INOVA TEACH
Equity in Learning

To reduce distraction and improve focus:

Digital Manners

1

iPads Face Down

iPads should be face down and flat on the table whenever they are not being used. This helps everyone stay focused.

2

During Teacher Instruction

When the teacher is speaking, iPads remain face down so all attention is on the lesson.

3

Countdown Routine

Everyone follows the shared routine: “3… 2… 1… iPads down.” This ensures the whole class transitions together.

4

Tracking the Speaker

When a classmate is speaking, pupils track the speaker with their eyes and place iPads face down to show respect.

5

Writing Position

When writing on the iPad, it should be flat on the table like a book to support neat handwriting and good posture.

6

Showbie Pen Thickness

Pupils choose an appropriate pen thickness in Showbie so their writing is clear, readable, and consistent.