Hollingworth Learning Trust

Trust Data and MIS Manager – Permanent – 36.25 hours per week – All Year Round

We are seeking to appoint an experienced data manager and aspiring leader to join our Central Services Team in the role of Trust Data and MIS Manager. If you are someone who can lead the effective co-ordination and administration of our data and management information systems, create and maintain Trust and Academy-level data solutions while ensuring data integrity, has a strong ability to deliver high-level reporting using technologies such as Power BI and Google Data Studio, and have experience providing MIS support, guidance, and training, you may be the person we are looking for and we would love to have a chat with you about the role and your potential application.

The successful candidate will have a strong background in data management and analysis, with significant experience working on Management Information Systems alongside a thorough understanding of reporting tools such as Microsoft Power BI. As part of the Trust Central Services Team, you will lead the centralisation of data and support departments in developing their central platforms, managing key areas such as data protection compliance under the guidance of the Trust DPO. You will enjoy working in a fast-paced environment, possess exceptional accuracy and attention to detail, and have the analytical skills to develop existing reporting platforms and drive efficiencies at both academy and Trust level. In addition, your personality and experience will ensure you have excellent communication skills, with the ability to liaise with stakeholders, the CEO, and the COO on MIS and data strategies, enhance school MIS platforms (such as Arbor and Bromcom) alongside contracted support frameworks, and deliver end-user training and support on the use of Power BI. The post will be based at the Trust Head Office in Rochdale, with travel between our sites.

About us…We are a friendly and professional team, working from our Central Office in Rochdale. This is an exciting time to join our Trust, as we enter into the next phase of our growth. Hollingworth Learning Trust currently has four academies: Hollingworth Academy, Newhouse Academy, Heap Bridge Village Primary School and Lowerplace Primary Academy. Hollingworth Learning Trust's core purpose is to make a positive difference to the lives of its children. Its role as a sponsor of our schools is to provide the support, challenge, expertise and resources necessary to significantly improve the provision for education – in line with our people first ethos.

This position is a key link between our academies, the central Trust ICT Team, and the unified data and MIS architecture that drives operational efficiency and supports school improvement across our Trust. This is an ideal opportunity for an ambitious data professional looking to take the next step in their data management career. If this sounds like a role perfect for your skills, experience, and career goals, we would love to hear from you!

The Role…

Contract Information:	36.25 hours per week, Monday to Friday (8:00am – 3:45pm), All Year Round
Start date:	As soon as possible
Salary:	NJC Scale Point Range 32-36 (£44,253 - £48,738)
Other Benefits:	Various health & wellbeing benefits including; discounted gym memberships; free gym access at certain academy sites; health care cash plan; confidential staff counselling; Electric Vehicle salary sacrifice scheme; discretionary leave and family friendly working practices and more! The Pension provider is the Local Government Pension Scheme, GMPF. The employer contributions are generous and help to provide you and your family with security for your future.
Closing Date:	8.00am on Friday 11th December 2026. To apply for this position please download the application form and supporting documentation and send completed applications to applications@hltrust.co.uk before the specified closing date. **Early applications are strongly encouraged, as we reserve the right to close this vacancy once a sufficient number of applications have been received.**
Interview Date:	Week commencing Monday 14th December 2026

Hollingworth Learning Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for an enhanced DBS disclosure and all other pre-employment checks outlined in Keeping Children Safe in Education. We particularly welcome applicants from under-represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.