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| **KEY WORDS** |

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| **Subject** | **Autumn 1** | **Autumn 2** | **Spring 1** | **Spring 2** | **Summer 1** | **Summer 2** |
| **Year 9** | Hard driveInput deviceOutput deviceBinary numbersSum | FormattingSum InterfacesMacrosRANDBETWEEN | CyberbullyingPrivacy SMARTSafety | ImagesWebpageHyperlinks | ImagesFormattingSpellcheckHyperlinks | TransitionGraphicsHyperlinksAnimation |
| **Year 10** | Digital footprintPrivacySocial MediaProtection | Correcting errorsBrochureSpreadsheetFormulaIncomings and outgoingsSUM function | Search enginesScanningSkimmingHyperlinks | Python IDLEProgrammingIf, else and elfIterationWhile-loop | Copy, paste, move and cut.Page layoutFormatOrientation | Project brief.BrainstormThought showerInvestigation |
| **Year 11** | System trayInterface featuresZipped foldersStorage mediaHeader rowHeadingField nameUnique identifier | LogicalRelationalData validationValueFormulaFormattingConditionalAlignmentOrientation | ContrastBrightnessRotateText WrappingTransparencyFit for purposeFit for audienceStoryboardPlanningReviewingAction Plan | SlideshowSlide TransitionAction buttonsTimings AnimationCustom animationSpam / JunkTo… CC… BC…Spam / JunkPhishing | Catch up sessions to complete qualification |  |