

Holy Family Catholic High School & Sixth Form Centre



**Year 7 Parent Information Booklet
2022-2023**



A welcome from Mr Symes Headteacher

Dear Parents and Students,

I am looking forward to welcoming all of you into the Holy Family Catholic High School community. The move from primary to secondary school is exciting but can sometimes appear daunting, if only for the parents!

This information booklet has been created to help answer many of the questions and worries that you or your child may have in the build up to September. Our mantra is for every child to “Be the best you can be”. Students will make the best possible start when they feel comfortable. Being organised and understanding routines will go some way towards this. Following the guidance contained in this booklet, along with the advice that will be given on the first days of the new term, will support an excellent start.

At Holy Family there will be many opportunities made available and my advice would be to grasp the chance to take part in something you feel you may enjoy, even if you have not experienced it before. We aim to create a very supportive and caring environment where each student has the self-confidence and belief to realise their ambitions.

Yours sincerely,

Mr M Symes



**Holy Family Catholic
High School**

**Visit the school's
website at:**

www.holyfamilyhighschool.co.uk

**Follow us on Twitter
@HFCHSThornton**



Be the best you can be



The School Day



We run a two week timetable at Holy Family. The only differences in the timings of the day are on a Week B Monday. We operate a split break and lunch system so the timings of the day vary depending on which year group your child is in.

Your child will be given a timetable on their first day. They can copy this down into their planners and can take a copy home for you or to have up somewhere they can see at home. This can help when packing their school bag. An example timetable is contained within this booklet so that they can become familiar with what it shows. Timetables are also available on Class Charts.

Our pupils do get used to this quickly. There are assemblies for each year group once a week. These are held in the school hall and pupils should line up in the designated areas to ensure a prompt start to the assembly.

We view punctuality as very important, and there are sanctions for those who arrive late to school.

Year 7—Week A and Week B (except Week B Monday)

Start time for staff and morning briefing	8.35 - 8.45am
Start time for pupils and registration	8.45 – 9.00am
Period 1	9.00 – 10.00am
Break	10.00 – 10.15am
Period 2	10.15 – 11.15am
Period 3	11.15 – 12.15pm
Lunch (40 mins)	12.15 – 12.55pm
Period 4	12.55 – 1.55pm
Period 5	1.55 – 2.50pm
School day finishes	2.50pm

Year 7—Week B - Monday only

Start time for staff and morning briefing	8.35 - 8.45am
Start time for pupils and registration – Extended Registration	8.45 – 9.15am
Period 1	9.15 – 10.15am
Break	10.15 – 10.30am
Period 2	10.30 – 11.30am
Period 3	11.30 – 12.30pm
Lunch	12.30 – 1.10pm
Period 4	1.10 – 2.10pm
School day finishes	2.10pm

Your Timetable

This is an example week of a student's timetable. It shows each lesson, the subject, the room it will be held in and the teacher's initials.

The timetable will differ between Week A and Week B so it is vital that you know which 'week' it is so that you bring the right books and equipment into school with you. When you start in September we will start on a Week A and the weeks will alternate from then on. Details of which week it is can be found within the school calendar on our website.

Pupils and Parents can see a copy of the timetable on Class Charts.

		Teaching Period		Day and 'Week' (e.g. Thursday Week A)						
		Mo A	Tu A	We A	Th A	Fr A				
1	Mu	EP S7	Te	GB T5	En	LJ R8	En	LJ R8	Ei	LJ S1
	En	LJ R8	Ar	CLA T6	Pe	KS	Ma	SL M9	Te	GB T5
	Sc	PJA M12	Re	LM M20	Dr	LJ Drama	Re	LM M20	Ma	SL M9
	Pe	HH	Sc	PJA M12	Ma	SL M9	Gg	LG M15	Hi	LJ R8
	Gg	LG M15	Ma	SL M9	Sc	PJA M12	Sp	CAM R12	Rl	AC Reading
		Mo B	Tu B	We B	Th B	Fr B				
1	Ei	JMK S1	It	ABR T9	Pe	KS	Hi	LJ R8	Dr	LJ R8
	Sc	PJA M12	Te	GB T5	Gg	LG M15	Ma	SL M9	En	AR R10
	Ma	SL M9	Hi	LJ R8	Ar	CLA T6	Pe	PJ	Sc	PJA M12
	Sp	CAM R12	Mu	EP S7	Re	LM M20	En	AR R10	Ei	JMK S1
			En	AR R10	Ma	SL M9	Sp	CAM R12	It	ABR T9
		Teacher		Subject (e.g. English)		Teaching Room				

Key Dates

There will be lots going on during Year 7. Detailed below are some key dates such as our holiday dates and Year 7 events. In addition to these there will be lots of other activities being added all the time. Please look out for information on these throughout the year.

Autumn Term 2022

Tuesday 6th September	Term starts with an Assembly at 8.45am for Year 7. Only Year 7 and 11 in school this day. All Year 7s will spend half a day team building at CHET in Little Crosby.
Wednesday 7th September	Year 7 in at normal time along with rest of the school.
Monday 19th September	INSET Day (Staff only in school) Open Evening
Monday 10th October	Meet the Form Tutor
Monday 24th - Friday 28th October	Half term holiday
Monday 31st October	Term resumes
December	Year 7 Sleepover
Tuesday 20th December	Term ends

Spring Term 2023

Wednesday 4th January	Term commences
January / February. Date tbc	Year 7 Parents' Evening
Monday 13th - Friday 17th February	Half term holiday
Monday 20th February	Term resumes
Friday 31st March	Term ends

Summer Term 2023

Monday 17th April	Term commences
Monday 1st May	Bank Holiday
Monday 29th May - Friday 2nd June	Half term holiday
Monday 5th June	Term resumes
Monday 19th June (approx.)	Internal exams begin
July	Hope to have the Year 7 camping trip
Monday 17th July	Sports Day
Friday 19th July	Term ends

Your Subjects

Most of the subjects that the children do at Holy Family will be familiar to them. The lessons will be taught in a number of different classrooms and they may well be using equipment that they haven't used before. There may be subjects which are completely new and allow the students to develop new skills.

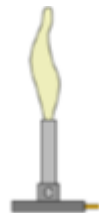
Art & Design



Biology



Chemistry



Computing



Drama



English



Food Studies



French



Geography



History



Mathematics



Music



Physical Education



Physics



Religious Education



Resistant Materials



Spanish



Textiles



Personal Development



Reading

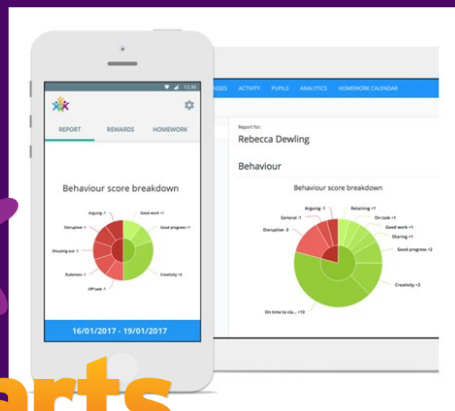


Class Charts

All pupils at Holy Family are registered onto the Class Charts system as soon as they join. This fantastic resource is a way of you receiving 'live' information on how your child is doing. This system will automatically update you on the positive merits that your child receives from staff along with any negative demerits they are given.

Via your website login or mobile app it helps you engage with your child's school day. It provides the pupil, and you, with details of homeworks that have been set and see at a glance any detentions that have been set. In addition to all of this you will be able to keep a track on attendance and report any absences.

All of our reward schemes use the Class Charts system as the main source of information so it is great for you to be able to see how well your child is doing throughout the year. The details for parents to set up an account will be sent to you in September.



ClassCharts



Homework Club

Your child will receive homeworks each day from different subjects. We produce a homework timetable at the beginning of the term which gives teachers a guide for when to set homework for their subject. This avoids too many being set on any particular day. Staff run a homework club 3pm-4.15pm Tuesday-Thursday which is open to all students. There is desk space and access to computers.

Maths Clinic is also held weekly by Maths teachers and A-Level Maths students. This is usually held on a Tuesday 3pm-4pm and all are welcome to attend if they want support or guidance in this subject.

Uniform Requirements

BLAZER	Black blazer with Holy Family Catholic High School badge
TIE	Holy Family Catholic High School tie (Purple - Y7, Y8 and Y9, Black - Y10 and Y11)
SHIRT	White shirt
SKIRT / PINAFORE	Knee length pleated grey skirt or a pinafore
TROUSERS	Boys - black or grey trousers Girls - black or grey tailored trousers
JUMPER / CARDIGAN (optional)	Grey V necked
SHOES	All pupils are required to wear formal, plain black shoes that can be polished. Leisure shoes are not part of the uniform. This means that trainers, pumps, canvas shoes, coloured badges/elaborate decorations and large bows, high heels, wedges and all sports brands are not acceptable . Boots, including ankle boots, are not permitted.
SOCKS	Boys - plain dark socks Girls - plain grey (below knee or ankle socks - no leggings)
TIGHTS	Girls - thick grey or black tights
OUTDOOR WEAR	Smart, plain outdoor coats may be worn. Please note that coats with patterns, images and/or large text will not be acceptable. Also, very bright colours are not acceptable . In addition, hooded tops, sweatshirts and denim/leather coats or jackets are not acceptable for school

HAIR	For health and safety reasons students may be asked to tie long hair back for certain activities. Elaborate hair decorations, including large bows are not permitted. Ribbons and very small bows are acceptable in black, grey or purple. We do not accept any extreme hairstyles: no stepped styles; no bullet creases or patterns shaved in. Natural hair colours only please.
MAKE-UP	In years 9-11 only, pupils may wear subtle, light touch make-up only, that would not be noticeable to the observer. The following are not permitted: fake tan; highlighter and bronzer; nail varnish and Shellac/acrylic nails; HD brows; false lashes; mascara.
JEWELLERY	The only jewellery permitted is a single, plain gold or silver stud earring in the ear (only one earring per ear). No other piercings are permitted.
HOLY FAMILY PE KIT	<ul style="list-style-type: none"> • Holy Family PE Top • Black shorts • Black fleece (Optional) • Black football socks (girls and boys) • Trainers • Football boots (Optional)

Please see the school website www.holyfamilyhighschool.co.uk for further clarification

Uniform Suppliers

Monkhouse Schoolwear Suppliers

<https://www.monkhouse.com/c/2844/Holy-Family-High-School>

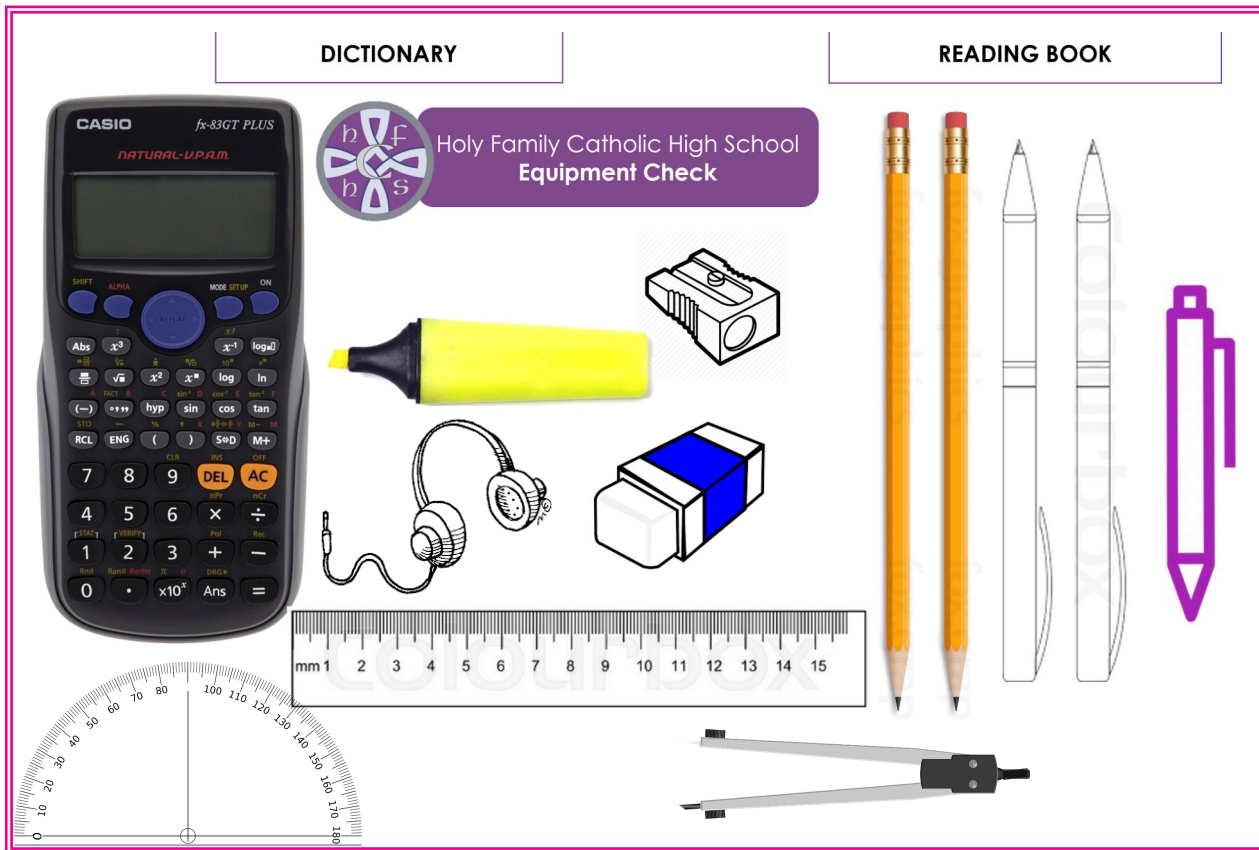
PE Kit Suppliers

O'Neills https://www.oneills.com/uk_en/shop-by-team/education/

Equipment—what to have with you

We believe that if you prepare yourself well for the day then you are more likely to achieve. With this in mind we expect all students to come to each school day with the correct books and equipment for the day ahead. A list of what you will need to have with you is below. Anything you do not have can be purchased at very reasonable prices from our student reception desk. Our Maths department recommend to use a Casio fx83 or fx85 calculator.

Don't forget to check the timetable to ensure you have the right books and equipment for that day. Sanctions will be put in place for those that do not have the correct books and equipment with them.



The following equipment is a minimum requirement that pupils should have with them every day:

- 2 black pens
- 2 pencils
- Ruler
- Eraser
- Sharpener
- Purple pen
- Highlighter
- Pencil case
- Calculator (a scientific calculator: the recommended models are - Casio fx83 or fx85)
- Reading book
- Small English dictionary
- A pack of coloured pencils
- A mini-whiteboard, eraser and pen: these will be provided by school in the first instance
- Head/earphones for computer use with a standard 3.5mm headphone jack. Wireless headphones are not suitable.
- A protractor (for mathematics lessons)
- A pair of compasses (for mathematics lessons)

Pupils will also need to bring their dinner card (provided by school) every day

Items of stationery can be purchased from the pupil reception or the maths department.

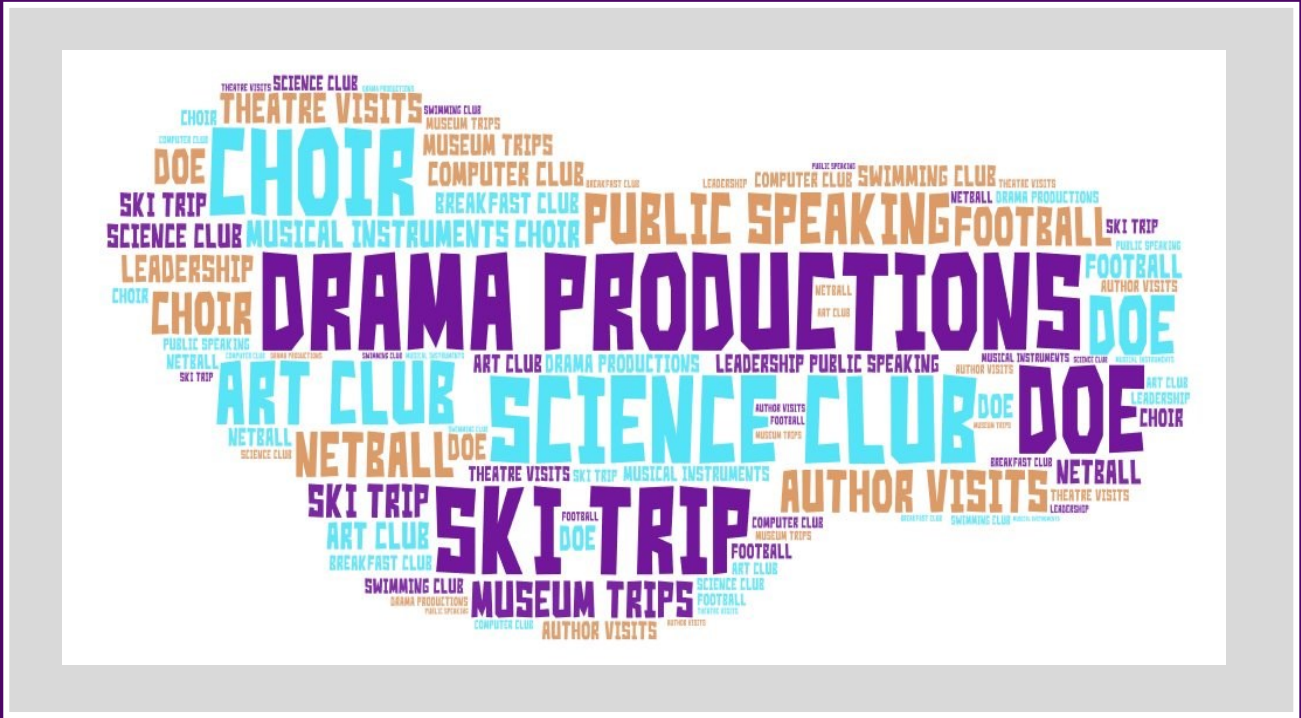
Extra-curricular

School is much more than just lessons. Throughout their time at Holy Family, pupils are given the opportunity to access a range of different activities and experiences. Our students relish the opportunity to take on leadership roles, take part in productions, and are amazing in their fund raising qualities, raising thousands of pounds for a range of good causes.

Taking part in activities outside of the classroom gives students the confidence to build new friendships, develop new skills and push themselves to be 'the best they can be'.

There are many creative arts and PE opportunities to join in too and these give our students the opportunity to shine in so many ways.

Listed below is just some of the opportunities available. Every year, new groups and experiences come available; some of these are often suggested by our new Year 7!



Pastoral Care

At Holy Family we create a safe and welcoming environment for our students. Students can approach any member of school staff if they have an issue they need to talk about.

Our Year 7 team will give you and your child a first point of contact with the school. They will be allocated a form tutor group and Mr McTeague will oversee these form groups as Year 7 Progress Leader. If you have any concerns about how your child is settling in please contact your child's form tutor or Year 7 Progress Leader.

Working alongside the year group is our Student Services team - a fantastic set of staff who are there to support and mentor students. This team also deal with medication and sickness.

Year 7 Team

Mr McTeague

Year 7 Progress Leader



Each student will be allocated a Form Tutor

Student Services

Miss Palmer
SENCO



All looking out for
our children and
picking them up if
they need it

Mrs McKean
Inclusion Manager



Miss McKenna
Pastoral Manager



Miss Johnson
Student Services



Miss Maslen
Student Services



Mr Ronan Miller
Student Support



Breaks and Lunchtime

There are a range of foods to buy at break and lunch times. The menu ranges for a variety of tastes and there are always vegetarian and gluten free options available (a sample weekly menu is shown). Food is purchased using a card system which is pre-filled with money via the Scopay online payment system or using one of the machines in school. To save queueing it is recommended to use the online payment system.

Children on Free School Meals will have an allowance of up to £2.70 a day. The cost of a school meal deal is currently £2.30 although this is subject to change.

Water fountains are available for our students to fill up their water bottles.

YOUR MENU THIS WEEK

Holy Family Week 1

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	AVAILABLE DAILY
Chicken Curry & Rice	Lasagna, Garlic Bread & Salad	Cottage Pie Seasonal Vegetables	Turkey, Beef or Veggie Burger In A Bun with Salad & Salsa	Omelette Cheese & Onion / Ham & Tomato With Beans & Chips	Jacket Potato Filled with Beans, cheese, tuna mayonnaise or hot topping of the day
Sweet Chilli Noodles	Mediterranean Pasta Bake & Garlic Bread	Frittata Salad & Potato Wedges	Mixed Fajitas Green Salad & Salsa	Battered Fish & Chips with Peas	Pizza: Pepperoni/ Cheese
Pasta Pot With or Without Sauce	Pasta Pot With or Without Sauce	Pasta Pot With or Without Sauce	Pasta Pot With or Without Sauce	Pasta Pot With or Without Sauce	Nachos: Cheese & Salsa Plain
Panini of The Day Chicken & Tomato	Panini of The Day Mozzarella & Tomato	Panini of The Day Tuna Melt	Panini of The Day Chicken Sizzler	Panini of The Day Ham & Cheese	Dessert: Daily Cut Fruit Pot Yoghurt pot Whole fruit Cold dessert pot
Freshly Made Sandwiches & Baguettes Wraps Cold Pasta Pots	Freshly Made Sandwiches & Baguettes Wraps Cold Pasta Pots	Freshly Made Sandwiches & Baguettes Wraps Cold Pasta Pots	Freshly Made Sandwiches & Baguettes Wraps Cold Pasta Pots	Freshly Made Sandwiches & Baguettes Wraps Cold Pasta Pots	
Assorted Cakes & Biscuits, Fruit Pots & Yoghurt's	Assorted Cakes & Biscuits, Fruit Pots & Yoghurt's	Assorted Cakes & Biscuits, Fruit Pots & Yoghurt's	Assorted Cakes & Biscuits, Fruit Pots & Yoghurt's	Assorted Cakes & Biscuits, Fruit Pots & Yoghurt's	

GOOD FOR you
Love the food that loves you back!♥



Year 7 Area

For at least the first term we designate an area of the school that can be used at breaktime and lunchtime by Year 7 pupils only. This gives them an area to sit with friends or go inside when it is raining.

The toilets in this area are also kept for Year 7 use only. They are, of course, able to go on the designated courts to play football or share the main yard with the rest of the school but it is nice for them to know it is there if they wish.

Student leadership

We offer students the opportunity to take on a number of leadership roles within the school. This could be representing their form or a particular subject department or as a school ambassador. Each of these roles carry with them responsibilities across the school and encourages them to take ownership for some of the areas of school life.



Progress and reporting

Early in Year 7 you will be given the opportunity to come and visit your child's form tutor with at our 'Meet The Tutor' event held near the end of the first half term. This will give you the opportunity to see how they've settled and ask any questions you may have.

There will be three points in the year when progress and attitude will be reported to you and there will be a full parents' evening in February, which has been held online recently. At this evening you will be able to book appointments to meet, online, all of your child's subject teachers.

Keeping in Touch

On-line Payments:

The school uses an on line payment facility for parents. Tucasi's Schools Cash Office allows parents more choice in how they pay for school items. Cash and cheque are still accommodated in the normal way but parents also have the option to pay online by debit or credit card.

Parents can logon via the school website, enter their security details and they will then be able to check balances and make payments for school meals, trips, uniform and school bus. A registration letter will be sent to all Year 7 parents, copies are also available from the school office if required.



Parental Communication:

The school uses a parental engagement system that securely sends emails, text messages and automated voice broadcasts direct to parents and carers.

If your child is absent you may receive a text or voice message informing you of the absence and requesting that you either report it on Classcharts, or text or call the school to explain this. You will also receive regular communications from school either by email, text message or voice message to keep you informed, and notify you of events, such as review days, notification of parents evening, school closure etc. Please ensure you keep your contact details up-to-date so that we can keep you informed.

My Ed App:



The My ED App links to the parental communication system and school website. It shows parents up to date information about all aspects of their child's school life i.e. attendance, timetables, class charts, Term Dates, Tucasi etc. You can download the app from google play or the apple app store.

Class Charts:

The app that provides you with up to date merit, de-merit, homework and detention information.





www.holyfamilyhighschool.co.uk

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@careersHFCHS



Holy Family Catholic High School
& Sixth Form Centre

Mission Statement

Inspired by the spirit of God

Holy Family aspires to be a caring Catholic community,
Following the example of Jesus,
Celebrating our talents and achievements,
Having the ambition to be the best we can be,
Supporting each other in a secure and safe environment.



Enrich your life at
Holy Family



Where do you want to go?



What do you want to do?

