



# Hodge Hill Girls' School

## SEND Information Report COVID 19 Addendums

Document Information	
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Additional notes:	



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## SEND Information Report COVID 19 addendums

### **Context**

From 20th March 2020, parents were asked to keep their children at home, wherever possible, and for schools to continue to provide care for a limited number of children: those who are vulnerable and children whose parents are critical to the COVID-19 response, who absolutely need to attend and who cannot be safely cared for at home. 'Vulnerable children' includes those supported by social care, those with safeguarding and welfare needs (including those on child in need and child protection plans), 'looked after' children, young carers, disabled children and those with education, health and care (EHC) plans.

This addendum of the Hodge Hill Girls' School SEND Information Report contains details of our individual arrangements and changes to our usual mode of working in the following areas:

- Vulnerable children and eligibility
- Safeguarding, attendance and monitoring of wellbeing
- Arrangements for consulting parents of, and young people with, SEND
- Arrangements for assessing and reviewing children's progress
- Arrangements for supporting children in moving between phases of education
- Transition periods within school
- The approach to teaching children with SEND
- Support for emotional and social development
- Working alongside other professionals

Please note: This annex should be read in tandem with the Hodge Hill Girls' School COVID-19 Safeguarding Policy Annex.

### **PURPOSE**

This is an Annex to the SEND Information Report, setting out the arrangements in place to support our children with Special Educational Needs and Disabilities during the COVID-19 related partial school closure starting from 20th March 2020.

<b>Date Written</b>	12 <sup>th</sup> October 2020
<b>Written By</b>	Sarah Clews (SENCo)



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<b>Next Review</b>	As Required
<b>Summary of changes</b>	New addendum published for COVID-19 crisis

## Vulnerable children

Vulnerable children include those children and young people up to the age of 25 with education, health and care (EHC) plans.

Those with an EHC plan will be risk assessed in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

These risk assessments will consider several different risks to each individual, including:

- the potential health risks to the individual from COVID-19, bearing in mind any underlying health conditions. This will be on an individual basis and with advice from an appropriate health professional where required or evidenced by Parent/Carers Medical information. Any medical information is to be sent to [enquiry@hodgehgs.bham.sch.uk](mailto:enquiry@hodgehgs.bham.sch.uk).
- the risk to the individual if some or all elements of their EHC plan cannot be delivered at all, and the risk if they cannot be delivered in the normal manner or in the usual setting. The government has advice can be found in the following link <https://www.gov.uk/government/publications/changes-to-the-law-on-education-health-and-care-needs-assessments-and-plans-due-to-coronavirus/education-health-and-care-needs-assessments-and-plans-guidance-on-temporary-legislative-changes-relating-to-coronavirus-covid-19>.
- the ability of the individual's parents or home to ensure their health and care needs can be met safely
- the potential impact to the individual's wellbeing of changes to routine or the way in which provision is delivered
- the availability of appropriately trained staff (school will liaise with the local authority if a place is needed for an eligible child, but the school is unable to provide the specialist staffing for it)

The Coronavirus Act 2020 allows the Secretary of State, where appropriate, to temporarily lift the statutory duty on local authorities to maintain the precise provision in EHC plans, with local authorities needing instead to apply 'reasonable endeavours' to support these children and their families.



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## **Safeguarding, attendance and monitoring of wellbeing**

Hodge Hill Girls' School continues in its commitment to ensuring the safety and wellbeing of its children during this period of general school closure.

Where children with EHC plans take up an eligible place in school, Hodge Hill Girls' School will continue to ensure a safe space for these children to attend. The SLT link for SEND will work alongside the SENCo to ensure that appropriate staff, facilities and provision are available to secure a safe, appropriate and positive placement for those children. The support appropriate to each child in this circumstance will be recorded and reviewed on an individual basis. Any updates to a child's situation will be updated on their risk assessments which are then shared with the Local Authority and the Senior Management Team.

Hodge Hill Girls' School will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19.

Local authorities and education settings do not need to complete their usual day to day attendance processes to follow up on non-attendance (Due to the recommended guidelines by the DFES). Having worked with parents and other professionals to decide whether children with EHC plans will be attending school, Hodge Hill Girls' School will then follow up on any pupil that they were expecting to attend, who does not attend for two consecutive days. These follow up phone calls will be a member of the school team.

Where children with EHC plans do not take up a place in school and are cared for at home, an individual conversation in regard to the child's need will be completed and a communication plan will be put in place for the child. This will be recorded on information sheet which is shared with the Senior Leadership Team and the Local Authority.

The communication plans can include; remote contact, phone contact, virtual visits. Other individualised contact methods may be considered and recorded in line with Government recommendations.

Hodge Hill Girls' School, the DSL and SENCo will work closely with all stakeholders to maximise the effectiveness of any communication plan for children with EHC plans. This plan must be reviewed weekly with a representative of the local authority (Hodge Hill Girls' School will liaise with the Educational Psychologist) and where concerns arise, the Head Teacher, DSL and SENCo will consider any referrals as appropriate.

For children with SEND, but without an EHC plan, who have not been offered a place in school, contact details for key staff will always be available on the school website. This will ensure that parents of children with SEND will always have a way of contacting and communicating with school staff where needed. Furthermore, Hodge Hill Girls School have assigned Key Workers to



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communicate with SEND students who do not have a EHC plan. Those identified as vulnerable will have weekly phone calls with their Key Worker.

## **Arrangements for consulting parents of, and children with, SEND**

Working in partnership with children with SEND and their parents continues to be central to Hodge Hill Girls' School's policies and practice.

The views of parents and children will be considered in determining whether children with EHC plans take up an eligible place in school, as detailed in Section 2 of this addendum.

For children with EHC plans who are being cared for at home, their individual communication plans will provide regular contact by key school staff. These communications may include: individual expectations for home learning, discussions around appropriate learning activities, adaptations to learning resources/activities and discussions of strategies for supporting children at home (Key Worker will assess whether students need additional support and communicate with subject staff).

For children with SEND, but without an EHC plan, Key Workers will signposts students on home learning to support them in accessing appropriate learning activities. School staff will also be mindful of the availability of support and resources when setting accessible home learning for children with SEND.

The school website will include contact details so that, should parents of children with SEND need to contact a member of school staff for additional support or guidance for home learning, they can do so. A SEND parents bulletin will provide parents/carers with guidance and support strategies whilst students are working from home.

Where statutory processes relating to SEND are in action, the school will continue to maintain communication with parents of, and children with, SEND so that their views are actively sought, considered and promoted. If possible parents will be invite to Micro Soft TEAMS meetings to communicate their need.

## **Arrangements for assessing and reviewing children's progress**

Hodge Hill Girls' School recognises that assessments and reviews of children's progress will continue to be necessary for some purposes during this period of school closure, mainly for the purpose of statutory assessment and review for new or existing EHC plans and for other assessments being completed by external professionals, for example community pediatricians. This will be completed remotely as advised by external agencies. External agencies will decide if a meeting will be conducted face to face. The school does not have the authority to insist that meetings are conducted face to face.



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Where this is needed, key school staff will maintain communication with parents and relevant professionals to share, with necessary consents, the most current assessment information and professional observations that the school holds.

Where children's EHC plans are due for review within the period of school closure, the school will discuss arrangements with parents, children, the Local Authority and professionals involved in the plan to decide whether arrangements for a 'remote review' should be made, or whether reviews should be postponed until it is possible to meet with all parties involved in the plan. The SENCo will make the necessary arrangements following this decision.

## **Arrangements for supporting children in moving between phases of education**

For children due to move between phases of education at the end of this academic year, Hodge Hill Girls' School will continue to make contact with the old settings to share gather any necessary information to make children's transitions as smooth as possible. The SENCo will contact SENCo's in the old setting to share request information on SEND needs. Where children with SEND would benefit from additional transition visits, every effort will be made to facilitate these where possible within DfE, PHE and government guidance.

Hodge Hill Girls' School recognises that transition may be a particular concern for parents of children of SEND, and communication remains open for parents to contact key school staff to discuss this ( Pastoral Manager for the new year 7 will be Miss S Khan).

Hodge Hill Girls' School's approach to supporting children with transition will continue to be reviewed in line with all available DfE and government guidance on school closure.

## **Transitions within school**

For children transferring between year groups the SENCo will continue to update staff on pupil's needs using electronic folders and staff meetings where appropriate. Additional transition work will be used where necessary to relieve any worries and doubt (Those identified as ASD or Vulnerable).

Any consultations that the school receives during this time will be responded to within the designated timescales unless illness prevents this.

## **The approach to teaching children with SEND**

Hodge Hill Girls' School recognises that children with SEND need access to home learning resources and activities which take account of their strengths and needs.

For children with SEND, but without an EHC plan, Key Workers will signpost home learning activities to support them in accessing the appropriate learning activities. School staff will also



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be mindful of the availability of support and resources when setting accessible home learning for children with SEND.

Communication plans will be in place for any children with EHC plans being cared for at home to ensure that regular contact is maintained for discussion and setting of individual, appropriate learning activities, strategies and resources. In addition, all families will be delivered homework packs with several weeks' worth of work during the summer holidays.

The school website will include contact details so that, should parents of children with SEND need to contact a member of school staff for additional support or guidance for home learning, they can do so.

## **Support for social and emotional development**

Hodge Hill Girls' School understands that children's social and emotional development is particularly at risk within the current national climate and period of school closure. The SEND parent bulletin will provide support for parents. Any concerns please email [enquiry@hodgehgs.bham.sch.uk](mailto:enquiry@hodgehgs.bham.sch.uk).

Regular contact between school staff and parents/children will be central to identifying when additional support may be needed. Where concerns are raised or are apparent within these communications, the child's need will be reviewed by key school staff and appropriate action and onward referrals considered.

For all parents, key contact details are available on the school's website so that they are always able to reach school staff for support if needed.

Hodge Hill Girls' School will signpost parents to other professionals who may be able to support them and their children at this time, particularly the Educational Psychology Service. The school will also share parent and child-friendly leaflets with links to mental health and wellbeing support strategies and agencies.

## **Working alongside other professionals**

Hodge Hill Girls' School will continue to maintain contact with other professionals during this period of school closure. This will particularly include liaison with the Therapists and the Educational Psychology Service within the Local Authority. This service will be sharing resources which may be of use to parents and professionals during this time, and we will be adding links to these to our school website.

The SENCo holds contact details for external professionals already working with children with SEND including health and social care staff and will maintain both planned contacts and referrals of arising need. Contact details for the SENCo and key school staff are available via the school website should professionals need to make contact.



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Hodge Hill Girls' School will signpost parents to appropriate external professionals as needed and will continue to fulfil authorised requests for information for assessment or review purposes.

## **Review**

This addendum to the information report will be reviewed in light of new government guidance as and when it is published.