

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Skill	Reception	Year1	Year 2	Year3	Year 4	Year 5	Year 6
Purpose							
Overall recognition of purpose audience and formality	30-50 - Pupils give meaning to the marks they make. 40-60 – Some clearly identifiable letters are used to communicate meaning, representing sounds correctly and in sequence.	Pupils start to understand that there is a purpose to writing and a specific audience likely to read it.	Pupils write effectively and coherently for different purposes, drawing on their reading to inform vocabulary and grammar choices.	Pupils are starting to consider the overall formality the purpose for writing requires.	Pupils understand and apply the level of formality their writing requires. →		Pupils write effectively for a range of purposes and audiences, selecting language that shows awareness of the reader. Pupils independently draw upon their reading as models for their own writing (e.g. literary language, characterisation and structure).
Write to entertain		Pupils are beginning to show an awareness of what writing to entertain means by beginning to form written narrative structures.	Pupils are able to write simple, coherent narratives about personal experiences and those of others (real or fiction). Pupils are able to write about real events, recording these simply and clearly.	Pupils understand what it means to write to entertain and develop settings and characters in narrative structures in order to do so.	Pupils understand what it means to write to entertain: they develop settings in detail using their senses and describe characters' appearances and characteristics in narrative structures.	Pupils thoroughly understand what it means to write to entertain: they develop descriptions of settings and develop characterisation. Pupils are starting to use figurative language as part of these descriptions.	Select vocabulary and grammar structures that reflect what the writing requires mostly accurately. Exercise an assured and conscious control over formality, particularly through manipulating grammar and vocabulary. In narratives, pupils describe settings,

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Write to inform			Pupils are beginning to know what it means to write to inform.	Pupils understand what writing to inform means: they are beginning to make structural text changes (e.g. subheadings) and use facts in order to support the reader's understanding.	Pupils understand what writing to inform means: they make structural text changes (e.g. subheadings) and use a wide range of facts in order to support the reader's understanding.	Pupils thoroughly understand what it means to write to inform: structural changes are made, a wealth of facts and examples are included and diagrams are used to support the readers understanding.	characters and build atmosphere. Pupils use figurative language to build their descriptions. Distinguish between the language of speech and writing, choosing an appropriate register for word choices.
Write to persuade				Pupils are beginning to know what it means to write to persuade.	Pupils understand what writing to persuade means: they are starting to develop reasons with supportive evidence.	Pupils understand what writing to persuade means: they develop reasons with supportive evidence and use a range of persuasive language.	
Write to discuss						Pupils are starting to understand what it means to write to discuss	

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Vocabulary							
Breadth and range	<p>30-50 – Pupils begin to break the flow of speech into words.</p> <p>30-50 – Pupils continue a rhyming string.</p> <p>40-60 – Pupils write their own names and other things such as labels and captions.</p>	Pupils draw from the words they read, hear and speak to use in their writing.	Pupils start to think of exciting words to include in their writing	Pupils work to expand the range of vocabulary they use in writing, looking for more exciting options.	<p>Pupils are beginning to make ambitious vocabulary choices and starting to consider which word is the best to convey meaning.</p> <p>Pupils are starting to use a thesaurus to expand and vary their vocabulary choices.</p>	<p>Pupils are making more ambitious vocabulary choices and improving at making precise choices to convey meaning.</p> <p>Pupils use a thesaurus to expand and vary their vocabulary choices.</p>	<p>Pupils make ambitious and precise vocabulary choices that build themes, mood and tension within writing.</p> <p>Pupils capably use a thesaurus to expand and vary their vocabulary choices.</p>
Use of adjectives (including the use of expanded noun phrases)		Pupils are beginning to use adjectives to describe in their writing.	Pupils use adjectives in their writing and are starting to use more than one in their expanded noun phrases.	Pupils are using a growing range of adjectives to describe and their expanded noun phrases contain more than one adjective	Pupils make effective adjective choices and use expanded noun phrases.	Pupils make effective adjective choices and regularly use expanded noun phrases as well as starting to consider other sentence structures for adjectives.	Pupils use a wide range of effective adjectives, adverbs and prepositions in a variety of sentence structures and draw from their reading to do so.
Use of adverbs				Pupils use a growing range of -ly adverbs	Pupils use a wide range of -ly adverbs and start to understand not all adverbs end in -ly.	Pupils use a wide range of -ly adverbs and start to understand not all adverbs end in -ly.	

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Use of prepositions				Pupils start to use prepositions for time and place in their writing.	Pupils start to use prepositional phrases within their writing.		
Hyphenated words						Pupils are beginning to use hyphenated vocabulary.	Pupils use hyphenated words.
Punctuation							
Capital letters		<p>Pupils use a capital letter at the start of a sentence.</p> <p>Pupils use a capital letter for the pronoun 'I'</p> <p>Pupils use a capital letter for the names of people, places and the days of the week.</p>	Pupils use capital letters for most sentences.	Pupils consistently and accurately use capital letters at the start of sentences, for the pronoun 'I', for proper nouns and acronyms.			Pupils consistently use capital letters accurately.
Full stops		Pupils use a full stop.	Pupils use full stops for most sentences.	Pupils consistently and accurately use full stops.			Pupils consistently use full stops accurately.
Question marks		Pupils are starting to use question marks.	Pupils use question marks correctly when required.	Pupils use question marks consistently and accurately, including within dialogue.	Pupils use question marks consistently and accurately in a growing range of sentence types and structures.		Pupils use question marks.

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Exclamation marks		Pupils are starting to use exclamation marks	Pupils use exclamation marks.	Pupils use exclamation marks appropriately and accurately (e.g. not over frequent use and only one at a time).			Pupils use exclamation marks.
Apostrophes			Pupils are beginning to use an apostrophe for some contracted forms. Pupils are beginning to use an apostrophe for possession.	Pupils use apostrophes for contracted forms and understand the letters should not be joined where the apostrophe is positioned. Pupils use apostrophes for singular possession.		Pupils accurately and consistently use apostrophes for singular possession and start to use apostrophes for possessive plurals.	Pupils use apostrophes for contractions. Pupils use apostrophes for possession. Pupils can apply the use of apostrophes to possessive plurals with some accuracy.
Commas				Commas are beginning to be used to separate simple fronted adverbials.	Commas are used to separate fronted adverbials.	commas are used to separate clauses e.g. fronted adverbials, main and subordinated	Pupils use commas for clarity and when structuring simple lists.



HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

				Commas are used to separate items in a list (no commas appears before the 'and' in a list).		clauses, embedded clauses and phrases. Commas are used to separate speech and reporting clauses in multiclausal structures e.g. "That beanstalk has appeared from nowhere," exclaimed Jack, "because there was no sign of it yesterday."	
					Commas are used at the end of speech (inside inverted commas) before a reporting clause		
Inverted commas				Pupils are beginning to use inverted commas to demarcate spoken words and indicate who the speaker is.	Pupils use inverted commas to mark dialogue and use appropriate sentence punctuation within that before a reporting clause.	Pupils use inverted commas for spoken words and start a new line for a new speaker. Pupils set out dialogue increasingly accurately and use multiclausal speech structures.	Pupils use inverted commas accurately.
Parenthesis						Pupils start to use brackets, dashes and	Pupils punctuate with parenthesis.

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

						commas for parenthesis.	
Dashes						Pupils start to use a single dash.	Pupils some use of dashes.
colons						Pupils start to use colons to start a list.	Pupils have some use of colons for clauses and lists.
Semicolons						Pupils start to use semicolons within a list of phrases/clauses.	Pupils have some use of semicolons for clauses and lists.
Ellipsis						Pupils use ellipsis within speech to show pauses or interruptions. Pupils use ellipsis to build tension.	Pupils use ellipsis.
Grammar							
Tense		Pupils are beginning to write in the past and present tense.	Pupils use present and past tense mostly correctly and consistently.	Present and past tense are used mostly accurately and consistently, including common irregular forms of the simple past. Pupils are starting to use some progressive			Pupils use all verb tenses consistently and appropriately throughout writing.



HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

				tense forms e.g. she is drumming, he was shouting	forms is used mostly correctly.		
						Present and past perfect forms (including irregular forms) of common verbs are use accurately.	
Standard English			Pupils have some use of Standard English.	Pupils use correct determiners e.g. a vs an.	 Pupils have subject and verb agreement in their writing e.g. 'we were' not 'we was' / 'I am' not 'I is'. Pupils understand when and how to use 'I' and 'me'	Pupils use Standard English to ensure coherency in their sentence structures.	
Active/Passive							Pupils use active and passive verb forms accurately and appropriately.
Sentence Structures							
Conjunctions – Compound and		Pupils use 'and' to join words and clauses.	Pupils use coordinating	Pupils start to use a growing range of coordinating		Pupils start to include some more sophisticated	Pupils use subordinating and coordinating

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

complex sentences			conjunctions e.g. or, and, but etc. Pupils use some subordinating conjunctions e.g. when, if, then, because etc.	conjunctions within sentences e.g. for, and, nor, but, or, yet, so. Pupils start to use a growing range of subordinating conjunctions within sentences e.g. if, since, as, when, although, while, after, before, until, because		conjunctions into their range e.g. in addition, furthermore, moreover, however, even though, whereas, meanwhile, despite, therefore etc.	conjunctions to create multiclausal sentences.
Simple sentences	40-60 – Attempts are made to write short sentences in meaningful contexts. ELG – Pupils write simple sentences which can be read by themselves and others.	There is coherency to most of the simple sentences children write.	Pupils' simple sentences are written coherently.			Pupils use simple sentences for effect. Pupils use simple sentences for effect.	
Varied clause structures - Openers Fronted adverbials - Preposition			Pupils are starting to write multiclausal sentences.		Pupils use a range of sentence structures: openers, fronted adverbials and prepositional phrases.	Pupils growing range of sentence structures now include embedded clauses, including relative clauses.	Pupils use a wide and varied range of sentence structures, varying the position of subordinate clauses and phrases within them.

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

phrases - Relative clauses - Embedded clauses							
Sentence purposes		Pupils start to use sentences of different forms e.g. statements, commands, questions and exclamations.	Pupils use sentences of different forms e.g. statements, commands, questions and exclamations.	Pupils use sentences of different forms (statements, commands, questions and exclamations) to add variety to their writing and support the purpose.			
Degrees of possibility						Pupils start to use modal verbs to suggest degrees of possibility e.g. could, may, might, must, should, would, shall	Pupils use modal verbs within their writing to suggest degrees of possibility.
Text Level Structure and Cohesion							
Paragraphs		Pupils can sequence some sentences for form short narratives.	Pupils can sequence a growing number of sentences and write in a logical and coherent order	Pupils start to organise their writing into paragraphs, starting to understand the shift of time, place, person or topic.	Pupils structure their writing into well-sequenced paragraphs with a clear focus, understanding shifts of time, place, topic and person.		

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

Cohesion						Start to make cohesive links within and between paragraphs e.g. conjunctions, adverbials, pronouns and synonyms.	A range of devices are used to build cohesion (e.g. conjunctions, adverbials, pronouns and synonyms) within and across paragraphs
Balance of content					Pupils integrate description with dialogue e.g. "Where did the beanstalk come from?" asked Jack, scratching his head.	Pupils create a balance between dialogue, action and description.	Integrated dialogue develops characterization and advances the action of narrative writing.
Spelling							
Phonics	<p>30-50 – Pupils hear and say the initial sounds in words.</p> <p>30-50 – Pupils can segment the sounds in simple words and blend them together.</p> <p>40-60 – Pupils link sounds to letters, naming and sounding</p>	The 40+ phonemes taught are accurately applied to spellings.	Pupils segment spoken words into phonemes and represent these by graphemes, spelling many of these words correctly and making phonetically plausible attempts at others.	Pupils apply their phonological awareness from KS1 to their spellings.			

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

	<p>the letters of the alphabet.</p> <p>ELG – Some words are spelt correctly and others are phonetically plausible.</p> <p>ELG – Children use their growing phonic knowledge to write words in ways which match their spoken sounds.</p>						
Age related spelling	<p>ELG – Pupils write some irregular common words.</p>	<p>Pupils can name the letters of the alphabet in order.</p> <p>Pupils use letter names to distinguish between alternative spellings of the same sound.</p> <p>Pupils can spell the days of the week.</p>	<p>Spell many common exception words.</p> <p>Pupils spell most common exception words.</p>	<p>Pupils correctly spell some Year 3/4 spelling words.</p>	<p>Pupils correctly spell some Year 3/4 spelling words.</p>	<p>Pupils correctly spell some Year 5/6 spelling words.</p>	<p>Pupils correctly spell some Year 5/6 spelling words.</p>

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

		Pupils can spell some common exception words.					
Key Suffixes		Pupils can use the tense suffixes –ing, -ed, -er and -est when no change is required to the root word.	Pupils add suffixes to spell most words correctly e.g. –ment, -ness, -ful, -ly.	Pupils accurately use of the suffixes –ment, -ness, -ful, -ly and extend to a wider range of suffixes.			
Silent letters						Pupils begin to spell some words with silent letters.	Pupils can spell words that include silent letters.
Singular / plural		Pupils begin to form plurals with the suffixes –s and –es.	Pupils use the common plural suffixes –s and –es.		Pupils use ves for plurals of f/fe.	Pupils begin to understand how to write irregular and zero plurals.	Pupils understand how to write irregular and zero plurals.
Homophones				Pupils use the first two letters of a word to check spelling in a dictionary.		Pupils are now starting to use the first three letters when checking spelling in a dictionary.	Pupils use the first three letters of a word to check for accurate spelling and the definition of uncommon and ambitious vocabulary in a dictionary.
Handwriting							
Formation		Pupils sit at a table, holding a pencil correctly and comfortably.	Capital letters, lower case letters and digits are formed at the correct size,	Pupils handwriting is legible.			Pupils maintain legibility in joined handwriting when writing at speed

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

		<p>Pupils are beginning to form lowercase letters and digits correctly</p> <p>Pupils form capital letters accurately.</p>	<p>orientation, in relationship to one another and to lowercase letters.</p>	<p>All letters are accurately formed, consistent in size and have the appropriate ascenders and descenders.</p>			
Joining			<p>Pupils use the diagonal and horizontal strokes needed to join some letters.</p>	<p>Pupils are starting to make attempts at joined handwriting, growing to half and most joined throughout the year.</p>	→		
Spacing		<p>Spaces are left between words.</p>	<p>Pupils use spacing between words that reflects the size of the letters.</p>	<p>Consistent spaces a left between words.</p>	→		
Purposeful Polishing and Evaluation of writing							
Proofreading & Evaluating		<p>Pupils discuss the improvements that could be made to writing</p>	<p>Pupils make simple additions, revisions to their writing and proofread to make corrections.</p>	<p>Pupils begin to proofread their writing for spelling, punctuation and grammar errors.</p> <p>Pupils evaluate writing by beginning to</p>	→		
						<p>Pupils accurately proofread their writing and identify spelling, punctuation and grammar errors.</p> <p>Pupils evaluate their writing and others, suggesting changes that</p>	→

HOLY TRINITY CATHOLIC SCHOOL – PROGRESSION OF WRITING SKILLS ACROSS THE WHOLE SCHOOL

				suggest improvements.		would enhance the effect of the writing on the reader.	
--	--	--	--	-----------------------	--	--	--