

18 November 2022

Dear Parents/Carers

Year 10 Parents' Evening – Thursday 1st December 2022

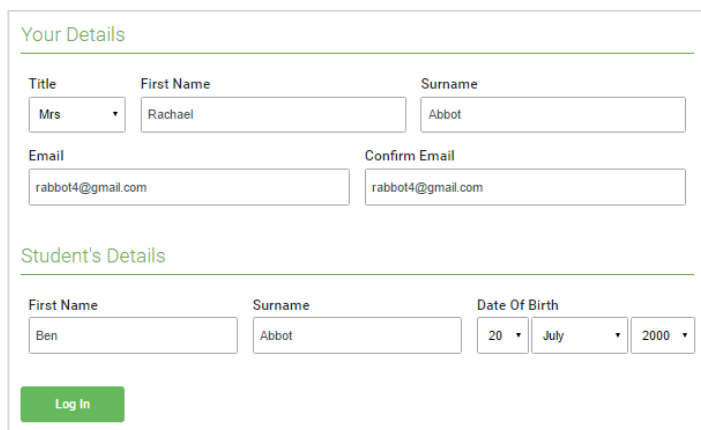
I would like to invite you to participate in our Year 10 Parents' Evening on Thursday 1st December 2022. This is a very important evening because it allows us to welcome you into school to meet with your child's GCSE teachers. We haven't been able to do this previously with the current Year 10 pupils because of the imposition of the pandemic; so it is with great pleasure that we can do so again.

We will continue to use the online system to book appointments. This allows you to choose your own appointment times with teachers. You should visit <https://hollingworthacademy.schoolcloud.co.uk/>. The login page will look like the example at the bottom of this letter.

Appointments will be five minutes long and will take place in school. Please be aware that staff will have to strictly adhere to the five minute time limit as any over-runs will affect other parents waiting for their appointment. It is advised that when you book your appointments, you should allow some time between meetings to get around school to the different subject areas.

Appointments can be made from 12 noon on Friday 18th November and the online appointment system will close at 4.00pm on Wednesday 30th November.

Should you require a reminder of how to book an appointment then this link: [Video: Parents - How to attend appointments over video call - SchoolCloud Parents' Meetings \(parenteveningsystem.co.uk\)](https://parenteveningsystem.co.uk/) will take you through the process of booking online (you will only need to watch until the 4 minute 15 second mark). If you are still having difficulty please email helpdesk@hltrust.co.uk for assistance.



The screenshot shows a login form with two sections: 'Your Details' and 'Student's Details'.
Your Details:
Title: Mrs (dropdown), First Name: Rachael, Surname: Abbot
Email: rabbot4@gmail.com, Confirm Email: rabbot4@gmail.com
Student's Details:
First Name: Ben, Surname: Abbot, Date Of Birth: 20 (dropdown), July (dropdown), 2000 (dropdown)
A green 'Log In' button is at the bottom left.

Please note that the information you give here must match what you gave us when you enrolled your child with us in Year 7. Any variations from that and the system will reject the login attempt. Also, the system is set up for the first contact parent or carer. Finally, be aware that the system is case sensitive.

If you do not have access to the internet, please contact the Head of Year who will be happy to add appointments on your behalf. For all other enquiries, please email Head of Year, then parentevening@hollingworthacademy.co.uk.

Yours faithfully



Mr B Larkin
Assistant Headteacher