

If your child is ill

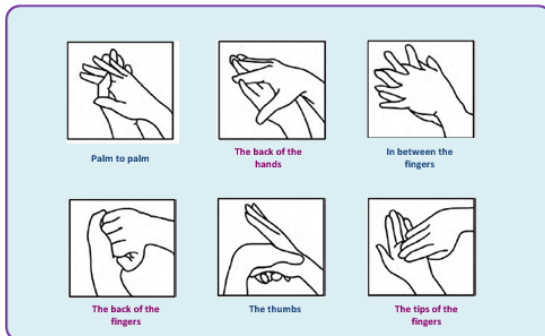
Please do not send your child into school if they are displaying any of the following:

- Temperature above 37.5C
- Cough
- Stomach upset/pain
- Vomiting
- Diarrhea
- Eye infection
- Hay fever
- Headache
- Cold or flu like symptoms (sneezing, runny nose, etc.)
- Loss of taste or smell

- You should not send your child to school if you or anyone in your household are displaying any identified symptoms of Coronavirus. If this is the case, please inform school immediately.
- In case of illness or emergency, parents must be contactable throughout the day.
- If a child becomes ill with a new or continuous cough or a high temperature in school they will be isolated, looked after by a member of staff wearing PPE (gloves, mask and apron) until collected.
- If a child, young person or staff member tests positive, the rest of the class/ group within the school will be sent home and advised to self-isolate for 14 days.
- All pupils will be reminded to practice good hygiene principles. They will be encouraged to sneeze and cough into tissues, immediately throwing the tissue away and then washing their hands.
- As a minimum, pupils will wash their hands whenever they enter the school building, after using the toilet, before and after handling food, and before being dismissed at the end of the day.

If you have any questions or concerns please do not hesitate to contact the school office by telephone or email.

The 6 Steps of Hand Washing

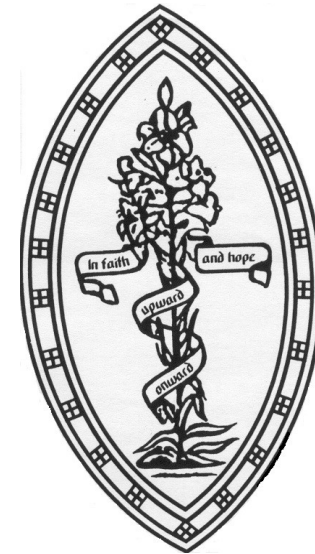


Parent Information Leaflet

Partial Reopening

Covid-19

1st June 2020



The Howard

Elford

On 10th May, the Prime Minister announced a roadmap towards recovery, including plans for the return of Reception, Year one & Year 6 pupils from 1st June. In consultation with the Trust, numerous risk assessments have been carried out and measures have been put in place to control the risks to pupils, parents and staff. This leaflet provides guidance regarding the safety measures in place at The Howard to minimise the spread of the virus.

- Start times and pick up times will be staggered for each group.

Start and collection times for each group are as follows:

Year/Group	Collection/Drop-off point	Start and end times	Fridays
Reception	Class 1 entrance	9am - 3pm	9am-12.40 pm
Year 1	Class 1 entrance	8.50am-3.15pm	8.50am-12.50pm
Year 6	Class 2 outside door (Red door) Year 6 pupils are encouraged to walk to and from school unaccompanied. Please arrange a meeting point for your child.	8.40am-3.20pm	8.40am-1pm
Key Worker/Vulnerable children	Class 2 outside door (Red door)	8.30am-3.30am	8.30am-1pm

Siblings should be dropped off and collected at the time of the eldest child.

- There is a strict one-way system in place when dropping off and collecting your child. Please enter the school grounds through the pedestrian gate, drop off your child and then exit through the car park gate. Children will be guided straight into their classroom and instructed to wash their hands.
- Parents must maintain social distancing at the school gates or on the playground and must not congregate in small groups. There are markings on the playground to aid you with this.
- To ease congestion outside school, we request that you do not bring dogs with you when you drop off or collect.
- If you need to speak to the school office or staff, please contact by telephone or email.
- After drop off, the gates will be locked. You will need to ring or email the school office if you need to collect your child before the designated collection time.

- Children will be required to wash their hands on arrival and regularly throughout the day.
- Children will be encouraged to maintain social distancing where possible and will be advised to keep 2 meters apart.
- Children will be seated at desks spaced as far apart as possible and will have their own set of resources, which will not be shared.
- We will encourage outdoor learning as much as possible.
- Children will be taught in small groups (15 max). With designated adults. The groups and staff will not be allowed to mix and will have staggered lunch and break times.
- Each group will have access to their own set of toilets. These will be monitored and cleaned regularly by staff (see letter for more details).
- All areas will be thoroughly cleaned throughout the day. There will be a thorough clean each night and then a deep clean on a Friday afternoon.
- All pupils will be required to have a school lunch. The MAT is subsidising the meals for KS2 children so it will cost £1.50 per day (see letter for more details).
- The children will eat in the classroom with their group.
- No water bottles are allowed in school. However, children will have their own cup, and fresh water will be available throughout the day.
- School uniform and PE Kit is not required. Pupils are asked to wear clothing and footwear that is suitable for outdoor activities. They will not get changed for PE.
- Children must not bring in anything but a coat and/or hat from home.
- If required, please apply suntan lotion before school.
- Reading books will not be sent home as the sharing of resources between home and school is forbidden.
- For the remainder of this year, there will be no school assemblies.
- We will continue to access Google Classroom in school (See letter for more details).
- Key worker children and Vulnerable pupils need to contact the office in order to book their children in for the days that are required.