

Welcome Evening — Key Information

Tuesday 22nd September 2026 • 6:00–7:00pm • School Hall



SIXTH FORM TEAM

Gill Beddow Head of Sixth Form

Louise Critchley Asst. Head of Sixth Form & UCAS

Becky Bell Sixth Form Administrator

Holly Jones Careers Advisor

Deb Hall Attendance & Mentoring

CONTACT & ABSENCE

Email:

6thformadmin@holyfamilyschool.co.uk

- Report absence by email as soon as possible
- Book appointments outside school time where possible
- Catch up on missed work promptly

ATTENDANCE & UNIFORM

School day: 8:45am – 3:15pm

Attendance target: 95% or above

- Black & white lanyard worn at all times
- White blouse/shirt with collar; black tailored trousers/skirt
- Leather/faux-leather shoes; black or neutral tights
- Optional: black/grey jacket, cardigan, jumper or tie

STUDY & SUPPORT

15 hours of independent study per week is recommended, on top of lessons.

- Paid work over 10 hrs/week is linked to lower grades
- Class Charts (app): timetable, announcements, attendance, behaviour
- 1 week unpaid work experience required, usually end of Y12

FINANCE & BURSARY

16–19 Bursary available

- Eligible if gross household income is below £30,000
- Apply promptly — late applications cannot be accepted
- Paid in instalments, subject to 95%+ attendance & meeting deadlines

KEY DATES — HALF TERM 1

Thu 24 Sept McMillan Coffee & Cake Sale

Fri 25 Sept Team Building Day

W/C 12 Oct Assessment Week

Fri 23 Oct Home Study Day

26–30 Oct Half Term Holiday

HOW PARENTS CAN HELP

- Encourage a quiet, dedicated study space at home
- Check Class Charts regularly for updates
- Support the 15-hours-a-week study habit
- Talk regularly about deadlines & UCAS progress
- Contact the Sixth Form team early with concerns

ENRICHMENT & BEYOND

- Tutor Programme: pastoral support, progress reviews, personal development
- Next Step Programme: careers 1:1s, UCAS & Personal Statement guidance
- Wide enrichment: DofE, student leadership, volunteering, trips
- Great destinations: universities, degree apprenticeships & more

KEY CONTACTS

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Thank you for your support — **together we'll help every student thrive in Sixth Form.**