



HODGE HILL PRIMARY SCHOOL



Admission Application Form

*Please return this booklet along with the following:
Parent's ID, children's ID and proof of address.*

Child's Name: _____

Year: _____

Dear Parent/Carer

Please read the following agreements and permissions carefully and sign where indicated.

This booklet will be filed with your child's records and will be valid for the duration of your child's time at Hodge Hill Primary School.

If at any time you would like to withdraw your consent or amend the permissions, please inform the School Office in writing.

Thank you.

Miss C. Lucas

Headteacher

Safeguarding young people

Are you receiving support from any of the following agencies?

	Yes	No
Children's services		
Family support		
Early help		
Shelter or equivalent		
Women's aid or equivalent		
Young carer		
Other		

Does the pupil have parents/carers or other family members who have any of the following?

	Yes	No
Illness or Disability		
Affected by mental ill health		
Affected by alcohol or substance misuse		

Home School Agreement

Create Safeguarding Statement

Create Partnership Trust, including all staff, visitors and volunteers put the safeguarding and wellbeing of the children first. In our schools' children are taught how to keep themselves safe, form positive relationships, and know who to speak to if they need help.

We work with our families and sometimes outside agencies to safeguard our pupils. Our staff have a duty of care to report any concerns, and always act in the best interests of the child. For more information, please see our Safeguarding and Child Protection policy on the school website.



At Hodge Hill Primary we are determined to create an inclusive culture of learning where all children will be challenged in their thinking, to achieve to the best of their abilities and strive to become lifelong learners. We will empower our children to become respected citizens to enable them to make valuable contributions to our world's sustainable future. This can be done most effectively when all staff, parents and children understand their responsibilities and work together towards the same goals, as detailed in our home/school agreement.

We, as a family, agree to:

- Take responsibility for keeping our child safe
- Ensure that our child attends school every day, ready to work. If our child is absent, we will notify the school on the first day of absence
- Ensure that our child arrives at school on time
- Ensure that our child wears the correct school uniform and has the school-approved PE kit and swimming kit
- Ensure our child takes part in all curriculum activities
- Support the school's effort to maintain high standards in work and behaviour by attending all meetings and responding to letters etc
- Attend parents' afternoons and other meetings relating to our child's progress
- Support our child with homework and other opportunities for home learning. Ensure work is completed and returned to school on time
- Inform the school of any concerns or problems which might affect our child's work or behaviour
- Support the school by encouraging our child to develop a positive attitude towards our diverse community and the wider world

I (the pupil) agree to:

- Take responsibility for keeping myself safe
- Be polite, respectful, helpful and kind to my peers and adults
- Be an active and responsible member of the school community
- Respect the school building, grounds and other people's property
- Follow the school behaviour policy
- Wear the school uniform and be tidy in appearance
- Be responsible for completing all my classwork to the best of my ability
- Return homework promptly
- Attend school every day and on time
- Tell a member of staff if I have any worries

Hodge Hill Primary School agrees to:

- Take every precaution to keep your child safe
- Develop your child's ability to become a responsible member of the school and wider community
- Provide equal access to an engaging and interesting curriculum that meets the needs of your child
- Provide opportunities for enriching your child's school experiences including developing life skills, values, attitudes and behaviours as well as academic standards
- Provide opportunities to ensure that your child achieves the highest possible standards in all areas of school life
- Keep parents informed about school through newsletters, texts and the school website and provide information about the school including policies, meetings, workshops etc
- Advise parents of any concerns the school may have in regarding their child's behaviour, progress and/or safety
- Be open and welcoming and ensure that a member of staff is available to discuss and resolve any problems at the earliest possible opportunity after an incident has occurred

We all agree to work together in the best interests of the children at Hodge Hill Primary

Signed.....Parent/Carer

ACTIVITY CONSENT FORM

I give consent for my child to take part in the following:

(Please delete any activities that you **DO NOT** give consent for).

- ☐ Sport and athletic events during the school day (both on and off-site)
- ☐ Walks and fieldwork in the local area including library, shops and other local schools
- ☐ Visits to places of interest in connection with curriculum topics (both in the local and wider area) taking place during the normal school day
- ☐ School show, festival and concerts
- ☐ Travelling in Hodge Hill Primary School's staff members car (appropriate car seat, DBS and insurance assured)
- ☐ Swimming lessons (if applicable)
- ☐ Food tasting activities. I will ensure the school office is advised of any known allergies

Parent / Carer name:

Signed (Parent / Carer):

Date:

PHOTO CONSENT FORM

The General Data Protection Regulations (GDPR) became UK Law on 25 May 2018.

This means that Hodge Hill Primary now need to provide you with a comprehensive list of how we use photographs and videos and need to gain your agreement as detailed below.

Digital imagery/photographs are an exciting medium which can be used to motivate and inspire pupils. Although the associated risks are minimal, the school has a duty of care towards its pupils. We recognise the need to ensure the welfare and safety of all young people. In accordance with our Safeguarding Policy, we will not permit photography, videos or other images to be used without the consent of a parent or carer and the pupils involved.

Hodge Hill Primary will take all necessary steps to ensure that any image produced are solely for the purpose for which they are intended. Images may be used in our printed publications, for display around the school, as a teaching resource within the curriculum and on the school website. Video clips may also be used as a teaching aid within the curriculum and staff training at both local and national level. No image will be sold to third parties or made available for wider publication without parent/carers approval. On occasion, Hodge Hill Primary pupils may work with other organisations that use images of their contribution to publicise or celebrate their work. In this event we will take all reasonable steps to ensure that these images are used for the purpose that they were intended.

Child's Name:

I consent to my child's photograph being taken and used as follows **(PLEASE CIRCLE REPLIES)**

School Displays	YES	NO
School Twitter Account	YES	NO
School Website	YES	NO
School Prospectus / Starting School Guides	YES	NO
Newspaper / Media	YES	NO
Individual School photo	YES	NO
Class photo	YES	NO

Parent / Carer Name:

Parent / Carer Signature:

Date:

INTERNET USE CONSENT FORM

The school uses computers, laptops, I-pads and internet connection for learning. During the school day teachers will guide pupils towards appropriate materials.

Outside of school, families bear the same responsibility for such guidance as the engage with information sources such as television, telephones, movies, radio and other potential offensive media.

Please see <http://ceop.police.uk> for further guidance.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of website, the interception of e-mail and the deletion of inappropriate materials in circumstances where it is believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

I grant permission for my child to use electronic mail and the internet. I understand that my child will be held accountable for his/her own actions. I also understand that some materials on the internet may be inappropriate and I accept responsibility for setting standards for my child to follow when selecting, sharing and exploring information and media.

Parent / Carer Name:

Parent / Carer Signature:

Date:

Please note: if you wish to withdraw your consent at any time, please notify the school office in writing.