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| **KEY WORDS** |

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| **Subject** | **Autumn 1** | **Autumn 2** | **Spring 1** | **Spring 2** | **Summer 1** | **Summer 2** |
| **Year 9** | Hard drive  Input device  Output device  Binary numbers  Sum | Formatting  Sum  Interfaces  Macros  RANDBETWEEN | Cyberbullying  Privacy  SMART  Safety | Images  Webpage  Hyperlinks | Images  Formatting  Spellcheck  Hyperlinks | Transition  Graphics  Hyperlinks  Animation |
| **Year 10** | Digital footprint  Privacy  Social Media  Protection | Correcting errors  Brochure  Spreadsheet  Formula  Incomings and outgoings  SUM function | Search engines  Scanning  Skimming  Hyperlinks | Python IDLE  Programming  If, else and elf  Iteration  While-loop | Copy, paste, move and cut.  Page layout  Format  Orientation | Project brief.  Brainstorm  Thought shower  Investigation |
| **Year 11** | System tray  Interface features  Zipped folders  Storage media  Header row  Heading  Field name  Unique identifier | Logical  Relational  Data validation  Value  Formula  Formatting  Conditional  Alignment  Orientation | Contrast  Brightness  Rotate  Text Wrapping  Transparency  Fit for purpose  Fit for audience  Storyboard  Planning  Reviewing  Action Plan | Slideshow  Slide Transition  Action buttons  Timings  Animation  Custom animation  Spam / Junk  To… CC… BC…  Spam / Junk  Phishing | Catch up sessions to complete qualification |  |