19 Addendum

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Hodge Hill Girls' School

Behaviour Policy Coronavirus Addendum

The following policy addendum has been designed with reference to the Covid-19 Code of Conduct, the Pupil Handbook and the Department for Education guidance documents found here:

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-secondary-schools>

https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools?utm_source=10%20July%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

Section 1: Rationale

Given the current situation with regards to Coronavirus, it is essential that the Hodge Hill Girls' School behaviour policy reflects the need for increased safety, vigilance and hygiene in the community. We are conscious of the shared challenges following the lengthy school closure, and as such are committed to ensuring that all our pupils and staff return to safe, supportive, nurturing and secure environment, in which they can continue learning and developing. In revising our policy, we have worked on the following principles:

- 1) Health and Safety is paramount. We must ensure that we reduce possible risks of virus transmission. This has been the priority in all planning for a full return.
- 2) There are new, additional risks which we must plan for as a community.
- 3) Consistency provides safety and security for pupils. These expectations will be communicated to pupils with clarity.
- 4) There will be gaps in knowledge on behalf of the pupils, we must ensure excellent behaviour is in place, in order for these gaps to be filled.
- 5) The new, and unique, expectations for behaviour must be communicated to both pupils and parents. We will explain to pupils what we expect, and then hold pupils to account for their actions and continue to use rewards.

The below addendum will be split into four parts; **health and safety** (the measures which we are taking to ensure the safety of the whole community), **expectations of conduct**, **expectations of remote learning if needed**, **sanctions and rewards**.

The addendum applies from **1st September 2020** until further notice.

Unless covered in this addendum, our normal Behaviour policy continues to apply.



Hodge Hill Girls' School

From here on in, reference is made to articles in the school attendance policy and adjustments made.

Section 2: Safety

Hodge Hill Girls' School has a number of routines in place already which can be strengthened and adapted to further enhance pupil safety whilst on site. Our pupils are used to routines and engaging in the school day, and as such are well placed to engage with the additional routine and structure, we will put in place to ensure theirs, and the staff's safety.

2.1 Safety Measures

Pupils will arrive in School as follows:

We will implement the following on site to ensure pupil and staff safety:

- Socially distant classrooms in line with the latest guidance from the DfE. This will involve desks adequately spaced out, and clear routes between desks.
- A one-way system in the corridors, ensuring that pupils remain as distant as is required in stated in government guidance.
- Identified times for pupils to exercise good hand hygiene, ensuring social distancing measures are in place in the school bathrooms.
- Staggered entry and exit times, in line with the attendance policy addendum as follows:

Year Group	Arrival Time	Entry Point
7	8.00am	Upper ILZ via the stairs by the Drama Studio
8	8.10am	Upper Gym via the main foyer, past the water coolers and out to the stairs by the tennis courts
9	8.40am	Straight to teaching rooms on the Humanities' corridor via the main foyer
10	8.30am	Straight to teaching rooms (English rooms) on the ground floor corridor via the English entrance
11	8.20am	Straight to teaching rooms on the 2 nd floor corridor via the main foyer

- All pupils to use their own equipment and limit sharing of equipment.
- Pupil mobile phones will need to be switched to silent and remain out of sight in their school bags.



Hodge Hill Girls' School

Section 3 Expectations of Conduct

3.1 Safe Behaviour

We will explain to the pupils about safe behaviour, and then expect the following from them.

- Not to come to school if they display any symptoms of Coronavirus, following the latest guidance from the Government and ensuring that when safe, they access a test for Coronavirus.
- We encourage pupils to come to school where possible with their own tissues and hand sanitiser.
- To use the hand-sanitiser provided in schools.
- To put used tissues in lidded bins or in their pockets until they pass a lidded bin.
- To wash hands, for at least twenty seconds, at regular, intervals.
- To follow good coughing etiquette, coughing into their elbow if coughing is necessary.

Any deliberate non – hygienic behaviour will be treated with the utmost severity. Unhygienic behaviour may include, but is not limited to:

- Spitting
- Fake coughing
- Throwing tissues on the floor.
- Purposefully going against social distancing guidelines.
- Chewing gum.
- Deliberately touching other people's belongings.
- Any act which may increase the chances of transmission of the virus.

Any instances of behaviour identified as deliberate unsafe behaviour will be logged on a central record in the same way as incidences of poor behaviour and appropriate sanctions applied.

3.2 Key Rules

Where pupils are being taught on site, in year group bubbles, the normal way of issuing sanctions will not be in use. This is because it risks transmission of the virus, as a result the school expectation is that pupils will follow staff instructions. If pupils fail to follow instructions repeatedly and their behaviour compromises Health and Safety, they will be placed in a separate socially distanced reflection room by a member of SLT or the Pastoral team. Parents will be contacted to inform them that their daughter's behaviour has compromised the school's ability to prioritise health and safety. Circumstances will be reviewed on an individual basis and pupils excluded if considered appropriate.



Hodge Hill Girls' School

3.3 Socially Distancing

The school has set clear guidelines on social distancing, adhering to government guidance and will share these with pupils and parents. These will evolve and any updates will be communicated. They will be communicated via school gateway. Currently we will expect the following of all pupils:

- To stay socially distanced adhering to school guidelines in line with government guidance as much as possible within their year group bubbles.
- To avoid disruption in corridors between lessons.
- To sit in an allocated seat in their teaching group bubbles.
- To follow the one-way system.
- All pupils to use their own equipment and limit sharing of equipment.
- To be polite and respectful, making space for others inside and outside the building.
- To ensure masks are worn on public transport, and not to congregate in groups outside of the school.
- To follow government guidance on wearing of masks in school.

We expect that all pupils follow social distancing guidelines at all times in line with school and government guidance.

3.4 Entry to the Building

Pupils will enter through their allocated entry points and remain within their year group bubble until instructed by their teacher.

Currently we will expect the following of all pupils:

- To avoid mixing with other year group bubbles.
- To arrive at their allocated time to their entry point.

3.5 Uniform and Equipment

As of the 1st September 2020 all pupils attending school, will have to attend in full school uniform.

- All pupils must come with their full equipment, in line with their Professional Learning Standards and as stated in the Preparing to Return to School Pupil Handbook.
- Pupils must bring their own full water bottle/s, they will not be able to fill up their water bottle on site due to the risk of transmission.



Hodge Hill Girls' School

Section 4 Remote Learning

Whilst the school will implement the above measures to ensure the safety of pupils on site, it is important to recognise that if another lockdown is initiated, we will revert to remote learning. As such we have outlined our expectations as the following:

All pupils working remotely will:

- Engage with the resources prepared for them by the school. This will involve the same level of effort as is expected of them in school.
- Ask questions to their teachers, via email when there are any subject based work issues.
- Follow their weekly learning timetable.
- Be considerate of family members who are working at home and talk to their Pastoral Manager about any challenges in accessing technology.
- Read regularly.

Section 5 Rewards

It will not be possible for the school to adhere to all the usual rewards systems during this period. The school would like to continue to reward for good behaviour, attendance and punctuality. School will continue to:

- Praise
- Award Positive points
- Letters or phone calls home to parents.
- Badges of Responsibility.
- Subject staff to nominate pupils for effort.
- Phone calls home to parents.
- Virtual certificates.

In addition, the school will introduce a gift voucher which will be awarded to students with outstanding commitment to learning and adhering to school ethos.