

# **Holy Family Catholic High School & 6<sup>th</sup> Form Centre**



## **Provider Access Policy**

**Date updated: March 2024**

The Governing Body believes that in order to enable effective teaching and learning to take place, good behaviour in all aspects of school life is necessary. It seeks to create a caring, learning environment in the school which derives from the injunction of Jesus to love our neighbours as ourselves. All pupils, teaching and non-teaching staff have a part to play in living and working according to the values of Christ.



## Holy Family Catholic High School & Sixth Form Centre



# Mission Statement

Inspired by the spirit of God:

**H**oly Family aspires to be a caring Catholic community,

**F**ollowing the example of Jesus,

**C**elebrating our talents and achievements,

**H**aving the ambition to be the best we can be,

**S**upporting each other in a secure and safe environment.

**Name of School: Holy Family High School**

**Includes The Department of Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023**

**Approved by governors:**

**Rationale**

High quality careers education and guidance in school or college is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

**Commitment**

Holy Family is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Holy Family is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Holy Family endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

**Aims**

The Holy Family policy for access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

## Student Entitlement

Holy Family fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies, careers fairs, trips, workshops and careers breakfasts.

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses. For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the ‘first key phase’ (year 8 to 9) and two encounters for pupils during the ‘second key phase’ (year 10 to 11). For pupils in the ‘third key phase’ (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

A number of events, integrated into the school’s careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Year Group	Autumn Term	Spring Term	Summer Term
7	Introduction to careers assembly. Parents’ Evening	Personal Development sessions focused on careers and enterprise. Careers Fair	Careers Breakfasts
8	Personal Development sessions focused on careers and enterprise.	Careers Fair	Parents’ Evening Careers Breakfasts
9	Step up to HE sessions.	Options Evening Careers Fair	Personal Development sessions focused on careers and enterprise. Parents’ evening Careers Breakfasts
10	Step up to HE sessions.	Skills workshops Careers Fair	Personal Development sessions focused on careers and enterprise. Trip to FE provider Parents’ Evening Work experience. Careers Breakfasts

11	Step up to HE sessions.	Parents' Evening. Apprenticeship and T Levels workshops. September guarantees. Skills workshops. Liverpool FE and HE fair. Careers Fair	Personal Development sessions focused on careers and enterprise. Post-16 options confirmed. Careers Breakfasts Work Experience
12		Parents' Evening Careers Fair	Trip to HE providers. Work experience Careers Breakfasts
13	UCAS form completion	Parents' Evening Careers Fair	Careers Breakfasts

### **Development**

This policy has been developed and is reviewed annually by the Careers Leader, Claire Powell and Line Manager, Karen Parker, based on current good practice guidelines by the Department for Education.

### **Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

### **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Holy Family is committed to encouraging all students to make decisions about their future based on impartial information.

### **Requests for access**

Requests for access should be directed to Claire Powell, Careers Leader. Claire Powell may be contacted by telephone or email, [c.powell@holyfamilyhighschool.co.uk](mailto:c.powell@holyfamilyhighschool.co.uk), Tel 0151 924 6451.

### **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled Careers or Personal Development lessons, and Careers or Raising Aspirations events that Holy Family is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Holy Family.

### **Details of premises or facilities to be provided to a person who is given access**

Holy Family will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

### **Live/Virtual encounters**

Holy Family will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

### **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

### **Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

### **Complaints Procedure**

Any complaints about this policy should be raised to Claire Hall, email: [c.powell@holyfamilyhighschool.co.uk](mailto:c.powell@holyfamilyhighschool.co.uk)

Claire Powell will raise the complaint to Matt Symes, Headteacher of Holy Family.

### **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Executive Leadership Team.

***Policy Coordinator: Claire Powell***

***Policy Reviewed: March 2024***

### **Appendix**

#### **Providers who have been invited into school to date include:**

Liverpool John Moores

Edge Hill University

Hugh Baird College

Southport College

LMA

Training Plus Merseyside

Rocket Training

Realise Training

#### **Destinations of previous pupils from Holy Family include:**

Hugh Baird

LIPA

Liverpool John Moores

Edge Hill

Liverpool Hope

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University of Liverpool

University of Manchester

Manchester Met

University of Leeds