

# Inskip St. Peter's C.E. Primary School

## Upper School and Middle School

### I.T. Acceptable Use Agreement

**I will be responsible for my behaviour when using Information Technology because I know that these rules are to keep me safe:**

- I will only use computers and other technology in school for school purposes
- I will keep my usernames and passwords safe and secure – I will not share them, nor will I try to use any other person's username and password
- I will not interfere with anyone else's passwords, settings or files on the computer.
- I will be aware of "stranger danger", when I am communicating on-line
- I will not disclose or share personal information about myself or others when on-line (this could include names, addresses, email addresses, telephone numbers, etc )
- I will immediately tell an adult about any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it on-line
- I know that I need permission to take someone's photo or to video them
- I will not download or upload anything to the internet without my teacher's permission.
- I will be polite and responsible when I communicate with others
- I will not send or forward messages or create material which is deliberately intended to upset other people
- I understand that my use of I.T. can be checked and my parents/carer contacted if a member of school staff is concerned about my online safety
- I understand that if I do not follow these rules I may not be allowed to use the school computers or access the internet for a period of time and that this may happen even if the activity was done outside school

**Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement.**

Child's Signature:	Child's Name:
Parent/Carer's Signature:	Date: