PRIMARY SCHOOL PLACES, YEAR R AND YEAR 3 APPEALS TIMETABLE 2025/2026

Primary school places – Year R and Year 3, September 2025

Appeals will be considered in accordance with the School Admission Appeals Code 2022 which are available to view at:
https://www.gov.uk/government/publications/school-admissions-appeals-code

- School place offers will be sent on 16 April 2025
- Appeals must be lodged by 23 May 2025
- Appeals lodged on time will be determined in accordance with the School Admission Appeals Code 2022, before the end of the summer term
- Appeals lodged after 23 May 2025, that cannot be added to a scheduled hearing, will be determined at a later date.

General

- You will receive at least 10 school days' notice of your appeal hearing date.
- You can waive this right if you are late in making your appeal and wish to have your appeal determined at a hearing that is already scheduled.
- Case papers will be dispatched to you within a reasonable time before the hearing date.
- Once you have received notification of your hearing date, any additional evidence you wish to submit should be sent via email to the Democratic Services Inbox democratic.services@southampton.gov.uk in accordance with the date detailed in the notification.
- Additional evidence may be submitted up to and including the day of the hearing.
- The panel will take its significance into account and whether there is a need to adjourn the hearing to allow all parties time to consider it.
- Following the appeal hearing decision, where possible, letters will be sent five school day's following the hearing's conclusion.