

BEHAVIOUR POLICY AND PROTOCOLS FOR FULL OPENING OF SCHOOL IN SEPTEMBER 2020

2020 COVID-19 ADDENDUM GUIDANCE

This document sets out the expectations of *Holy Family Catholic High School* in light of the Covid-19 pandemic.

The principles set out [here](#), in the Holy Family behaviour policy and its appendices, are still applicable and should be followed. Therefore, the acronym P.R.I.D.E. is still at the heart of our approach:



However, it is important that the whole school community understands how these principles apply in the current situation.

Progress: Our expectations remain high, which means pupils should work hard to fulfil their potential, taking responsibility for their own learning.

Respect: We must recognise that respect for others and ourselves now means being aware that we **must not** behave in ways that threatens distancing measures or respiratory/tactile hygiene. Such behaviours are very serious indeed. Malicious, deliberate acts of transmission (eg spitting, coughing) will be treated with the greatest seriousness.

Involved: Pupils are expected to be fully involved in classroom activities under the limitations imposed by distancing and hygiene measures. Full involvement in home learning is also an expectation.

Determined: Resilience and hard work are vital for pupils' progress in challenging times.

Equipped: Pupils are expected to be fully equipped (see the school website for the full list of equipment). Please note the addition of hand sanitiser, tissues and coloured pencils for September 2020.

BEHAVIOUR: THE STAGED RESPONSE

The guidance set out [here](#), in *Behaviour Policy Appendix 1 – The Staged Response*, still applies. However, the following addenda now apply.

Stage 1	Low-level disruption of learning and/or the school community Where a pupil is infringing the protocols around acceptable behaviour and/or distancing measures or respiratory/tactile hygiene, s/he will be reminded of the need to behave appropriately on site and the implications of negative behaviours by the staff managing the learning space.
Stage 2	Repeated low-level disruption of learning and/or the school community will result in a member of the SLT being sent for who will remove the pupil from the room for a fixed period of time and reinforce expectations.
Stage 3	Persistent disruption of learning and/or the school community will result in the parent being asked to collect the pupil and arrange a meeting with a senior member of staff.

PROTOCOLS FOR POSSIBLE CASES OF INFECTION

Pupils who have coronavirus symptoms (a new, continuous cough or a high temperature, a loss of, or change in, their normal sense of taste or smell), or who have someone in their household displaying symptoms, must not attend school and book a test as soon as possible. Parents must inform the school of the results, as soon as possible, whether they are positive or negative.

If the test is positive, everyone else the pupil shares a house with (including any siblings) must stay at home for 14 days from the first day that the pupil felt poorly.

If any pupil becomes unwell during the school day with coronavirus symptoms they, and any siblings they have in school, will be sent home.

Parents are advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19).

SOCIAL DISTANCING AND RESPIRATORY/TACTILE HYGIENE

All pupils are required to sanitise their hands on a regular basis. Pupils are expected to carry their own hand sanitiser. Classrooms and entrances to buildings also have sanitising stations/equipment.

Pupils are expected to wash their hands for a minimum of 20 seconds when they have the opportunity to do so.

Pupils are expected to follow good respiratory hygiene by following the 'catch it, bin it, kill it' approach. Red bins are provided in classrooms for any potentially bio-hazardous materials such as used tissues and anti-bacterial wipes.

Before pupils leave a workspace, they must clean/sanitise the area in preparation for the next pupil to use the area /work station

TOILETS

Pupils are designated particular toilets and must not use any others.

Pupils are not permitted to use the toilets during lessons unless they have a toilet pass. A member of staff will accompany those with a pass, to the toilet during lesson time.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

PPE will not be provided for pupils by the school, but pupils are free to use their own equipment if they so wish. However, pupils must wear face-coverings on school buses.

SCHOOL UNIFORM

Pupils must be in full school uniform every day apart from their PE day. See [School Uniform and Equipment Requirements](#) on the Holy Family website for details.

The PE changing rooms are not in use for changing; therefore, on days when a pupil has a PE lesson, pupils must attend school in their PE kit.

EQUIPMENT

Pupils must be fully equipped for school. See [School Uniform and Equipment Requirements](#) on the Holy Family website for details.

Please note the addition of hand sanitiser, tissues and coloured pencils for September 2020. In order to minimise the risk of contagion, all pupils will be provided with a mini-whiteboard, whiteboard pen and eraser in the first instance.

Pupils should not share any personal equipment or belongings at any time.

MOVEMENT AROUND THE SITE

Pupils are required to 'bubble' in year groups. Therefore, changes to the school day, such as staggered breaks and lunchtimes have been implemented. In addition, pupils are expected to stay in their designated year group zones as required.

Pupils are designated a particular entrance to the school and are required to use it every day.

Between lessons, pupils should line up in their form groups rather than teaching groups. They are, of course, required to observe strict physical distancing as they do so. In addition, all pupils must adhere to newly created one-way systems.

Pupils are expected to show consideration for other year groups around the school who will be in lessons when they are having their breaks.

Pupils are expected to observe physical distancing at all times. This means that pupils must not touch each other and should maintain a physical distance from each other and all members of staff.

Classrooms are adapted to help with physical distancing as far as possible and staff will stay at the front of the classroom whenever it is sensible and feasible to do so.

In general, we expect pupils to show consideration for others at all times and keep in mind that the definition of what we consider irresponsible behaviour has now necessarily widened to include such seemingly innocuous actions like handshakes and hugging (sadly), and any form of physical contact.

SANCTIONS AND DETENTIONS

Most detentions cannot take place because the school cannot accommodate mixed year groups in the same classroom. Therefore, class teacher detentions and departmental detentions have been replaced with an imposition, such as a piece of extra work. Pupils will be set a deadline and will be expected to complete the work on time and to a good standard. Progress Leader detentions still take place, but year groups are separated. Headteacher detentions also take place with adequate separation of pupils to ensure physical distancing. Please note, that there are **no late buses**. Therefore, it is crucial that pupils make arrangements to make their own way home if they have a Progress Leader or a Headteacher detention.

The setting of an imposition, in place of a detention, will be recorded as a 'detention' on Class Charts and the teacher will record the pupil as having 'attended' if the work is handed in on time.

ONLINE LESSONS AND THE USE OF MICROSOFT TEAMS

Pupils must adhere to the *Acceptable Use Agreement* when accessing online learning on Microsoft Teams. We expect the same high standards from our pupils when they are accessing online learning as we do when they are in the classroom. Senior Leaders monitor these lessons.