



# Holy Family Catholic High School

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Headteacher: Mr M Symes BA(Hons), NPQH

Monday, 26 January 2026

Dear Parent,

The Drama and Art Department are delighted to invite pupils to join our annual London Trip, taking place from Wednesday 25th November to Friday 27th November 2026. This is a well-established Holy Family visit that has run successfully for 15 years and is a fantastic life experience for pupils with a genuine interest in the performing and visual arts.

The trip is open to any current Year 10 pupil who studies Drama or Art, and any Year 9 pupil who is opting for Drama or Art next year. The visit is designed to inspire pupils, develop cultural knowledge, and bring classroom learning to life through first-hand experiences in one of the world's most exciting creative cities.

Drama pupils will experience a rich theatre programme, including three West End shows, as well as practical learning through workshops (including at Shakespeare's Globe) and a theatre-focused experience such as a backstage visit. Art pupils will visit a range of world-class galleries and museums to support creative development and coursework, including:

- National Portrait Gallery
- Tate Modern
- British Museum
- Additional galleries and cultural sites across London (final itinerary TBC)

The total cost of the trip to pupils is £650.

The cost includes:

- Return rail travel to London
- Two nights' accommodation in London (bed and breakfast)
- Two evening meals in West End restaurants (2-course meal with a soft drink)
- Two packed lunches
- Three West End shows
- A 90-minute workshop (to be confirmed)
- A backstage tour of the National Theatre
- A theatre introduction and lively action workshop at Shakespeare's Globe
- Travel insurance
- One piece of checked-in hold luggage per person, each way

To secure a place, families will need to make an initial payment of £150 via [Scopay](#). We understand the cost is significant and we can easily set up a payment plan to spread payments across the year. Places are limited and will be allocated on a first-come, first-served basis once the £150 payment has been received.

If you would like your child to take part, please make the £150 payment via [Scopay](#) as soon as possible. Further information about payments and cancellation arrangements please see "Terms and Conditions Summary".

Yours faithfully,

Anthony McTeague  
Head of Drama

Laura Connolly  
Head of Art

## Terms and Conditions Summary

This document provides a clear summary of the key booking conditions for the London Trip, including payments, what is non-refundable, and what happens if a place is cancelled. Please read this alongside the full NST booking conditions.

The total cost of the trip to pupils is £650. To secure a place, the initial payment of £150 must be made via [Scopay](#). This initial payment is a deposit and is non-refundable.

NST payment milestones operate as follows. The initial deposit is payable at the time of booking. A further interim deposit becomes due 10 weeks after the initial deposit (the exact date will depend on when the £150 is paid, and we will confirm the date once your child's place is secured). The final balance must be paid 12 weeks before departure. For this trip, the final balance deadline is Wednesday 2 September 2026. Any payment plan must ensure the full amount is paid by this date.

Families may pay in flexible instalments, provided the full balance is cleared by Wednesday 2 September 2026. As an optional guide, after the £150 deposit, the remaining £500 could be paid as £70 on the first of each month from 1 February 2026 to 1 August 2026, followed by £10 on 1 September 2026. If you would like a different plan, please contact the school and we will support you with this.

Deposits are non-refundable. This means the £150 deposit will not be returned if you withdraw your child from the trip. Once the interim deposit becomes due and is paid, this additional deposit amount is also non-refundable. Any payments made above the deposit(s) may be refundable depending on when cancellation notice is received, but cancellation charges may still apply.

If you cancel, NST's cancellation charges are based on the date notice is received and are calculated as a percentage of the total trip cost. More than 70 days before departure, the cancellation charge is "deposit only", meaning deposits paid are not refunded, but payments above the deposits would usually be returned. Between 69 and 28 days before departure, the cancellation charge is 60% of the trip cost. For a £650 trip, this is £390, meaning the maximum return (if the trip has been paid in full) would be £260. Between 27 and 14 days before departure, the cancellation charge is 80% of the trip cost. For a £650 trip, this is £520, meaning the maximum return (if the trip has been paid in full) would be £130. Within 14 days of departure, the cancellation charge is 100% of the trip cost and no refund would be issued. If the cancellation charge is greater than the amount you have paid at the time of cancellation, the remaining balance would still be payable.

Where possible, NST allow a place to be transferred to another suitable person, provided notice is given at least 7 days before departure. An administration fee and any additional costs incurred may apply. This can sometimes be a preferable option to cancellation.

Travel insurance is included as part of the trip arrangements. If you need to cancel for a reason covered by the policy, you may be able to claim back eligible costs under the terms and conditions of the insurance policy (including cancellation charges), subject to the insurer's criteria and any excess. Families are strongly advised to read the policy carefully to ensure it is suitable for their child's circumstances.

Pupils are expected to follow all school expectations and behave responsibly throughout the trip. NST's booking conditions also state that if a pupil behaves in a way that causes, or is likely to cause, danger, upset, distress, or damage to property, they may be required to leave the accommodation or the relevant service, and this may be treated as a cancellation with no entitlement to a refund. Any additional costs associated with a pupil being sent home would be the responsibility of parents.

If you have any questions about payments, support with a payment plan, or the booking conditions, please contact the school and we will be happy to help.