



Holy Family Catholic High School

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Headteacher: Mr M Symes BA(Hons), NPQH

23/04/24

Dear Year 12 Parents and carers,

RE: KEY INFORMATION AND EXPECTATIONS

As we approach the final summer half term, I am writing to let you know of some key information and expectations of pupils moving forward. As we move into the final term, some students will have AS examinations or coursework deadlines to meet, can we ask for your support in ensuring students are working each day at home and keeping part time job hours to a minimum (it is recommended that they don't work more than 10 hours a week). After examinations have finished subjects will be starting the content for Year 13 courses. It is therefore of paramount importance that attendance in this last half term is exemplary, as it will affect their outcomes in Year 13. We ask for parents support in ensuring they are in for all their lessons. **Class Charts** will be used to report any missed lessons and we ask parents to check this platform regularly. Our parent voice indicated that some parents felt they were not kept abreast of attendance, we do send out attendance concern letters on a half termly basis for those falling below 95%, however attendance data can be accessed daily on Class Charts.

Can you also remind your son/daughter, that they are expected to attend three registration periods (8.45am – 9am) a week and all extended registration and **PSHE sessions** (reminders for these are sent to pupils weekly). These are a compulsory part of the Sixth Form curriculum and failure to attend will mean that students are not eligible for trips and other rewards.

It has been noted that the level of **uniform** has declined in the last half term and we are expecting pupils to come in, equipped with correct uniform, despite the weather getting warmer. We do not allow any sportswear, including trainers and we expect students to be in smart professional workwear. Any students who are not in correct uniform will be sent home, asked to change and to return to school in correct uniform. To save this potential inconvenience, please ensure your son/daughter has the correct uniform for the final summer half term.

Year 12 are now starting their **'Next Steps' programme** in both form time and eventually in our personal development lessons. This is a programme that equips students to make informed decisions about their options after they leave Sixth Form. It will culminate in a two-day workshop at the end of the summer term, where students will write their personal statements. If they require any careers advice or guidance in the meantime, Holly Jones (h.jones@holyfamilyhighschool.co.uk) our careers advisor is available every Tuesday and Thursday, students can book in via the Sixth Form office. There will also be two more University trips coming up towards the end of the year to help them see different options and course choices. Parents can support by helping students to research course on the UCAS website or help to

arrange relevant work experience. We will have a parent's information evening in September, in order to support parents and students with the UCAS process.

As we transition from Year 12 courses into Year 13 content, we will be reviewing whether some students should continue on their current pathway. We will be inviting those students and their parents to Student Support interviews, which we value as an important part of ensuring that students get the best outcomes from their Post 16 education. Further information on these will follow

We thank you as always for all your support and if you have any queries or would a phone call or meeting at any point, please feel free to contact me via email (g.beddow@holyfamilyhighschool.co.uk)

Yours sincerely,

Gill Beddow
Head of Sixth Form

To request a log-on code for Class Charts please send your child's name to password-reset@holyfamilyhighschool.co.uk