



Hodge Hill Girls' School

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Ref: sad/bha

26th January 2021

Dear Parent/Carer,

I hope that you remain safe and well. We continue to be impressed by the positive approach and hard work shown by so many of our pupils. It is lovely to see some of the images sent into school, not just of the quality work, but of the fun times too. So many wonderful characters made from the recent snow! It is important that pupils take time out away from their screens and recognise when they need a break. We understand that families are all working in different circumstances and that everyone is trying their best. We have a wide range of support available at this time, please do not hesitate to contact us and we will endeavour to help.

We have had some lovely messages from pupils and families in recent weeks. We are very appreciative of your kind words and feedback received.

School Website and Communication

Important messages are communicated by a variety of ways such as the school website, emails, text messages and letters. So that you receive news from school we do need your accurate contact details, especially for mobile phones. If you have changed your phone number or if your email address has changed, please notify us as soon as possible so that we can update our records.

Free School Meal (FSM)

Free School Meals' vouchers have been ordered from Edenred and last week's voucher should have arrived on Wednesday (20th January); we are able to see that a number of parents have redeemed these already. Vouchers should now arrive on 25th January, 1st February and 8th February; please do check 'junk' if the email from Edenred does not arrive in your inbox. Please contact us on enquiry@hodgehgs.bham.sch.uk if you have any queries and we will do our best to support.

Pastoral Update

Thank you for your effort with supporting your daughters with their home learning. We are pleased to report that 96.0 % of our pupils have logged into Class Charts over the last 7 days. We fully recognise this effort and are continuing to reward Pupils with positive points. We will be holding a virtual assembly in the last week of this half term to celebrate successes.

A reminder that the school pastoral team are available to support your daughter during this period. Pastoral Managers can be contacted either by email or telephone.

| | |
|---------|--|
| Year 7 | s.khan@hodgehgs.bham.sch.uk |
| Year 8 | R.khatun@hodgehgs.bham.sch.uk |
| Year 9 | Any Pastoral Manager |
| Year 10 | s.khan@hodgehgs.bham.sch.uk |
| Year 11 | i.ahmed@hodgehgs.bham.sch.uk |

Educating Tomorrow's Women Today

Remote Learning Expectations for Submitting Work and Feedback

With our move to remote learning, I wanted to ensure both parents and pupils are clear on expectations for submitting both work and receiving feedback.

Firstly, pupils will be asked to submit work at least every 4 lessons from each subject. The way work is submitted will differ from subject to subject. Some of the ways that teachers will ask for work to be submitted are via online platforms such as Hegarty Maths, Tassomai or MS forms or teachers might ask that work is uploaded directly to ClassCharts.

Feedback can take many forms and may not always mean extensive written comments for individual pupils. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils will receive feedback to work on Hegarty Maths, Tassomai and MS Forms via those platforms with some feedback being instant as it is marked automatically.
- Pupils will receive feedback for work that is submitted on ClassCharts either as a whole class as part of their remote learning or via individual feedback from their class teacher.

Student Microsoft Teams lessons Code of Conduct

Teachers will host live lessons where and when they find this will enhance the learning experience for students, however if the code of conduct is not followed appropriately then students may be removed from the online lesson, parents will be contacted, and school sanctions applied.

Remember these 'lessons' are between teachers and students **ONLY**. If parents wish to contact the school, they should do so through the usual channels (e.g., email to Subject Leader or Pastoral Manager).

Students, parents/carers should be mindful that they and other family members might be seen or heard within the session by staff. Trying to limit this would be recommended.

Parents/ carers are expected to go through the following code of conduct with students before they are permitted to attend any live lessons.

As a student:

- I understand that I am expected to behave in the Microsoft Teams lesson as they would in school and all usual school rules regarding behaviour and etiquette apply.
- I understand that I must always treat others with respect during online lessons.
- I understand that I must be adequately prepared for my online lessons, having all the necessary equipment available (pen, exercise book, equipment, calculator etc)
- I will choose a quiet and sensible place to work from.
- I will be appropriately dressed for my lesson, **no pyjamas/nightwear or inappropriate clothing**, and I will ensure that my background is neutral.
- I will only speak during the lesson when instructed by my teacher. I will talk slowly and clearly making sure you I am always polite and wait for any pauses or delays that may occur due to connection issues.
- I understand that appropriate language must be used at all times when communicating with staff, addressing staff with their usual work title (e.g., Miss/ Ms/ Mrs/ Mr/Sir).

- I understand that I should always use formal staff-student boundaries when speaking to staff and I should not ask staff questions relating to their private life/ home situation.
- I agree that all messages sent during Teams lessons, will always be polite, sensible, and relevant and respectful towards all participants in the lesson.
- I understand that I am not permitted to record or screenshot the meeting.
- Students are aware that Microsoft Teams is a closed school system and only accessible via your school Office365 account and should therefore not invite any guests from outside the class or school to join the system through the misuse of login details.
- It is acceptable for a student to participate in the lesson by just listening and can inform the teacher via the messaging facility if they wish to proceed in this way.

We will be sending out regular updates throughout this period. Thank you again for your support as we work together as a community to achieve the best for our students.

Yours sincerely,



Mrs S Adu
Headteacher