



# Holy Family Catholic High School

Virgin's Lane, Thornton, Liverpool L23 4UL.  
Tel: 0151 924 6451 Fax: 0151 932 1417  
Headteacher: Mr M Symes BA(Hons), NPQH

Dear Parent/Carer,

Thank you for your support in getting all of Year 11 out on work experience next week. I know that a lot of our pupils are really excited about the opportunity, and it should prove to be a valuable and rewarding experience for them.

I have met with all of Year 11 in assembly this week and set out the expectations for the week ahead. There are a few points I would like to share with you:

- In the case of absence please notify **both** school and the placement
- If there are any safety or safeguarding concerns, please contact school immediately.
- Ensure your child has checked Unifrog for their start and end times, lunch arrangements and what they should wear.
- If a placement falls through, or one has not been organised pupils are expected to be in school. Please see the instructions for this below.

## **Arrangements for pupils staying in school.**

There are a small number of pupils who are staying in school next week. The arrangements are as follows:

### **Monday 18<sup>th</sup>**

Pupils expected to arrive at school at 10am in smart clothes or uniform. They will work in departments to prepare for Open Evening. Please note that the canteen will be closed so they will need to bring a packed lunch. Lunch can be arranged for free school meal pupils. Pupils will finish their day at 3pm, but there will be no school buses as the rest of school are not in.

### **Tuesday 19<sup>th</sup> – Friday 22<sup>nd</sup>**

Pupils will come in at 8.45 and leave at 3. They may use the canteen as normal. Buses for other year groups will be running as normal and can be used. Please note that there is a late start on Tuesday for all other year groups so the buses to school will be later. They may wear smart clothes or their uniform. They will be deployed around the school in various jobs.

Thank you once again for your support. Please email me at [c.hall@holyfamilyhighschool.co.uk](mailto:c.hall@holyfamilyhighschool.co.uk) if you have any questions.

Many thanks,  
Claire Hall  
*Senior Leader i/c Attendance and Careers*