



**Inspire
Academy**

Inspire Academy
Silverbank
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To all Parents/Carers
Of all Pupils
Inspire Academy

13th December 2019

Dear all Parents / Carers,

Re: Celebration of Achievement Assembly – TERM 2

We would like to invite you to our Parent/Carer Celebration Assembly and to join the school team in celebrating the success and progress of your child on **Friday 20th December 2019** (the last day of Term 2). The school will be open to parents/carers from **10.45am**. You will have an opportunity to meet the staff and enjoy our refreshments, which will be available in the main hall. The Celebration Assembly will then begin promptly at **11.00am**.

The school will close for the Christmas break at 12:00pm and parents/carers will be allowed to take pupils home. All pupils will be provided with a packed lunch to take home on this day. I would be grateful if you could complete and return the form enclosed to let us know whether you will be attending.

Taxis have been arranged to collect students from school at 12:00pm, if you are unable to attend the celebration assembly, then there must be someone at home to receive your child at this time. If your child is an independent traveller (walks to/from school or uses public transport), they will be allowed to leave school site after the assembly at 12:00pm.

All students are expected to return to school for the **start of Term 3 on Monday 6th January 2020**.

We would like to take this opportunity to wish you all a Merry Christmas and a Happy New Year.

Yours sincerely,

Mr M Burgiss
Head of Academy

**Parallel
Learning
Trust**

INSPIRE ACADEMY CELEBRATION ASSEMBLY
FRIDAY 20TH DECEMBER 2019

To: The Main School Office

I WILL / WILL NOT* (*delete as appropriate) be able to attend the Celebration Assembly on Friday 20th December 2019 from 10.45am onwards.

PLEASE SELECT FROM ONE OF THE FOLLOWING:

I will be attending the Celebration Assembly; I will take my child home with me after the Celebration Assembly.

I will **NOT** be able to attend the Celebration Assembly; my child will leave school at 12:00pm via their usual taxi / means of transport. Someone will be home to receive my child.

Parent/Carer Signature: _____

Parent/Carer Print Name: _____

Child's Name: _____

Date: _____
